

4. Plan Tracking

Committee meetings are held on the first Thursday of every month apart from August. Minutes are taken and distributed shortly after each meeting.

The action plan is regularly reviewed at these meetings and progress is tracked against the timescales. The Coach is frequently invited to attend committee meetings and he is required to report the status of those actions for which he has responsibility.

Actions may only be added to or removed from the plan after consideration by the committee.

5. Financial Projections

For accounting and reporting purposes, the tennis club is a section within the Hampton in Arden Sports Club accounts. This makes the development of meaningful financial projections for the tennis club alone, of limited value.

6. Appendices

6.1 Tennis Club Rules

The rules are summarised below. The purpose of the rules is for the benefit of all members. Some of the rules depend upon the honesty and trust of the membership that will in turn lead to a successful and harmonious Club.

Please take care of our courts

- Tennis shoes must be worn - running shoes, studs, blades, grooves or heels may damage the courts.
- When you finish brush the court, clean the lines, pick up litter, slacken the net and lock the courts if you are last to leave.

Please follow these court usage guidelines

- Wear tennis shoes and sports clothing of any colour.
- Use plastic bottles or cups to avoid broken glass or china.
- Wait until the point in play is complete before walking close to a court where a game is in progress.
- Turn your mobile phones off when league or tournament matches are in progress.
- Avoid using foul or abusive language or abusing equipment.

How do the floodlights work?

- You can buy a 30 minute floodlight token at the bar for £2. Feed the token into the appropriate meter in the clubhouse.
- You will get 5 minutes warning from the coloured lights on the floodlight posts before the lights turn off.
- Once the lights have gone out they should not be switched back on for 10 minutes.
- Please note that the floodlights automatically turn off at 10pm.

What is the priority for court usage?

- Adult members take priority on weekdays after 6pm, except for coaching courses.
- Junior members take priority on the mini tennis court before 8pm.

Can I bring a guest to play?

You are welcome to bring guests three times each season per guest without charge.

How do I book a court?

- You can book up to 2 hours (no charge) via the home page www.hamptontennis.org.uk

Am I allowed to undertake paid coaching?

- The Coach is responsible for the delivery of the coaching programme which he organises in conjunction with the committee. If you wish to coach another member, as a matter of courtesy we request that you discuss your proposal with Ian first. Ian has the right under reasonable circumstances to refuse your request. Also please remember that if you are coaching a non-member that person can only be your guest

three times per season.

Where do I find the telephone numbers of other members?

- A list of adult members can be found in the password-protected section of www.hamptontennis.org.uk. A password can be obtained by emailing support@hamptontennis.org.uk.

What is the policy on use of the courts by children?

- Children at Senior School may use the courts with no requirement for adult supervision. Children of Primary School age may only play under the supervision of an adult.

What is the policy on use of the clubhouse by children?

- Parents are asked to take responsibility for their children in the clubhouse and on the sports field and ensure that they abide by the licensing laws. Children of 14 or over may use the clubhouse without supervision. Children under 14 can use the clubhouse under supervision if they are well behaved.

How do I get into the clubhouse?

- If you are a member aged 14 or over you can buy a key fob from the bar between 6pm and 9pm on Tuesdays for £5 or have a faulty key fob replaced free of charge.

When is the bar open?

- Normally 6pm to 11pm in the week and 12.30pm to 11pm at weekends.