



Dear Students,

May 2020

As you are aware, you will be returning to face to face classes at VSL on **Saturday May 30**. We look forward to receiving you back, and hope that your remote experience was spent productively and without significant disruption to learning continuity. Rest assured that your teachers have worked extremely hard and have done their best to make your transition to remote learning as smooth as possible.

The Department of Education and Training has released the Return to School Operations Guide for schools, parents and students. All schools need to follow these guidelines.

Upon attending to the **Box Hill** centre just for **Saturday May 30** then returning to the **Blackburn** centre on **Saturday June 13**, please observe the following:

1. **Saturday June 13, enter from the main school gate along Springfield Road and William Road.** All other entrances will not be permitted to enter. Identify yourself to a VSL staff member who will be waiting at gate entrance wearing a high-viz vest. **You will be required to use hand sanitiser when you enter your classroom.**
2. If coming by public transport or are dropped off by parent/guardian, we kindly request that **parents do not enter school grounds**. Parents can accompany you to the school gate and then need to leave. For the time being, parents do not have access to the school ground. If parents wish to talk to a teacher, they will need to call the school or send a note with you. The contact number for **Blackburn Centre** is **8804 6490**.
3. You will exit through the main school gate and parents may pick up from this point. **You will be expected to use hand sanitiser before being dismissed from class.**
4. Cleaners will wipe over desk surfaces before and after class. Teachers will request that you sanitise your hands when returning from recess or a toilet break.
5. Try to spread out around the classroom, and if possible, sit one or two seats apart from next student in an effort to practise social distancing.
6. Please **bring your own water bottle** and **do not drink directly from water taps**. Taps may be used only to refill water bottles. Continue to **bring your own snacks**, but **do not share food with others** while restrictions are in place. The VSL rule continues to apply that students are not permitted to leave school grounds under any circumstances during the morning.
7. Continue with precautionary measures of coughing/sneezing into a handkerchief or elbow, washing hands regularly, practising social distancing, while also respecting and supporting each other.
8. If you feel ill while at school, please go to the VSL office immediately. You will have your temperature checked and will be isolated until a parent can collect you.
Do not come to school if you have flu like symptoms.
9. Posters will be placed around the school reminding staff and students of various health and safety measures, so please observe and regulate your conduct accordingly.

Hope your return to classes is a pleasant experience, welcome back, and I wish you every success with your studies with us.

Kerry Law

Area Manager, East 1 (Blackburn, Box Hill, Doncaster)