

**Business Analyst**

3+ years of retail and 4+ years of business analysis experience. Focused on providing superior client management through workload and staffing trend analysis.

**Education**

**California State University – Fullerton – (May 2018)**

Masters in Business Administration with emphasis in Business Intelligence

**California State University – Long Beach – (Dec 2011)**

Bachelor of Science - Business Administration with emphasis in Management

**Experience****VARIANT INC****Oct 2016 - Present****Campaign Analyst – Advertising Operations**

Irvine, CA

Setup and maintain advertising campaigns based on client specifications/requests via the Sales Operations team while providing performance and wrap up reporting.

- Support Sales Directors, Account Executives, and Account Managers in all day-to-day campaign activities
- Respond to and facilitate ad-hoc requests from marketers, online advertisers, and agencies
- Prepare reports detailing delivery, campaign performance, and issues with regional sales office
- Optimize performance of online advertising campaigns to meet client key performance indicators

**THE WALT DISNEY COMPANY****Feb 2010 – Oct 2016****Workload Staffing Associate – Integration – Workforce Management**

**Disneyland Resort, Anaheim, CA – (Apr 2015–Present)**

Created and validated weekly staffing workloads with Line of Business(LOB) partners and setup weekly Resort drivers for workload generation.

- Worked as a team funneling information across WFM teams ensuring consistent data and information
- Mentored peers with project advice and best practices to help develop their skills
- Supported Currency Operations, Distribution Centers, and Security Operations during weekly workload validation, adjusting for special events and emerging trends for optimal labor use
- Used linear regression modeling to forecast absenteeism trends for Security Operations
- Facilitated roll out of enhanced Annual Operating Plan tools for efficiency and accuracy among WFM peers
- Created and maintained new drivers and conditions for workload generation and transaction forecasting
- Partnered with SAS Forecasting Team evaluating trends and identifying potential workload drivers
- Evaluated and prioritized enhancements of current processes and tools to increase efficiency

**Workload Staffing Associate – Stores – Workforce Management**

**Disneyland Resort, Anaheim, CA – (Dec 2012–Apr 2015)**

Created and validated weekly staffing workloads with Store Operations partners.

- Worked as team of three to maintain and update staffing workload across 60+ store locations
- Analyzed unique store transactions to ensure appropriate daily staffing
- Created transactional based change impact analysis and implemented approved workload changes meeting Guest Service expectations and improved labor efficiency
- Analyzed absenteeism trends for accurate call-in-factor workload forecast

**Store Operations Lead – Main Street West Stores**

**Disneyland Resort, Anaheim, CA – (Aug 2010–Dec 2012)**

Lead Cast Members in day-to-day operation, assisted with guest concerns, and communicated business performance to direct managers.

- Addressed safety concerns quickly and efficiently while providing suggestions for improvement
- Preserved and enhanced superior guest experience addressing concerns in a professional manner
- Monitored and communicated business performance to direct managers
- Partnered with multiple management teams to increase efficiency of weekly reports
- Handled confidential Cast Member and financial information

**Technical**

Advanced knowledge of Microsoft Access, Excel, Outlook, PowerPoint, and Word

Intermediate knowledge of Microsoft VBA, Macros, SQL, and statistical forecasting methods

Novice skill level in SAP, Crystal Reports, Adobe Illustrator, Photoshop, and InDesign