

# JOHN DEAN OSSOWSKI

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## EDUCATION

**Utica College**  
B.A., Mathematics

**SUNY Institute of Technology  
(SUNY Polytechnic)**  
M.S., Applied Sociology

**Portland State University**  
M.S.W.

**The Tech Academy**  
Software Developer  
Certificate

## SKILLS

- Operating Systems: Windows (7 – 10), macOS Sierra
- Business Applications: Microsoft Office (Word, Excel, Access), SPSS
- Web Development: HTML5, CSS3, JavaScript, Python, MySQL
- Content Management Systems: WordPress, Jekyll
- Video Editing: Camtasia 3
- Writing: web-based content, journal editing, grant RFPs and reporting
- Agile Project Management

## EXPERIENCE

### **Regional Research Institute for Human Services, Portland State University**

*January 2014 – April 2017*

#### Research Associate and Project Manager

- Worked with researchers and programmers to further the development of the Virtual Coaching Platform (VCP), a web-based application for analyzing video data.
- Ensured that new VCP features served the professional development needs of clients.
- Conducted webinars to provide technical assistance and training to VCP clients nationwide.
- Managed content for websites, newsletters and social media pertaining to the National Wraparound Initiative and Pathways Research and Training Center.
- Co-edited a journal on young adult mental health written for an audience of human service professionals.

### **Collegiate Science and Technology Entry Program, Morrisville State College**

*March 2012 – May 2013*

#### Assistant Director

- Coordinated programming to support the success of underrepresented students in science, technology, engineering and math (STEM) fields.
- Tutored mathematics and provided career development counselling.
- Coached a team of students who took first place in social science research at the CSTEP Annual Statewide Conference.
- Prepared statistical reports on program outcomes in fulfillment of New York State Department of Education grant requirements.

## **School of Social Work, Portland State University**

*October 2008 – June 2011*

Graduate Research Assistant (various projects)

- Recruited professionals from STEM fields to serve as mentors for youth experiencing disabilities.
- Synthesized major qualitative data sets to define social sustainability for the Portland metro region.
- Created statistical reports on student outcomes for the School's re-accreditation using SPSS and Excel.

## **TechStart Education Foundation**

*May 2007 – September 2008*

Program and Advancement Manager

- Coordinated and managed Oregon's first game programming challenge for secondary school students.
- Managed summer technology teacher training program open to teachers from Oregon and Southwest Washington.
- Produced annual gala and auction fundraiser to support TechStart programming.
- Used SharePoint to coordinate efforts of the foundation's fundraising committee.

## **Young Scholars Liberty Partnership Program (YSLPP), Utica College**

*September 2003 – January 2007*

Assistant Director

- Coordinated year-round academic intervention for diverse, at-risk youth in Utica's city schools.
- Recruited, hired, trained and supervised tutors and volunteers during the academic year and summer.
- Assisted in grant writing and evaluation report preparation for various agencies and donors.
- Planned, managed and evaluated community service projects, workshops, special classes and fundraisers involving both YSLPP and Utica College students.

Program Coordinator, JFK Middle School

- Supervised Utica College student tutors assigned to work in the school site.
- Provided direct academic support in all subject areas for students in grades 7 – 9.
- Monitored student progress and coordinated academic support with teachers, counselors, parents and Utica College tutors.
- Arranged and participated in community service events with middle school and Utica College students.