



COLLEGE OF COMPUTER AND INFORMATION SCIENCE

Academic Year 2023 – 2024

CS199F (CS PRACTICUM) FINAL REPORT

Submitted by:
John Arthur G. PANTI

Submitted to:
Professor Jonalyn G. EBRON

Submitted to the Faculty of Mapúa Malayan Colleges Laguna
In Partial Fulfillment of the Requirements for the degree of

Bachelor of Science in Computer Science

Overview of the Practicum Engagement

My practicum engagement was conducted at the City Government of Biñan, located in Brgy. Zapote, Biñan, Laguna. The city government serves a crucial role in local governance, focusing on various public services and administrative functions. I was assigned to the Information & Communications Technology Office (ICTO) Department as a Software Developer Intern, responsible for collaborating with the Business Permits and Licensing Office (BPLO). The main objective was to develop a Document Management System aimed at streamlining document handling processes, enhancing operational efficiency, and improving service delivery within BPLO.

Before beginning the development of the system, my practicum supervisor provided training on the CodeIgniter 4 framework. During this training, we developed a simple CRUD (Create, Read, Update, Delete) system, which included features such as user types, logs, and user management. This training was essential to ensure I had the necessary skills and understanding to effectively utilize the framework in the development process.

Throughout the practicum engagement, my responsibilities included full-stack web development, version control management, user interface development, and back-end development to ensure the system's functionality met the department's requirements. I rendered a total of 368 hours to this practicum engagement, committed to delivering a scalable and user-centric solution for the City Government of Biñan.

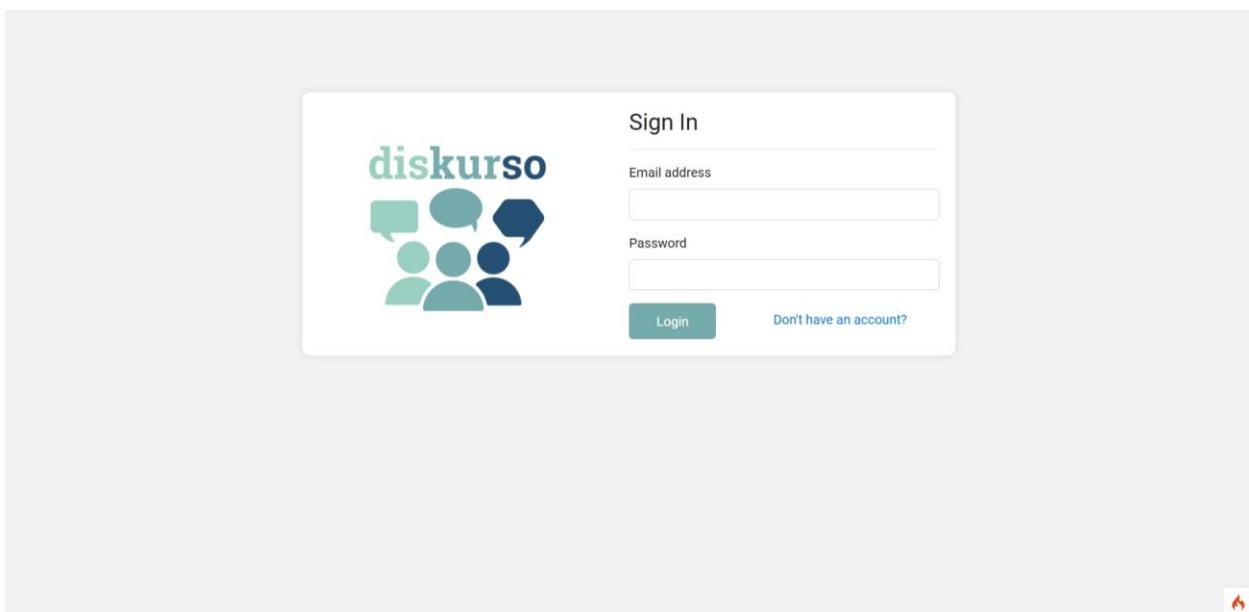
Presentation of Output

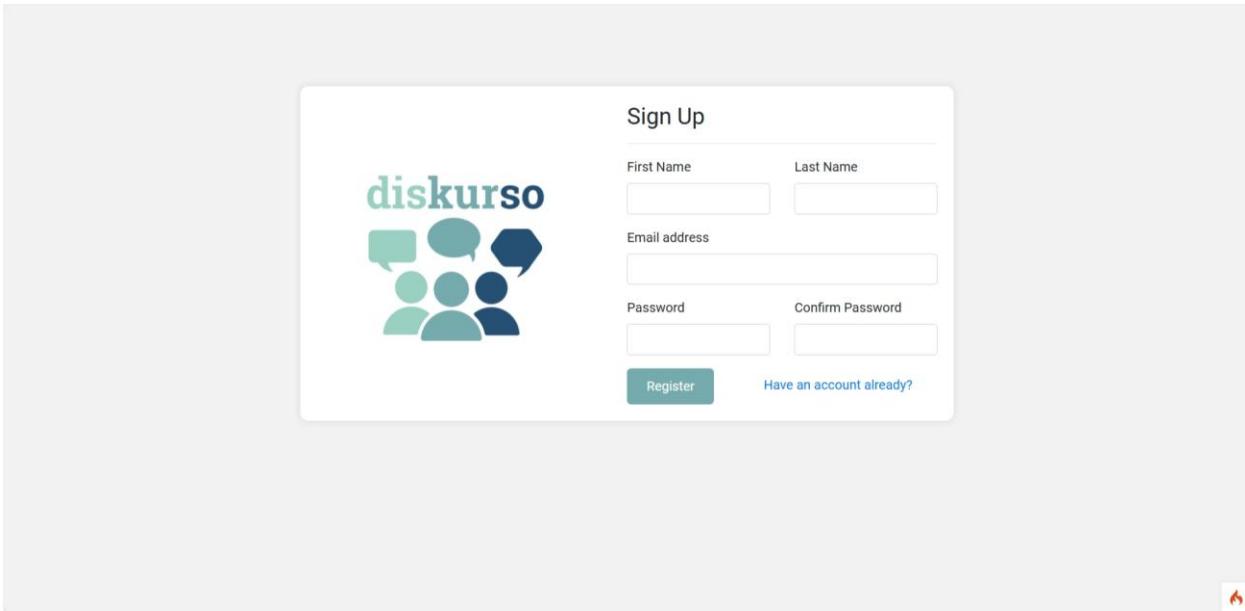
Training

As part of my training on the CodeIgniter 4 framework, I developed a CRUD application. This exercise involved creating a basic system with functionalities for managing user types, user logs, and user management. The training was instrumental in gaining a practical understanding of the framework's features and best practices.

User Sign In & Sign Up

The CRUD application included user sign-in and sign-up functionalities. I implemented secure authentication processes to allow users to create accounts and log in to the system. This involved setting up user registration forms, validation checks, and password encryption to ensure secure user access.





User Management

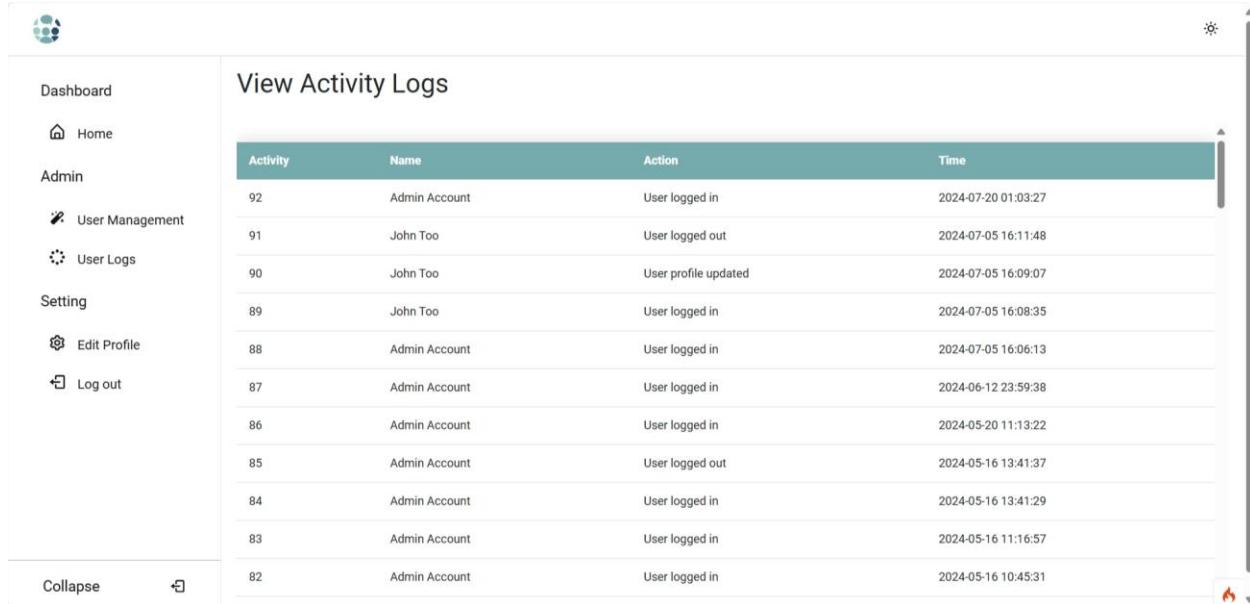
The user management feature of the application allowed for the administration of user accounts. I developed functionality for adding, editing, and deleting user accounts.

A screenshot of the application's user management interface. On the left, there is a sidebar with a navigation menu. The menu items include "Dashboard", "Home", "Admin" (which is expanded to show "User Management" and "User Logs"), "Setting" (which is expanded to show "Edit Profile" and "Log out"), and "Collapse". To the right of the sidebar, the main content area is titled "Manage Users". It features a table with the following data:

Name	Email	Created At	Updated At	Action
Yun Yena	yun@gmail.com	2024-05-15 14:46:34	2024-05-15 14:48:33	<button>Edit</button> <button>Delete</button>
Noel Kalisto	noel@gmail.com	2024-05-14 16:17:23	2024-05-15 09:50:10	<button>Edit</button> <button>Delete</button>
Mark Solas	solas@gmail.com	2024-05-14 14:55:02	2024-05-14 14:55:56	<button>Edit</button> <button>Delete</button>
John Too	tiu@gmail.com	2024-05-13 15:57:07	2024-07-05 16:09:07	<button>Edit</button> <button>Delete</button>
John Arthur Panti	johnarthurpanti@gmail.com	2024-05-13 15:01:11	2024-05-14 15:02:48	<button>Edit</button> <button>Delete</button>

User Logs

I incorporated a user logs module to track and record user activities within the application. This functionality captured and displayed logs of user actions, such as login times, data modifications, and other interactions.



The screenshot shows a user interface for viewing activity logs. On the left is a sidebar with navigation links: Dashboard, Home, Admin (User Management, User Logs), Setting (Edit Profile, Log out), and a Collapse button. The main area is titled "View Activity Logs" and contains a table with the following data:

Activity	Name	Action	Time
92	Admin Account	User logged in	2024-07-20 01:03:27
91	John Too	User logged out	2024-07-05 16:11:48
90	John Too	User profile updated	2024-07-05 16:09:07
89	John Too	User logged in	2024-07-05 16:08:35
88	Admin Account	User logged in	2024-07-05 16:06:13
87	Admin Account	User logged in	2024-06-12 23:59:38
86	Admin Account	User logged in	2024-05-20 11:13:22
85	Admin Account	User logged out	2024-05-16 13:41:37
84	Admin Account	User logged in	2024-05-16 13:41:29
83	Admin Account	User logged in	2024-05-16 11:16:57
82	Admin Account	User logged in	2024-05-16 10:45:31

In my role as a Full Stack Web Developer, utilizing the CodeIgniter 4 framework in PHP, I worked on developing key modules essential to the Document Management System:

User Interface Design

I designed the user interface for the system, prioritizing ease of use and accessibility for BPLO staff. This involved creating user-friendly layouts, sidebar, header and interactive elements to facilitate seamless navigation and efficient document handling.

The screenshot shows the 'Search Document' page of the BPLO DMS. The left sidebar contains links for 'Manage Document' (Search Document, Upload Document), 'Admin' (User Management, User Logs), and 'Setting' (Edit Profile, Log out). The main content area has a search bar labeled 'Search by BIN, Business Name, or Owner'. Below it is a table with columns: BIN, Business Name, Business Owner, and Action. Two rows of data are shown:

BIN	Business Name	Business Owner	Action
000-2024-3000	John Chicken House	John Arthur Panti	
000-2023-5200	Food Stall Arthur	John Arthur Panti	

Mobile Responsiveness

I was tasked with making the system mobile responsive, ensuring that the web application was fully accessible on various devices, including smartphones and tablets. This involved utilizing responsive design techniques and testing the application across multiple screen sizes to provide a consistent user experience.

The image displays two side-by-side screenshots of a mobile application interface for "BPLO CITY OF BANAN".

Left Screenshot (Edit Profile):

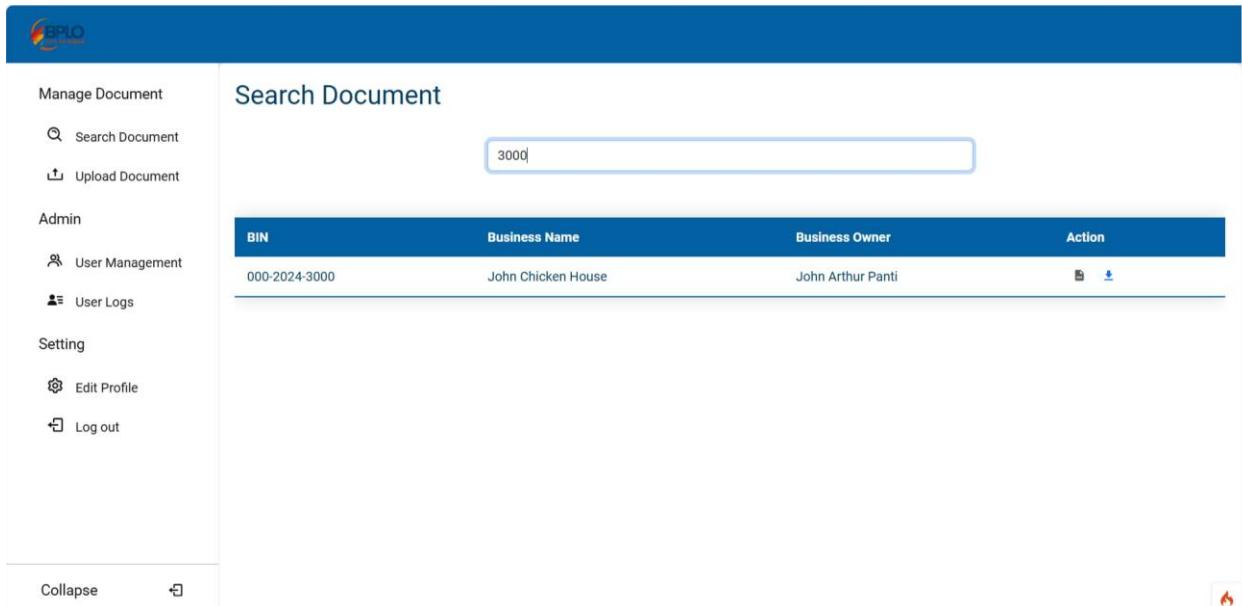
- Header: BPLO CITY OF BANAN with a three-line menu icon.
- Section: Edit Profile
- Form Fields:
 - First Name: John Arthur
 - Last Name: Panti
 - Email address: john@gmail.com
 - Password: (Field)
 - Confirm Password: (Field)
- Action Button: Update

Right Screenshot (Manage Document):

- Header: BPLO CITY OF BANAN with a three-line menu icon.
- Section: Manage Document
- List of items:
 - Search Document (Icon: magnifying glass)
 - Upload Document (Icon: upward arrow)
 - Admin
 - User Management (Icon: person)
 - User Logs (Icon: user with gear)
 - Setting
 - Edit Profile (Icon: gear)
 - Log out (Icon: door)
- Action Buttons: Collapse (with a red flame icon) and Expand (with a red flame icon).

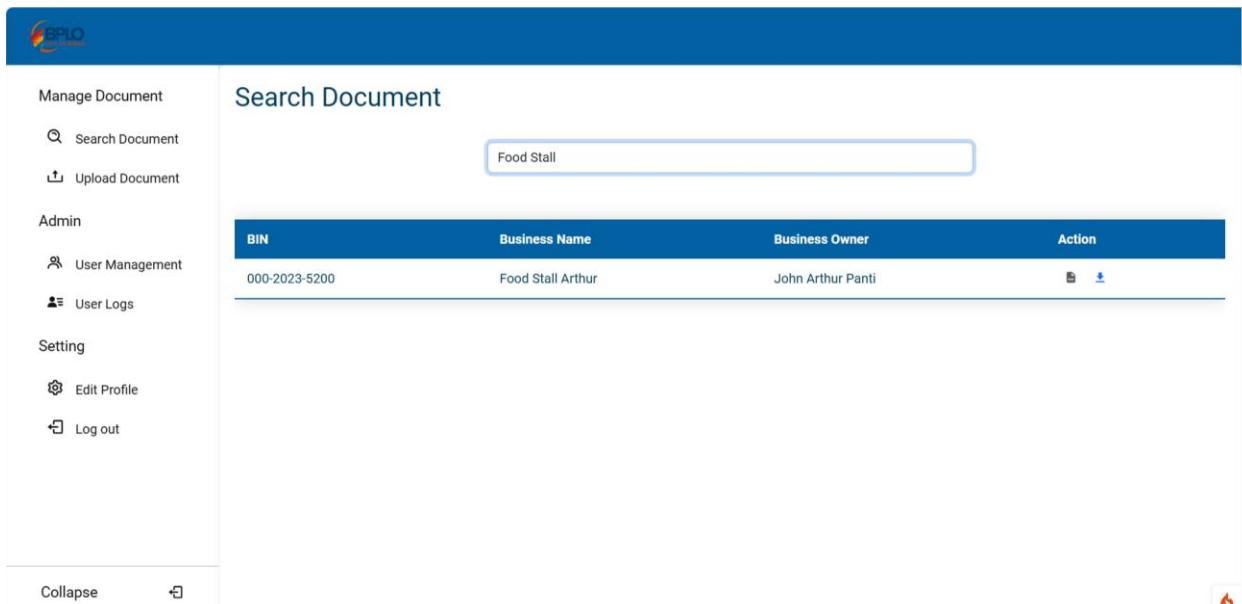
Search Function Module

I was tasked to develop a comprehensive search functionality allowing users to quickly locate documents within the system.



The screenshot shows a user interface for a document management system. On the left, there's a sidebar with a logo at the top, followed by navigation links: 'Manage Document', 'Search Document' (with a magnifying glass icon), 'Upload Document' (with an upward arrow icon), 'Admin' (with a gear icon), 'User Management' (with a person icon), 'User Logs' (with a log icon), 'Setting' (with a gear icon), 'Edit Profile' (with a person icon), and 'Log out' (with a door icon). Below these are 'Collapse' and 'Expand' buttons. The main area has a title 'Search Document' and a search input field containing '3000'. A table below shows search results:

BIN	Business Name	Business Owner	Action
000-2024-3000	John Chicken House	John Arthur Panti	



This screenshot shows the same search interface after a search for 'Food Stall'. The search input field now contains 'Food Stall'. The table below shows the results:

BIN	Business Name	Business Owner	Action
000-2023-5200	Food Stall Arthur	John Arthur Panti	

Synthesis of the Practicum Engagement

During my internship at the City Government of Biñan, I gained valuable hands-on experience in applying software development principles in a real-world setting. This internship was my first exposure to using an MVC (Model-View-Controller) framework, which was a significant learning curve for me. I focused on improving my skills in full-stack web development, covering both front-end and back-end technologies, frameworks, and database management.

I also learned essential project management skills such as planning, execution, and using agile methodologies to ensure projects were completed on time and met stakeholder expectations. Engaging directly with clients and understanding their requirements improved my communication and relationship-building abilities.

This experience taught me the importance of being adaptable and continuously learning to tackle complex project challenges effectively. It reinforced my dedication to excelling in software development and showed me how technology can greatly enhance public service delivery.

Appendix A

Competency-Based CV

JOHN ARTHUR PANTI

SOFTWARE DEVELOPER



PROFILE

Aspiring Software Engineer with a solid background in software development and problem-solving. Proficient in multiple programming languages and committed to continuous learning and keeping up with the latest trends in software development. My strong communication and collaboration skills are evident through successful teamwork and project contributions. Seeking a Software Engineer position where I can utilize my skills and expertise to contribute to the development of cutting-edge software solutions.

PROJECTS

E-GANAPP

Mapúa Malayan Colleges Laguna

December 2023 - March 2024

- Collaborated with a team of 5 members to develop a web application as a Full-Stack Developer using PHP, HTML, CSS, and JavaScript
- Developed the analytics module of the system, specializing in data visualization using charts and tables, and conducting calculations to provide insightful analysis of data
- Managed the database system using SQL

DOCUMENT TRACKING SYSTEM

School Division Office Cabuyao

January 2023 - May 2023

- Assisted in the requirement gathering process, ensuring alignment with stakeholder needs for the efficient tracking of documents
- Collaborated with a team of 6 members to develop a web application as a Back-End Developer using PHP and JavaScript
- Managed the database system using SQL

ORGANIZATIONS

MAPÚA MCL JUNIOR PHILIPPINE COMPUTER SOCIETY

Oct 2023 - Present

MAPÚA MCL ACM STUDENT CHAPTER

Membership Committee Chair during A.Y. 2021 to 2022

Aug 2020 - Present

JUNIOR MAPÚA MCL ACM STUDENT CHAPTER

Aug 2019 - Aug 2020

EDUCATION

BACHELOR OF SCIENCE IN COMPUTER SCIENCE

Mapúa Malayan Colleges Laguna
2020 - Present

INFORMATION AND COMMUNICATIONS TECHNOLOGY

Mapúa Malayan Colleges Laguna
2018 - 2020

AWARDS

DEAN'S LIST

1st year, Term 1 to 3
2nd year, Term 1 to 3
3rd year, Term 1 to 3

PRESIDENT'S LIST

A.Y. 2020-2021

Appendix B

Endorsement Letter



26 April 2024

MS. JENNY ANNE B. SARMIENTO
Department Head, City Human Resources Development Office
City Government of Biñan
Brgy. Zapote, Biñan City, Laguna

Dear Ms. Sarmiento,

The BS Computer Science program of Mapúa Malayan Colleges Laguna requires their students to undergo a Practicum program for a minimum of 324 hours during the third term of our academic calendar.

We would like to request that Mr. John Arthur G. Panti be permitted to have his training in your company. We believe that your company can provide the relevant exposure necessary for our students to achieve the intended learning outcomes for the BS Computer Science program. We are confident that he will be able to acquire the practical knowledge and skills expected from a Computer Science graduate which, in turn, would guarantee a continuous supply of CS professionals needed by your company.

We thank you for your favorable action and we look forward to a more meaningful linkage that is mutually beneficial to our students and your company.

With warm regards,

Jonalyn G. Beron
JONALYN G. EBRON
BS Computer Science Program Chair
College of Computer and Information Science
Mapúa Malayan Colleges Laguna

jgberon@mcl.edu.ph
(049) 832-4076

Appendix C

Practicum Acceptance



Malayan Colleges Laguna
A MAFIA SCHOOL

REVISION NO. 00
REVISION DATE May 15, 2014

PRACTICUM CONFIRMATION AND ACCEPTANCE FORM

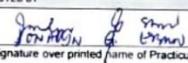
IMPORTANT INFORMATION

- STUDENTS ACCEPTED FOR PRACTICUM IN A HOST COMPANY WILL HAVE TO ACCOMPLISH THIS FORM.
- ASK THE PRACTICUM SUPERVISOR/ COMPANY REPRESENTATIVE TO FILL IN THE DETAILS OF THE TRAINING.
- SUBMIT TO THE PRACTICUM ADVISER/COORDINATOR PRIOR TO THE START OF TRAINING.

NAME OF STUDENT	John Arthur Panti	STUDENT NUMBER	2020168327
COURSE CODE	CS19TF	SY/TERM ENROLLED	2023-2024 3T

This is to certify that John Arthur Panti (name of student-trainee) has been accepted for practicum at City Government of Biñan Brgy. Zapote, Biñan City, Laguna (name and address of establishment) and will be attached to the ICTO departments for a minimum of, but not limited to 324 hours. Training will commence on May 1, 2024 and is expected to end on July 1, 2024. Attached is the list of requirements.

COMPANY REPRESENTATIVE	 JENNY LYNN B. SARMIENTO Signature over Printed Name Department Head, CHRDQ	Official Designation
Department	Email and Contact Number/s	

NOTED BY	 JONATHAN B. SARMIENTO Signature over printed name of Practicum Coordinator	Date
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COPY: (1) STUDENT, (2) HOST COMPANY, (3) PRACTICUM COORDINATOR

FORM OVPAAC 030B

THIS FORM IS AVAILABLE AT THE OVPAAC

Appendix D

Liability Waiver



Malayan Colleges Laguna
A MASTERS SCHOOL

REVISION NO. 00
REVISION DATE: May 10, 2016

STUDENT TRAINING AGREEMENT AND LIABILITY WAIVER

IMPORTANT INFORMATION

- THIS FORM IS TO BE ACCOMPLISHED AND SUBMITTED BY STUDENT TRAINEE TO THE PRACTICUM ADVISER BEFORE STARTING THE PRACTICUM.
- READ AND UNDERSTAND THE PROVISIONS OF THIS AGREEMENT AND WAIVER.
- ENSURE THAT ALL SIGNATORIES SIGN THE FORM.

I, John Arthur Parti, and a student of MALAYAN COLLEGES LAGUNA (hereinafter referred to as "MCL"), do hereby voluntarily undergo on-the-job training at City Government of Biñan, herein after referred to as the "Host Company", located at Bgy. Zapote, Biñan City, Laguna, under the following terms and conditions:

a. That the practicum training will commence on May 12, 2014 and ends on July 12, 2014 and will have to complete a minimum of 324 hours required for the on-the-job training;

b. That I shall observe proper decorum and act professionally at all times and abide by the Company's rules and regulations and comply with those imposed for the training program, otherwise, I shall be excluded from further participation;

c. That in the course of my training program, I may have access to information which may be of confidential in nature and proprietary to the Company, for which I may be required to execute a confidentiality and non-disclosure agreement as a prerequisite to my participation in the training program;

d. That the time I will spend on the training program in the completion of my on-the-job training requirements will not and should not be interpreted or construed as working hours and should be regarded as non-compensable. Provided that, the Company may, as a unilateral act of liberality or generosity on their part, provide me with meal, travel, transportation allowances, accommodations, etc.;

e. That I fully understand that notwithstanding the allowances enumerated in the preceding section which I may receive, there exists no labor-management and/or employer/employee relationship between me and the Company where I will undergo my training;

f. That I shall exercise due care and diligence in the tasks assigned to me and personally be made answerable for any and all liabilities for damage to property or injury to third person, which may be occasioned by my intentional or negligent acts during the course of my on-the-job training;

g. That I shall likewise hold the Host Company and MCL free and harmless from any and all liability and responsibility for any sickness or injury to myself and third parties and damage to property which I may sustain and/or may occur at any time during the training program, including time spent in traveling to and from any and all premises and locations where I may be required to go to as part of my training program;

h. That the Company reserves the right to discontinue my training on reasonable grounds upon written notice to MCL and myself. Additionally, in the event my training program is discontinued for reasons attributable only to myself, I may be made to reimburse the Host Company for any/all the allowances, stipends, etc., which I may have received from them during and prior to the termination of my training program;

i. That in addition to my liability under section g and for the pre-termination of my training program provided for under section h hereof, I may be subjected further to disciplinary action in accordance with the school's student manual and/or be a ground for disqualification from graduation;

Signed on this 2nd day of May.

John Arthur Parti
Signature over printed name of Student Trainee

WITH OUR CONSENT:

Signature over printed name of Parent/Guardian
(for minors only)

NOTED BY:

Jenny Anne B. Sarmiento
Printed Name and Signature of Practicum Adviser/ Coordinator

JENNY ANNE B. SARMIENTO
Head, City Human Resources Development Office

Printed Name and Signature of Host Company Representative

Appendix E

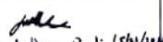
Training Plan



MCL
Malayan Colleges Laguna
A MAPUA SCHOOL

REVISION NO. **00**
REVISION DATE **May 10, 2016**

TRAINING PLAN

NAME	John Arthur G. Pantil	COURSE CODE	CS199F								
PROGRAM & STUDENT NO.	2020168327	COURSE TITLE	CS PRACTICUM								
STUDENT OUTCOMES											
CO1: Identify, analyze, and design business process solution to the problem faced by the organization. CO2: Apply the different concepts of system analysis and design software engineer, database management, and programming courses in the problem solving process in the organization, and CO3: Acquire new knowledge and experience while in the organization											
AREAS / PHASES OF TRAINING AND TIME ALLOTMENT											
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 75%;">A. Company Orientation/Training Orientation</td> <td style="width: 25%; text-align: right;">- 48 hours</td> </tr> <tr> <td>B. Software Development (Including but not limited to the development of Gantt Chart, UI/UX design, and Testing Phase Document)</td> <td style="text-align: right;">- 224 hours</td> </tr> <tr> <td>C. Technical Documentation</td> <td style="text-align: right;">- 26 hours</td> </tr> <tr> <td>D. Other IT-related training activities</td> <td style="text-align: right;">- 26 hours</td> </tr> </table>				A. Company Orientation/Training Orientation	- 48 hours	B. Software Development (Including but not limited to the development of Gantt Chart, UI/UX design, and Testing Phase Document)	- 224 hours	C. Technical Documentation	- 26 hours	D. Other IT-related training activities	- 26 hours
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C. Technical Documentation	- 26 hours										
D. Other IT-related training activities	- 26 hours										
EVALUATION GUIDELINES & COURSE OUTCOMES											
DEMONSTRATION OF SOFT SKILLS (40%)		DEMONSTRATION OF TECHNICAL SKILLS (60%)									
KEY AREAS COMMUNICATION SKILLS (20%) Relate to co-trainees/supervisors terminologies and rules Recite procedures and instructions needed for the tasks Identify and describe safety signs and symbols Ask critical questions related to the tasks Produce well-written regular and incident reports Prepares and presents reports using Information and Communication Technology (ICT) PROFESSIONAL DEPARTMENT (20%) Observes proper grooming and attire Reports to work regularly on time and as necessary, even beyond prescribed working hour Acts according to the job description given by the company Willing to accept new tasks apart from the usual routine and responsibilities Delivers quality output on time Demonstrates respect for different individuals INITIATIVE (+5%) Volunteers to perform tasks beyond routine tasks		Key Areas Software Development Skills (40%) <ul style="list-style-type: none"> Able to implement UI/UX principles in the modules (20%) Able to integrate and implement the new modules (10%) Able to execute bug free modules results (10%) Technical Documentations Skills (20%) <ul style="list-style-type: none"> Able to write project charter document (10%) Test the system and jot down all needed (10%) 									
CONFORME	CONSENT (FOR MINORS ONLY)	NOTED BY	ENDORSED BY								
 John Arthur G. Pantil / 5/11/2016 <small>SIGNATURE OVER PRINTED NAME OF STUDENT / DATE</small>	 REGATE NAVO PANTIL <small>SIGNATURE OVER PRINTED NAME OF PRACTICUM SUPERVISOR / DATE</small>	 Jonelyn G. Sison <small>SIGNATURE OVER PRINTED NAME OF PROGRAM CHARTER / DATE</small>	 George P. Strand <small>SIGNATURE OVER PRINTED NAME OF PROGRAM CHARTER / DATE</small>								

COPY: (1) STUDENT, (2) HOST COMPANY, (3) PRACTICUM COORDINATOR

FORM OVPAAC-030D

THIS FORM IS AVAILABLE AT THE OVPAAC

Appendix F

Complete Daily Journal



REVISION NO.: 00
REVISION DATE: May 10, 2016

DAILY JOURNAL

IMPORTANT INFORMATION

- INCLUDE TASK ASSIGNMENTS OR MOVEMENTS, REFLECTION ON THE DAY'S NEW LEARNING, ACCOMPLISHMENT, CHALLENGES FACED AND HOW YOU RESPONDED, OBSERVATIONS AND RECOMMENDATIONS ON THE IMPROVEMENT OF SYSTEMS / OPERATION / MANAGEMENT, ETC.
 - SCANNED COPIES OF THIS FORM SHALL BE SUBMITTED ON A WEEKLY BASIS THROUGH APPROVED LMS.
 - HARD COPIES OF THIS FORM SHOULD BE COMPILED AS PART OF THE STUDENT'S PORTFOLIO.

DATE	May 02, 2024	AREA ASSIGNMENT	City Government of Biñan
TASK	Orientation	SHIFT/TIME	8:00 AM - 5:00 PM

Today is the first day of my internship. It started with an orientation session where they laid out what we are gonna be working on. Our main project is to build a Document Management System. They made it clear that we need to meet their requirements even if we hit our internship quota.

After the orientation, our team got a rundown of all the house rules we need to follow in the department and organization. We gathered data for the system that we are going to develop. We interviewed an employee of Business Permits and Licensing Office. We identified the problem of the department and the challenges they are facing. Then, we brainstormed where we recommended some ideas that we will be included as a feature for the system.

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TRAINEE'S SIGNATURE



Malayan Colleges Laguna
A MAPÚA SCHOOL

REVISION NO.: 00
REVISION DATE: May 10, 2016

DAILY JOURNAL

IMPORTANT INFORMATION

- INCLUDE TASK ASSIGNMENTS OR MOVEMENTS, REFLECTION ON THE DAY'S NEW LEARNING, ACCOMPLISHMENT, CHALLENGES FACED AND HOW YOU RESPONDED, OBSERVATIONS AND RECOMMENDATIONS ON THE IMPROVEMENT OF SYSTEMS / OPERATION / MANAGEMENT, ETC.
 - SCANNED COPIES OF THIS FORM SHALL BE SUBMITTED ON A WEEKLY BASIS THROUGH APPROVED LMS.
 - HARD COPIES OF THIS FORM SHOULD BE COMPILED AS PART OF THE STUDENT'S PORTFOLIO.

DATE	May 03, 2024	AREA ASSIGNMENT	ICTO
TASK	Brainstorm	SHIFT/TIME	8:00 AM - 5:00 PM

Today, our supervisor was unavailable to meet with us or assign any specific tasks. Despite this, the team maintained our momentum and continued to make progress on the project. We decided to use the time effectively by focusing on brainstorming the features for the Document Management System.

We gathered as a team and engaged in a detailed discussion to identify the key functionalities that would be crucial for the system.


JOHN DOE

TRAINEE'S SIGNATURE

COPY: (1) STUDENT; (2) PRACTICUM ADVISER

FORM OVPAA 030G

THIS FORM IS AVAILABLE AT THE OVPAA.



Malayan Colleges Laguna
A MAPIA SCHOOL

REVISION NO.: 00
REVISION DATE: May 10, 2016

DAILY JOURNAL

IMPORTANT INFORMATION

- INCLUDE TASK ASSIGNMENTS OR MOVEMENTS, REFLECTION ON THE DAY'S NEW LEARNING, ACCOMPLISHMENT, CHALLENGES FACED AND HOW YOU RESPONDED, OBSERVATIONS AND RECOMMENDATIONS ON THE IMPROVEMENT OF SYSTEMS / OPERATION / MANAGEMENT, ETC.
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- HARD COPIES OF THIS FORM SHOULD BE COMPILED AS PART OF THE STUDENT'S PORTFOLIO.

DATE	May 06, 2024	AREA ASSIGNMENT	ICTO
TASK	Feature Identification	SHIFT/TIME	8:00 AM - 5:00 PM

I'm still adjusting to my internship, and with our supervisor being busy, I decided to focus on fulfilling some of the practicum requirements. Today, I dedicated time to creating the necessary documentation for the practicum, such as the daily journal.

We continued our discussion on the features of the Document Management System. We delved deeper into the specifics of each feature, such as the user interface design, document storage and retrieval methods, user management, and search functionality. This allowed us to further clarify our ideas and ensure everyone was on the same page regarding the system's capabilities and goals.


TRINEE'S SIGNATURE



Malayan Colleges Laguna
A MAPIA SCHOOL

REVISION NO.: 00
REVISION DATE: May 10, 2016

DAILY JOURNAL

IMPORTANT INFORMATION

- INCLUDE TASK ASSIGNMENTS OR MOVEMENTS, REFLECTION ON THE DAY'S NEW LEARNING, ACCOMPLISHMENT, CHALLENGES FACED AND HOW YOU RESPONDED, OBSERVATIONS AND RECOMMENDATIONS ON THE IMPROVEMENT OF SYSTEMS / OPERATION / MANAGEMENT, ETC.
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DATE	May 07, 2024	AREA ASSIGNMENT	ICTO
TASK	Documentation Review	SHIFT/TIME	8:00 AM - 5:00 PM

Today, our supervisor provided clear instructions on the next steps for our training. I was tasked with reviewing the CodeIgniter 4 documentation and developing a simple CRUD (Create, Read, Update, Delete) web application as part of my individual training.

This task not only enhanced my technical skills but also reinforced the importance of independent learning and problem-solving. Working individually on the CRUD application helped me gain confidence in using the CodeIgniter 4 framework and solidified my understanding of web application development. This experience highlighted the value of continuous learning and practical application in mastering new technologies and frameworks.


Trainee's Signature



Malayan Colleges Laguna
A MAPIA SCHOOL

REVISION NO.: 00
REVISION DATE: May 10, 2016

DAILY JOURNAL

IMPORTANT INFORMATION

- INCLUDE TASK ASSIGNMENTS OR MOVEMENTS, REFLECTION ON THE DAY'S NEW LEARNING, ACCOMPLISHMENT, CHALLENGES FACED AND HOW YOU RESPONDED, OBSERVATIONS AND RECOMMENDATIONS ON THE IMPROVEMENT OF SYSTEMS / OPERATION / MANAGEMENT, ETC.
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DATE	May 08, 2024	AREA ASSIGNMENT	ICTO
TASK	GitHub Repository	SHIFT/TIME	8:00 AM - 5:00 PM

Today, I made further progress in my training by creating a GitHub repository for my project. I continued to deepen my understanding of CodeIgniter 4 by reading the documentation and watching instructional videos.

Overall, today was a productive day that emphasized the importance of combining different learning methods to fully grasp new technologies. By continuing to build on this foundation, I am confident in my ability to successfully complete the training and develop a functional CRUD application.


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DATE	May 09, 2024	AREA ASSIGNMENT	ICTO
TASK	Training	SHIFT/TIME	8:00 AM - 5:00 PM

Today's focus on developing the login module was crucial for the security and functionality of the web application. Implementing user authentication involved understanding and applying secure practices for handling user credentials. Creating the views and controllers for the login process provided hands-on experience in integrating front-end and back-end components. This task reinforced my understanding of CodeIgniter 4 and its capabilities in managing user authentication, further solidifying the foundation for the overall project.


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DATE	May 10, 2024	AREA ASSIGNMENT	ICTO
TASK	Training	SHIFT/TIME	8:00 AM - 5:00 PM

Today's focus was on developing the registration module, an essential part of the web application's functionality. Implementing user registration required careful attention to secure data handling, including validating user inputs and ensuring passwords were hashed properly. Creating the views and controllers for the registration process provided valuable hands-on experience in integrating front-end and back-end components. This task reinforced my understanding of CodeIgniter 4 and its capabilities in managing user authentication and data security, further solidifying the foundation for the overall project.

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DATE	May 13, 2024	AREA ASSIGNMENT	ICTO
TASK	Training	SHIFT/TIME	8:00 AM - 5:00 PM

Today's work on the sidebar and header components was essential for enhancing the user interface and navigation of the web application. Implementing these components provided a structured layout that simplifies the addition of new features and pages in the future. The content placeholder will help in organizing content effectively and maintaining a consistent design throughout the application. This task improved my skills in front-end development and integration with CodeIgniter 4, ensuring a smoother development process moving forward.


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DATE	May 14, 2024	AREA ASSIGNMENT	ICTO
TASK	Development	SHIFT/TIME	8:00 AM - 5:00 PM

Today's focus was on developing the "Manage Users" module, which is crucial for administrative control within the application. Implementing the ability to add, edit, and delete user accounts provided a comprehensive understanding of user management in CodeIgniter 4. This task required attention to detail, especially in validating inputs and handling potential errors to maintain data integrity. Developing this module enhanced my skills in creating robust back-end functionalities and integrating them with the front-end, further solidifying the application's overall structure and usability.


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DATE	May 15, 2024	AREA ASSIGNMENT	ICTO
TASK	Development	SHIFT/TIME	8:00 AM - 5:00 PM

Today's work focused on developing the "User Logs" module, an essential feature for monitoring and auditing user activities within the application. Implementing this module involved understanding how to capture and store user actions securely and efficiently. Creating a user-friendly interface for the admin to view and filter logs required careful planning and design. This task enhanced my skills in logging mechanisms and database management in CodeIgniter 4, providing valuable insights into maintaining security and transparency in web applications.



Jordan

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DATE	May 16, 2024	AREA ASSIGNMENT	ICTO
TASK	Documentation	SHIFT/TIME	8:00 AM - 5:00 PM

Today's focus on creating the IPO chart and Gantt chart was crucial for organizing and managing the project's development process. The IPO chart provided a clear visualization of the system's functionality, helping to ensure that all aspects of the project were well-understood and properly documented. Developing the Gantt chart was equally important, as it allowed for effective planning and tracking of progress, ensuring that the project stays on schedule. These tasks enhanced my skills in project management and documentation, which are essential for the successful execution of software development projects.


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DATE	May 20, 2024	AREA ASSIGNMENT	ICTO
TASK	Meeting	SHIFT/TIME	8:00 AM - 5:00 PM

Today's consultation with Sir Ramon provided valuable insights and constructive feedback on the project. Revising the IPO chart based on his input helped refine our understanding of the system's requirements and functionality. This task highlighted the importance of regular consultations and being open to feedback to ensure the project meets its objectives. The revisions made to the IPO chart will contribute to a more accurate and effective development process, ensuring the final system aligns well with the needs of the stakeholders.


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DATE	May 21, 2024	AREA ASSIGNMENT	ICTO
TASK	Gantt Chart	SHIFT/TIME	8:00 AM - 5:00 PM

Today was focused on task allocation, which was crucial for ensuring a smooth and organized workflow. Using the Gantt chart as a guide, we were able to distribute tasks efficiently, leveraging each team member's strengths. This collaborative approach fostered a sense of accountability and clarity within the team. Assigning tasks clearly and aligning them with the project timeline will help keep the project on track and ensure that all deadlines are met. This experience emphasized the importance of effective project management and team coordination in achieving our project goals.


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DATE	May 22, 2024	AREA ASSIGNMENT	ICTO
TASK	Meeting	SHIFT/TIME	8:00 AM - 5:00 PM

Today's activities marked a significant step forward in the development of the Document Management System. By finalizing the modules and beginning collaborative work, the team demonstrated a strong commitment to the project's success. The clear division of tasks and ongoing communication fostered an environment of teamwork and mutual support. This collaborative approach is essential for maintaining consistency across the project and ensuring that all modules integrate seamlessly. The day's work highlighted the importance of clear communication, regular check-ins, and a shared vision in successfully executing a complex project.


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DATE	May 23, 2024	AREA ASSIGNMENT	ICTO
TASK	Git	SHIFT/TIME	8:00 AM - 5:00 PM

Today, setting up the GitHub repository for the Document Management System was a crucial step towards streamlined collaboration and efficient version control. By providing a centralized platform for code management, the repository ensures that all team members can contribute effectively while maintaining consistency in the project. Sharing the repository and guiding the team on its usage fostered a sense of unity and collective responsibility. This experience underscored the importance of using proper tools and practices for collaborative software development, ensuring that the project progresses smoothly and efficiently.


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DATE	May 24, 2024	AREA ASSIGNMENT	ICTO
TASK	Git	SHIFT/TIME	8:00 AM - 5:00 PM

Today's focus on training co-interns in using Git and the related tools was essential for effective teamwork and project management. Teaching the basics of version control and demonstrating key Git commands ensured that everyone could contribute to the project smoothly and efficiently. Introducing tools like GitHub Desktop and Git Bash made the process more accessible, helping to reduce any initial confusion or hesitation. This experience highlighted the importance of knowledge sharing and skill development within a team, fostering a collaborative environment where all members feel equipped to contribute to the project's success.


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DATE	May 27, 2024	AREA ASSIGNMENT	ICTO
TASK	Figma	SHIFT/TIME	8:00 AM - 5:00 PM

Began designing the homepage for the web application. Focused on layout and basic elements such as headers and sidebar. Incorporated feedback from the initial wireframes. Coordinated with the team to ensure the design aligns with the project specifications. Documented the design using Figma to navigate progress and adjustments made.


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DATE	May 28, 2024	AREA ASSIGNMENT	ICTO
TASK	Figma	SHIFT/TIME	8:00 AM - 5:00 PM

Continued working on the homepage design, refining visual elements and functionality. Created a draft of the log-in page design, emphasizing user experience. Reviewed the design with the team and integrated necessary changes. Updated the Figma project with the latest designs for the web application. Documented feedback received during team reviews and adjustments made. Planned the next steps for display interface design. Reviewed project timelines and adjusted based on current progress. Coordinated with team members for a smooth transition to the next phase of design.


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DATE	May 29, 2024	AREA ASSIGNMENT	ICTO
TASK	Figma	SHIFT/TIME	8:00 AM - 5:00 PM

Focused on completing the search interface design and started working on the document display interface. Ensured that the design was user-friendly and consistent with the existing application theme. Coordinated with the team to integrate functional requirements into the design. Updated the project documentation with the latest design iterations and changes. Reviewed and addressed any issues identified during the design phase. Prepared for a team review meeting to discuss progress and gather feedback. Documented the day's accomplishments and challenges faced. Adjusted the project timeline based on the latest progress. Planned tasks for the next day to maintain momentum.


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DATE	May 30, 2024	AREA ASSIGNMENT	ICTO
TASK	Figma	SHIFT/TIME	8:00 - 5:00

Completed the document display interface design and reviewed all front-end designs with the team. Addressed feedback and made necessary adjustments to improve functionality.

Updated the project management tool with the current status and any changes made.

Documented progress and challenges in the project journal. Scheduled a review meeting to discuss the integration of front-end designs. Prepared for the development of user module functionalities. Reviewed upcoming tasks and deadlines to ensure timely completion.

Coordinated with team members to align on next steps. Ensured that all design elements met project requirements.



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DATE	May 31, 2024	AREA ASSIGNMENT	ICTO
TASK	Figma	SHIFT/TIME	8:00 - 5:00

Wrapped up the front-end design tasks and reviewed the status of all completed designs.

Updated the project documentation with recent development progress and changes.

Reviewed the project timeline and made adjustments based on current progress. Alerted the team to start the development of the project since the UI design of the system is completed in Figma.

The team presented the Figma project and the supervisor approved the overall theme and design of the system. Adjustments were made like reducing text field and data that is not required.

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DATE	June 03, 2024	AREA ASSIGNMENT	ICTO
TASK	Development	SHIFT/TIME	8:00 AM - 5:00 PM

Started developing the search functionality for the document module, focusing on integrating proper searching for the documents. Tested the initial functionality and made adjustments as needed. Updated the project management tool with the current status and progress of search functionality with Git. Documented development challenges and solutions in the daily journal. Ensured all necessary resources and documentation were updated.



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DATE	June 04, 2024	AREA ASSIGNMENT	ICTO
TASK	Development	SHIFT/TIME	8:00 - 5:00

Continue development of search features, focusing on search by BIN, business name, and business owner name. Created the initial code structure for handling search queries and displaying results. Documented the development process and any issues encountered. Updated the project management tool with current progress. Reviewed the project timeline and planned for further development and testing. Addressed any initial challenges and refined the search functionality. Prepared for testing and integration with other system components. Ensured that all tasks for the day were aligned with project objectives. Prepared a detailed daily journal for my practicum.


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DATE	June 05, 2024	AREA ASSIGNMENT	ICTO
TASK	Development	SHIFT/TIME	8am - 5pm

Continued development of search features, focusing on optimizing search performance and accuracy. Integrated the search functionalities with the database to retrieve relevant results. Documented progress and any issues encountered during development. Updated the project management tool with the latest status and changes. Reviewed the search functionality for potential improvements and adjustments. Planned for further testing and user feedback integration. Ensured that all development tasks were on track and met project requirements. Prepared for the next day's development activities. Coordinated with team members to address any remaining issues.



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DATE	June 06, 2024	AREA ASSIGNMENT	ICTO
TASK	Development	SHIFT/TIME	8am - 5pm

Focused on refining the search features, addressing any bugs or performance issues discovered during testing. Implemented sorting options and filters to enhance search functionality. Coordinated with the QA team to conduct comprehensive testing of the search module. Documented any issues found during testing and solutions implemented. Updated the project management tool with detailed progress and changes. Reviewed the project timeline and made necessary adjustments. Planned for final integration and user acceptance testing. Coordinated with the team to ensure the search features meet all requirements. Prepared a detailed summary of the day's work. Ensured all tasks were progressing as planned and aligned with project goals.

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DATE	June 07, 2024	AREA ASSIGNMENT	ICTO
TASK	Development	SHIFT/TIME	8am - 5pm

Finalized the search features, focusing on user interface improvements and final testing.

Addressed any last-minute issues and ensured all functionalities were working as intended.

Documented the final development process and updated the project management tool.

Conducted a final round of testing to ensure the search features were user-friendly.

Reviewed the project timeline and made necessary adjustments. Prepared for checking with supervisor.

Coordinated with team members to address any remaining issues. Ensured that all

development tasks were completed as planned. Prepared for the next phase of the project.


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DATE	June 10, 2024	AREA ASSIGNMENT	ICTO
TASK	Development	SHIFT/TIME	8am - 5pm

Began working on UI improvements for the sidebar header, focusing on enhancing visual refinement. Implemented design adjustments to improve consistency with the overall application theme. Documented the changes made and updated the project management tool with current progress. Planned for further refinements based on initial feedback. Prepared for the next day's development activities. Ensured all tasks for the day were completed as planned.



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DATE	June 11, 2024	AREA ASSIGNMENT	ICTO
TASK	Development	SHIFT/TIME	8am - 5pm

Continued refining the UI for the sidebar header, focusing on improving responsiveness and user interaction. Implemented additional design tweaks based on feedback from the previous day. Documented progress and any issues encountered during development.

Updated the project management tool with the latest status and changes. Reviewed the design for potential improvements and prepared for further testing. Planned for a review meeting with the team to discuss the updated sidebar header.


Trainee's Signature



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DATE	June 13, 2024	AREA ASSIGNMENT	ICTO
TASK	Development	SHIFT/TIME	8am - 5pm

Finalized the UI improvements for the sidebar header, addressing any remaining issues or bugs. Conducted thorough testing to ensure the new design met usability and functionality standards. Coordinated with the team to finalize integration with the rest of the application. Documented the final changes and updated the project management tool with the completed status. Reviewed the overall project timeline and adjusted deadlines based made necessary adjustments based on current progress. Prepared for a review meeting with the team to discuss the completed UI improvements.



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DATE	June 14, 2024	AREA ASSIGNMENT	ICTO
TASK	Meeting	SHIFT/TIME	8am - 5pm

Attended a progress review meeting with Sir Ramon to discuss the current status of the project. Presented the completed UI improvements for the sidebar header and addressed any feedback received. Discussed upcoming tasks and any adjustments needed to stay on track. Reviewed the project timeline and made necessary updates based on the meeting discussion.



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DATE	June 18, 2024	AREA ASSIGNMENT	ICTO
TASK	Development	SHIFT/TIME	8am - 5pm

Began working on UI improvements for the search document interface, focusing on enhancing user experience and functionality. Reviewed the existing design and identified areas for improvement. Implemented design changes to improve usability and visual appeal.

Tested the new design to ensure it met usability standards. Coordinated with the team to align on upcoming tasks.


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DATE	June 20, 2024	AREA ASSIGNMENT	ICTO
TASK	Development	SHIFT/TIME	8am - 5pm

Focused on improving the UI for the upload document interface, aiming to enhance functionality and user experience. Implemented design tweaks to streamline the upload process and improve visual appeal. Documented progress and any issues encountered during development. Updated the project management tool with the latest status and changes. Prepared a detailed summary of the day's work.



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DATE	June 21, 2024	AREA ASSIGNMENT	ICTO
TASK	Development	SHIFT/TIME	8am - 5pm

Continued refining the UI for the upload document interface, focusing on resolving any remaining issues or bugs. Conducted thorough testing to ensure the updated design met functionality and usability standards. Coordinated with the team to finalize integration with the rest of the application. Documented the final changes and updated the project management tool with the completed status. Reviewed the overall project timeline and made necessary adjustments based on current progress.



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DATE	June 24, 2024	AREA ASSIGNMENT	ICTO
TASK	Development	SHIFT/TIME	8am - 5pm

Started working on correcting file names and pathing issues for the upload document function. Reviewed the existing implementation to identify inconsistencies and errors in file handling. Implemented changes to ensure that file names are correctly generated and paths are properly set. Coordinated with the development team to ensure that these changes integrated smoothly with the existing system. Documented the changes made and updated the project management tool with the current progress. Tested the revised upload function to confirm that files were correctly named and paths were accurate.


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DATE	June 25, 2024	AREA ASSIGNMENT	ICTO
TASK	Development	SHIFT/TIME	8am -5pm

Continued working on refining file name and pathing corrections for the upload document function. Focused on addressing any remaining issues or bugs identified during testing. Implemented additional adjustments to improve the reliability and accuracy of file handling. Documented the progress and any challenges faced during development. Updated the project management tool with the latest status and changes.


JONATHAN

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DATE	June 26, 2024	AREA ASSIGNMENT	ICTO
TASK	Development	SHIFT/TIME	8am - 5pm

Finalized the corrections for file names and pathing in the upload document function.

Conducted comprehensive testing to confirm that all issues had been resolved and

functionality was reliable. Coordinated with the team to review the final implementation.

and ensure that it met all requirements. Documented the final changes and updated the

project management tool with the completed status. Reviewed the overall project timeline.

and adjusted deadlines based on current progress.

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John

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DATE	June 28, 2024	AREA ASSIGNMENT	ICTO
TASK	Seminar and Workshop	SHIFT/TIME	8am - 5pm

Assisted the ICTO department in organizing a workshop and seminar for ICT Month.

Coordinated with team members to manage logistics, including setting up the venue and preparing materials. Contributed to the planning and execution of the event, ensuring all activities ran smoothly. Helped with registration and provided support to attendees throughout the event. Assisted with any issues that arose during the seminar and workshop.



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DATE	July 02, 2024	AREA ASSIGNMENT	ICTO
TASK	Development	SHIFT/TIME	8am - 5pm

Fixed bugs related to the UI in various modules. Focused on resolving issues that impacted user interface functionality. Coordinated with team members to ensure that UI fixes were integrated smoothly. Documented the changes made and any challenges encountered.

Updated the project management tool with the current status and progress.


JOHN DOE

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DATE	July 03, 2024	AREA ASSIGNMENT	ICTO
TASK	Development	SHIFT/TIME	8am - 5pm

Focused on fixing bugs associated with text fields across the application. Worked to ensure that all text fields were properly validated and displayed user input correctly. Collaborated with team members to identify and address any related issues that arose. Documented progress meticulously to keep track of changes and updates. Made sure that all fixes were thoroughly tested and integrated. Coordinated with the team to review the effectiveness of the fixes. Updated the project management tool to reflect the completed work.


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DATE	July 04, 2024	AREA ASSIGNMENT	ICTO
TASK	Development	SHIFT/TIME	8am - 5pm

Dedicated today to resolving issues related to database queries. Worked on optimizing queries to ensure they executed efficiently and returned accurate results. Collaborated with the team to troubleshoot and fix any query-related problems. Ensured that all changes were properly documented and tested. Updated the project management tool to keep everyone informed of progress. Coordinated with team members to verify that all database interactions were functioning correctly. Addressed any issues with data retrieval and storage.



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DATE	July 05, 2024	AREA ASSIGNMENT	ICTO
TASK	Development	SHIFT/TIME	8am - 5pm

Concentrated on fixing backend issues related to application controllers. Worked to resolve bugs and improve the functionality of various backend components. Coordinated with team members to ensure that these fixes were effectively applied. Documented all changes and updated the project management tool with the latest information. Made sure that backend improvements were thoroughly tested for stability. Continued to manage the overall progress of the project.



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DATE	July 08, 2024	AREA ASSIGNMENT	ICTO
TASK	Project Management	SHIFT/TIME	8am - 5pm

Managed the Git project today, focusing on version control and merging updates. Handled any conflicts and ensured that code changes were accurately integrated. Coordinated with team members to keep the repository organized and up-to-date. Documented all version control activities to track progress and changes. Provided support to the team in resolving any Git-related issues. Reviewed the current state of the project and made necessary adjustments. Updated the project management tool with the latest status.


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DATE	July 09, 2024	AREA ASSIGNMENT	ICTO
TASK	Project Management	SHIFT/TIME	8am - 5pm

Continued managing the Git project, focusing on resolving any version control conflicts.

Worked on backend development tasks, particularly addressing issues with application

controllers. Collaborated with the team to ensure that all changes were properly integrated

and functioning. Documented progress and any issues encountered during development.

Prepared for final tasks and upcoming presentations. Reviewed the project timeline and planned for next steps.


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DATE	July 10, 2024	AREA ASSIGNMENT	ICTO
TASK	Database	SHIFT/TIME	8am - 5pm

Focused on improving database normalization to enhance data integrity and performance.

Worked on resolving any remaining issues related to database structure and functionality.

Managed the Git project to ensure that all changes were accurately reflected in the

repository. Documented the day's activities and updated the project management tool.

Coordinated with team members to finalize development tasks and review completed work.

Reviewed the overall project status and next steps to provide support to the team as needed.

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DATE	July 11, 2024	AREA ASSIGNMENT	ICTO
TASK	Presentation	SHIFT/TIME	8am - 5pm

Prepared and delivered a presentation of the final project progress to Sir Ramon and BPLO employees. Focused on showcasing the completed modules and demonstrating key features. Addressed feedback and answered questions from stakeholders to ensure their concerns were addressed. Documented all feedback and action items for follow-up. Coordinated with the team to discuss and implement any required changes based on the presentation. Coordinated with team members to plan the final steps of the project.



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DATE	July 12, 2024	AREA ASSIGNMENT	ICTO
TASK	Finalize Practicum and Request Documents	SHIFT/TIME	8am - 5pm

Spent the day at HR to finalize practicum requirements and request all necessary documents for the final report. Completed any remaining paperwork and addressed final administrative tasks. Bidden farewell to employees, co-interns, and supervisors, expressing gratitude for their support throughout the internship. Ensured all required documents were submitted. Prepared a summary of the internship experience and compiled final reports.

~~Jordan~~

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Appendix G

DTR

CHRD-054-0

OJT'S ATTENDANCE SHEET

NAME: John Arthur Pantil
 SCHOOL: Mapua MCL

DESIGNATED OFFICE: ICTO
 MONTH: May

	A.M.		STUDENT SIGNATURE	P.M.		STUDENT SIGNATURE
	TIME IN	TIME OUT		TIME IN	TIME OUT	
1						
2	7:58	11:47				
3	8:00	12:00				
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30	8:00	12:00				
31	7:47	12:00				

Verified by: MAMATHI / DIVINE SY

Student's Signature: John Arthur Pantil

168-91

OJT'S ATTENDANCE SHEET

NAME: John Arthur G. Pantaleon
 SCHOOL: Mapua MCL

DESIGNATED OFFICE: ICP
 MONTH: June

A.M.	STUDENT		P.M.		STUDENT	
	TIME IN	TIME OUT	SIGNATURE	TIME IN	TIME OUT	
1 8:00				1:00	5:00	
2						
3 8:00	12:00	john		1:00	5:00	john
4 8:00	12:00	john		1:00	5:00	john
5 8:00	12:00	john		1:00	5:00	john
6 8:00	12:00	john		1:00	5:00	john
7 7:50	12:00	john		1:00	5:00	john
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10 8:00	12:00	john		1:00	5:00	john
11 8:00	12:00	john		1:00	5:00	john
12	—	—				
13 9:00	12:00	john		1:00	5:00	john
14 7:57	12:00	john		1:00	5:00	john
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28 8:00	12:00	john		1:00	5:00	john
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Verified by: MANAH NYLO SY

Student's Signature: john

AS OF JULY 12 = 208.52

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OJT'S ATTENDANCE SHEET

NAME: John Arthur G. Pantil
SCHOOL: Mapin McL

DESIGNATED OFFICE: Icto
MONTH: July

TIME IN	TIME OUT	SIGNATURE	P.M.		SIGNATURE
			TIME IN	TIME OUT	
1					
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5	9:10	12:01	1:00	5:00	
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8	7:53	12:00	1:00	5:00	
9	8:15	12:00	1:00	5:00	
10	7:50	12:00	1:00	5:00	
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Verified by: MAMAH NICOLE C. SY

Student's Signature: Joh

Appendix H

Certificate

CHRD-055-1



Republic of the Philippines
Province of Laguna
CITY OF BINAN

HUMAN RESOURCES DEVELOPMENT OFFICE
Courteous, Accessible, Responsive and Efficient Service



CERTIFICATE OF INTERNSHIP

TO WHOM IT MAY CONCERN,

This is to certify that **Mr. John Arthur G. Panti**, student of Mapua Malayan Colleges Laguna, has undergone ON THE JOB TRAINING with the Information and Communications Technology Office and rendered a total of **three hundred sixty eight (368) hours** of training in this institution.

This further certifies that the said trainee had been in his best behavior and that no untoward reports or incidents had been connected to him during the period of **May 2, 2024, to July 12, 2024**, inclusive. Be it known further that said service cannot and will not be considered as government service.

Issued upon request of **Mr. Panti** for whatever legal intent and purpose it may serve this 19th day of July 2024 at the City of Binan, Laguna.

A handwritten signature in blue ink, appearing to read "JANET".
JENNY ANNE B. SARMIENTO
Head, City HRDO

The City Government of Binan is an Equal Opportunity Employer

Email: records.chrd@binan.gov.ph / recruitment.chrd@binan.gov.ph / chrd@binan.gov.ph

Twitter: @CityHR_Binan; FB: City Human Resources Development Office – Binan

Tel. Nos. +63 49 513 5013 (Intelco) / +63 49 523 5447 (PLDT)