

**Hampton-in-Arden Sports Club
(Tennis Section)
Minutes of the Annual General Meeting held on
8th November 2010**

Present

The following 10 members signed the attendance sheet: Chris Barnes, Jayne Barnes, Wayman Morris, Ian Poole, Ian Wasse, Carol Grant, Geoff Redfern, Graham Hollway, Steve Ray, and Nigel Jones.

1/ Apologies for Absence

Apologies were received from Coralie Hammond, Will Knights, Joanne Ray, Sandy Wasse and Julie Williamson.

2/ Minutes of the Last Meeting

The minutes were proposed and seconded as a true and accurate record by Carol Grant and Ian Wasse. All present voted in favour of acceptance and the Chairman duly signed them.

3/ Matters Arising

The following matters arising were noted from the 2009 AGM minutes:

- Paying for lights in league matches – the committee agreed during the year that the method of charging for summer league matches should be that the full cost of the floodlights should be borne by those who play league matches reflecting the fact that the cost was minimal over the course of a summer season, but that for winter league matches the players should bear 50% of the full cost reflecting the fact that for winter league games played under floodlights the club pays for the opposition.
- Selection process for league matches – the selection policy is that teams should be picked on merit. The introduction of pre season ladies practice improved the ladies selection process and ensured that everyone who wished to be considered for selection was given an opportunity.
- Social tennis – the introduction of coached social tennis sessions has helped considerably to ensure that all standards of play can be accommodated. It was agreed that it was worthwhile continuing this policy in 2011 provided that the sessions could be properly funded.

4/ Chairman's Report

The Chairman presented members with his report for the year (see Appendix 1). It was noted that the courts should be swept in all weathers after use, even when they are wet. Promotions were achieved by the Mens 2nd, Mens 3rd and the Ladies 2nd teams. The report was proposed and seconded by Steve Ray and Wayman Morris. All present voted in favour of acceptance.

The meeting thanked Geoff for his report and the whole of the committee for their work during the year.

5/ Junior Section and Coaching Report

The junior section report for the year (see Appendix 2) was presented to the meeting. It was noted that in the 3 years since Ian Poole joined, the coaching programme had been increased from 21 to 68 hours a week. The report was proposed and seconded by Steve Ray and Wayman Morris. All present voted in favour of acceptance.

Geoff Redfern thanked Ian Poole for his hard work during the year.

6/ Treasurer's Report

The Treasurer's report for the year including the analysis of Income and Expenditure for the year ended 31 October 2010 (see Appendix 3) was presented to the meeting as part of the Chairman's report. Geoff Redfern thanked Carol Grant for her hard work during the year.

Subscription fee income increased by £48 from £18,544 to £18,592. Members increased by 1 from 254 to 255. Adult members (including 18-25's) remained at 130. Junior members increased from 124 to 125. It was noted that juniors under the age of 7 are not required to pay a membership fee and are therefore excluded from the membership numbers.

Contribution including fund raising activities decreased by £1,232 from £23,013 to £21,779.

- Fund raising activities generated £4,675 compared to £6,144 last year. The main fund raising events were the ASICS Arden 9 Road Race held in June and the Auction of Promises held at the Annual Dinner.
- Funds generated from the operation of the tennis section increased by £235 from £16,869 to £17,104.

The sinking fund contribution was £8,400 in accordance with the requirements of the contract with the LTA.

The report was proposed and seconded by Ian Poole and Nigel Jones. All present voted in favour of acceptance.

The meeting thanked Carol for her report.

7/ Election of Officers and Committee

No new nominations had been received and the existing officers were all re-elected as proposed by Nigel Jones and Ian Poole as follows:

Chairman – Geoff Redfern

Secretary – Chris Barnes

Treasurer – Carol Grant

Committee members – Steve Ray, Wayman Morris

8/ Issues raised by the Membership (having previously been received in writing by the Secretary.)

The meeting was advised that there had been no pre-notified questions.

9/ Any Other Business

The following matters were raised for the committee to look into:

- LTA affiliation fees – it was noted that the LTA affiliation fees were being reduced from next season and that as a result no further funding would be available from Warwickshire LTA. Jayne Barnes requested the committee to consider specifically what to do with the money that will be saved from the reduction in LTA affiliation costs rather than simply losing the gain within the accounts.

No further business was raised and the Chairman declared the meeting closed at 8-55pm.

Appendix 1
AGM – 8 November 2010
Chairman's Report

A very warm welcome to everyone here after another year of progress and success for Hampton-in-Arden Tennis Club.

Open Day

The 4 new tennis courts and mini tennis zone were officially opened on May 1st 2010 by the deputy Mayor Councillor David Bell and the deputy Mayoress Mrs Sally Bell. The sun shone, we cut the ribbon, had some lunch, drank some champagne, played some tennis. What a great day for Hampton tennis club.

What an immense achievement for the Sports Club as a whole to organise and build such wonderful facilities.

We know who were crucial for funding the plan, the superb village organisations already listed many times, that now have official thanks with the boards on the side of the courts. Plus, of course, the club directors, the tennis committee members and particularly Steve Ray, Chris Barnes and John Eccleston. They can't be thanked too many times.

Membership

We have reached a total of 255 members this year, this is EXcluding the under 7's. Particular thanks must go to Ian for continuing to grow the coaching programme during each of his 3 years at Hampton.

After the increase in numbers seen last year, which was over 45 new members, due to the opening of new courts, we could have easily been down on members this year, but we're up. By 1. This makes 9 consecutive years of growth in membership numbers.

255 members also keeps us well ahead of the projected figures given to the National Sports Foundation in November 2008, as a part of the funding application.

League Teams

Wow! What a year.

Hampton tennis teams enjoyed a very successful summer in the Coventry & District league. The ladies second team were promoted up to division 4. Well done.

And two of the 4 men's teams, the 2nds and the 3rds were both promoted as champions from their respective leagues. Hampton men's 1st and 2nds will both be in Division 1 next year. Fantastic! And not too far to travel for the away team!

Court Maintenance and Security

Usual reminders:

Euroclay, constructors of the tennis courts, have recently reiterated that the courts should be swept every time after use where ever possible, even when the courts are quite wet due to earlier rain.

Secondly, please always lock the gates if you are the last person to leave the court

Fund raising

Finance is primarily covered later in the Treasurers report. But suffice to say the Arden 9 was a great success again this year with a new course record being set.

There will be an auction of promises at the Tennis Dinner Dance, which is to be held at the Forrest Hotel again this year, so if you have an idea for a donation that you think someone would like to buy, please talk to Carol. If you still need to get your tickets and order your meal, talk to Chris Barnes.

There is also a quiz planned for April hopefully just after Easter in 2011 as the new season opens.

Website

The IT facilities have just expanded to include a court booking system on-line. Courts can also be booked in the hall, as you come in the front door, by entering your details on the tennis tab, next to the squash tab, on the touch screen.

Committees

Again a massive vote of thanks here to all that give some of their time and personal skills to enable this club to be as successful as it is and to make the atmosphere as friendly as it is. Well done.

Several people have come forward over the last year to get more involved in the tennis committees, this is always welcomed. The more people that help, the easier for everyone else. Many thanks. Please let us know if you would like to get involved.

Coaching

We will find out from Ian his plans for the junior coaching program next, but I would like to mention the additional adult coaching, some of which has already been under way for some time.

We were pleased to secure a grant from Sport England for £10,000 this year that is being used to further develop our coaching program. This is being invested in the club very wisely.

Sam Peace has been attending the Tuesday evening "social" tennis session in order to give help and advice funded by this grant. More sessions like this will be organised.

In addition, specific coaching sessions for beginners and improvers in the evenings have been under way since the summer and more are being planned for next year. Daytime coaching also continues to be very popular.

Well done and many thanks to Ian, Sam and all the coaching team.

Steve

My last word is also a thank you. To our previous Chairman for the last 8 years. Well done, many thanks! Steve Ray.

Geoff Redfern
Chairman

Appendix 2
AGM – 8 November 2010
Junior Section Report

2009/10 has been a year of maintenance and further growth in our outreach programme. We have seen more links with local schools, business corporate, special needs plus a bigger delivery platform and an improved coaching team with some of our older juniors undertaking the level 1 LTA coaching qualification.

We have gained the PE contracts at Meriden School and Hatchford School along with setting up before and after school clubs at George Fentham. Lady K has been a further developed by adding an after schools programme to our already beneficial curriculum PE delivery. This extended delivery has seen an opportunity to add Josh Crisp Jones and Alex Hollway to the coaching team while creating more hours for Sam Peace who has become a popular figure within the club.

We have run a successful corporate day for KPMG offering tennis activities linked in with rounders complimented by food and drinks which benefited the club as a whole. We will be looking to further develop these areas.

We have linked in with a local company THE FARM working with children with learning disabilities. Sam and I found this hugely rewarding and hope to continue this by applying for government funding through a variety of different sources.

On the junior front we were very successful in the Aegon competitions winning the boys under 14 and under 12 leagues which we were in. Big congratulations to Jamie Turpin, Lewis White, Harry Goodworth, Tom Betts, James Middleton and Sam Hiskett. Congratulations also to our orange boys who also won their league in the mini tennis orange classic so well done Will Boles, Will Naisbitt, Jonathan Bartlett and Matthew Middleton. Our mini reds under 8s have had some friendly matches and start their leagues in November 2010 but quite a few of the reds are now doing two hours a week so are developing into more rounded players. As for the senior juniors it was great to see them playing for the adult mens and ladies teams and holding their own really well and helping the teams plan for the future. We have improved the amount of regularly competing juniors from 9 this time last year to 57 which is the highest it has been. A great deal of this is down to inter and intra club competition plus playing in local leagues.

Future goals are to strengthen the coaching team from within the club and improve competitions within the club by giving more responsibility to the level 1 coaches and ensuring that the internal leagues take off to keep more juniors playing more competitive tennis. I think that a tournament and competition committee would be something that would help this cause.

Finally a big thank you to my coaching team of Sam Peace, Jane Hodge, Josh Crisp Jones, Alex Hollway, Tim Jones, Kate Gregory, Xander Barnes, Maria Barnes, Sue Charlton, Rory Bennett and Abigail Hiskett for doing an unbelievable job this year and helping to make the sessions far more fun and effective for the children. Also a big thank you to the continued support from the junior committee particularly Jayne Barnes for help above and beyond the call of duty and also to Jo Oswald who has been a huge help this year in supporting all the events that have gone on.

Ian Poole

Appendix 3
Analysis of Income and Expenditure 1 Nov 2009 to 31 Oct 2010

	2009/10	2008/09	2007/08
	£	£	£
Subscription fees	18,592	18,544	13,337
Floodlight Income	2,348	890	0
Grants			
Funds received & b/fwd	11,030	902	
Application of funds	(6,522)	(1,100)	
Funds not yet applied b/fwd	(4,508)	200	
	0	2	0
Other costs			
Maintenance & repairs	(1,419)	(255)	(1,260)
League / affiliation fees	(1,787)	(1,410)	(1,389)
Tennis balls	(460)	(400)	(568)
Trophies / tournament prizes	(143)	(223)	(39)
Clothing	173	65	(274)
Printing costs	(12)	(154)	(280)
Miscellaneous	(188)	(190)	(312)
	(3,836)	(2,567)	(4,122)
Wimbledon tickets			
Income	3,869	3,343	1,848
Costs	(3,869)	(3,343)	(1,848)
	0	0	0
Contribution pre fundraising	17,104	16,869	9,215
Income from Fundraising	4,675	6,144	5,360
Net income before sinking fund	21,779	23,013	14,575
Sinking fund allocation	(8,400)	(8,400)	
Net income after sinking fund allocation	13,379	14,613	14,575
<u>Income from Fundraising</u>	<u>Total</u>		
Arden 9 Mile Race	16,032	2,732	2,774
Auction of Promises	6,678	1,630	585
Blues Nights	4,216	0	0
The Big Racket	2,183	0	0
Quiz Nights	1,809	260	438
Old Play	1,113	0	1,113
Sundry donations	1,058	0	0
WLTA Club of the Year prize	1,000	0	0
Annual Dinner	995	53	252
Play Tennis Day	797	0	102
Christmas Raffle	653	0	653
Barston Fete donation	500	0	0
Get Wrecked Party	406	0	0
Wine Sales	379	0	0
Arden 9 Mile Children's Race	195	0	0
Christmas Party	143	0	143
Cheese & Wine	106	0	0
Karaoke Evening	105	0	0
Manor	81	0	81
Wimbledon Barbeque	76	0	0
Wimbledon Draw	75	0	0
Miscellaneous	189	0	3
Total	38,789	4,675	6,144

<u>LTA funding app</u>	
2010	2009
£	£
13,781	13,125
900	900
0	0
(850)	(800)
(1,500)	(1,400)
(400)	(400)
(200)	(200)
(200)	(150)
(200)	(200)
(3,350)	(3,150)
0	0
11,331	10,875
3,000	3,000
14,331	13,875
(8,400)	(8,400)
5,931	5,475

Note 1 - LTA Loan repayments £10,720 per annum - £5,360 payable 6 monthly commencing Jan 2010
Note 2 - Income from Fundraising Total includes amounts from earlier years
Carol Grant - Treasurer 2009/10

Comments on accounts

As mentioned earlier, membership levels have stabilised after a significant increase in 2008/09 following the opening of the new courts. As a consequence Subscription fees are essentially in line with last year at £18,592.

This year we have had a full year of floodlighting income and this amount is therefore well up on the prior year. It should be noted that the Sports Club pays the power costs of the floodlighting and it is difficult to segregate the energy costs between the various sections.

During the year we were very successful in securing further revenue grants. We received £1,030 from the LTA and £10,000 from Sport England. These grants are principally to support the coaching activities at the Club covering training, floodlighting, hire of indoor facilities and PR in addition to specific coaching hours. £6,522 has been spent in the 2009/10 year and the balance will be spent in 2010/11.

With the courts being built in 2008/09 that period was effectively a maintenance "holiday" year. The expenditure in 2009/10 is more typical of the normal run rate of good maintenance. For those of you who have not used the courts in the last week or so, a full maintenance session has just been carried out including fresh sand being put down. The norm will be two formal maintenance visits; one at the start of the summer season and one around this time of year.

As forecast last year, LTA affiliation fees have increased as these are linked to numbers of members. The method of calculating the LTA affiliation fees is about to change to a fixed amount per court. As we have a high number of members per court, if the LTA proposal is approved we will receive a significant saving in this area.

Prior to the benefit of any fundraising, the contribution to the Sports Club is £17,104 an amount that is up on the prior year.

Inevitably the level of fundraising has been less this year than last, but at £4,675 it is still a significant contribution to the finances of the tennis section and the Club overall. The current year fund raising has taken us well ahead of the promise we made regarding funding the new courts being to raise at least £35,000.

It should be noted that the recommended sinking fund amount to provide for the replacement of the courts that we have is £8,400 per annum and the LTA loan repayments have commenced and these are £10,720 per annum payable six monthly.

Some people have asked, "are we achieving the levels including in the financial evaluation of the new courts?" These figures have been included as a comparison. As indicated at the time, these original figures were very prudent. No significant assumptions were made regarding growth of the membership, and as a consequence, we are significantly ahead of the projections made.