

JOHN AARON DELA CRUZ

Home Address: 810 Sta Cruz Village Borol 1st, Balagtas,
Bulacan

Phone No.: 09770965371

E-Mail Address: johnaaron.delacruz@yahoo.com



OBJECTIVE: To work and provide technical support, and training to users utilizing my troubleshooting experience and knowledge of computer systems.

EDUCATIONAL BACKGROUND

Level	Course	School
Tertiary	Computer System Designs and Programming (CSDP)	Programming A.M.A Computer Learning Center (2014-2016)
Secondary		College of Saint Lawrence (2010-2014)
Primary		Dr.Yanga's Colleges Inc (2006-2010)

SPECIAL SKILLS

- Computer Literate (MS Word, Excel, PowerPoint)
- Have a knowledge of using programming languages such as visual basic, java turbo C and C++
- Speed Typing Champion at Ama Computer Learning Center Malolos
- Can do multiple task at once

SEMINARS ATTENDED

- Database Programming Using MS Access 2010, February 11, 2015, ACLC Malolos
- Preparation for OJT and Career Employment, April 15-16, 2015, ACLC Malolos

WORK EXPERIENCE

Company Name	Position	Date Present	Task
Power Dimension Inc.	ERP Encoder	July 19, 2022 - Present	<ul style="list-style-type: none">• Encoding materials needed to the system• Sorting of documents including scanning and printing
CTIZM	Indexer	February - November 2019	<ul style="list-style-type: none">• Encoding accounts receipts• Encoding credit and debit accounts
Handler and Warehouse Custodian	DB Schenker Philippines	November 11, 2017 – March 6, 2018	<ul style="list-style-type: none">• Monitoring daily returns gadget and accessories of the customer• Monitoring the stock of the returns gadget and accessories• Receiving returns gadget and accessories
Rush Moves Enterprise	SCP Encoder / Transmittal	August 3, 2016 – August 6, 2017	<ul style="list-style-type: none">• Monitoring daily sales• Encoding all applications that given by the agents• Training new applicants• Stockman on warehouse

PERSONAL DATA

Birthday: July 12, 1998
Civil Status: Single

Height: 5'11ft in
Weight: 75 kg.

Sex: Male
Father: Ronald Dela Cruz

Nationality: Filipino
Mother: Nenita Mendoza

Character Reference

Maria Cristina Cabias

09356723184

Application Developer Associate

Raven Casicas

09673065105

Document Controller