

JOHN ENG
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OBJECTIVE Seeking an opportunity where I can use my talents in website/software designing and data development.

EXPERIENCE

AirWaves Global Logistic Jan. 2019 -- Mar. 2019
Freight Forwarder - Quotation Specialist Queens, NY

- Prepared quotations of import and export to clients
- Filed documents and performed other administrative chores

Riseboro Community Partnership Feb. 2013 – May 2018
Staff Accountant Brooklyn, NY

- Prepared monthly vouchers from government funding such as Food Stamp, DYCD, etc
- Handled monthly and quarterly investor reports of multiple property loans
- Booked accruals, prepaid, payables, receipts, payrolls and various transactions
- Guided and trained my coworkers in reconciliation, receipt booking, payable, and other tasks
- Reconciled 30+ monthly bank accounts
- Supported the year-end audit process in preparing WP, gathering backups and investigating findings
- Prepared yearly tax work paper for multiple properties

Ikea Mar. 2012 – Dec. 2012
Logistics – Inflow Worker Brooklyn, NY

- Work directly with supervisors, dept. managers and colleagues to fully replenish and handle goods at a fast pace and non-stop environment

Heartshare Preschool First Step Feb. 2010 – Aug. 2011
Paraprofessional Brooklyn, NY

- Supported colleagues to implement class schedules and rules
- Worked, primarily, 1 on 1 with a child to achieve IEP goals (Individual Education Plan)

EDUCATION

TechWorks Jan 2019 -- Current

Queensborough Community College

- Obtaining skills and hand-on practices to become a Software and Website developer
- Building experience in programming languages: JavaScript, CSS, HTML
- Learning API, JQUERY, BOOTSTRAP, REACT, GITHUB, JSON

BS in Accounting, Minor in Computer Science June 2005
Brooklyn College, CUNY

SKILLS

Computers: JavaScript, CSS, HTML, Microsoft Suite
Languages: Fluent in Cantonese

REFERENCES

Available Upon Request