

Hampton-in-Arden Sports Club Limited

Company limited by guarantee Registered Office: Shadowbrook Lane, Hampton-in-Arden, Solihull, B92 0DQ Clubhouse telephone: 01675 442284 Registered in England No. 1179485



Hampton-in-Arden Tennis Club Web site: www.hamptontennis.org.uk

Chairman: Chris Barnes

68 Meriden Road, Hampton-in-Arden, Solihull B92 0BT

Email: <u>secretary@hamptontennis.org.uk</u> Home telephone: 01675 443572

HEAD COACH ROLE

Club name: Hampton-In-Arden Tennis Club

Name of coach: Ian Poole

Responsible to: Hampton-In-Arden Tennis Club Committee

Skills, knowledge and experience:

- 1. Qualified coach (DCA, CCA, PCA or TDA)
- 2. LTA coach licence
- 3. Experience of setting up and delivering quality tennis development programmes
- 4. Excellent communication skills
- 5. Computer skills
- 6. People management experience

Main duties:

- 1. To take full responsibility for the club's junior coaching programme at Hampton-In-Arden.
- 2. To take full responsibility for the club's adult coaching programme at Hampton-In-Arden.
- 3. To ensure effective progression of talented players, from the club development programme and local schools, in partnership with the LTA county office.
- 4. To ensure effective and regular liaison with relevant LTA staff.
- 5. To work with and include *all assitant coaches* in the preparation and running of their sessions.
- 6. To attend junior club meetings and report on progress.

- 7. To offer the club feedback on the organisation and degree of success of junior coaching and competitions.
- 8. Establish links with local schools (primary and secondary).
- 9. To assist in the selection of teams.
- 10. To travel to competitions with the junior team(s).
- 11. Assist in organising club and open tournaments and tennis events for all club members.