

FIONA J. FU

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EDUCATION

University of California, Irvine
Master of Professional Accountancy
MPAc Faculty Fellowship Award Recipient
Cumulative GPA: 3.74

Graduation Date: June 2016

University of Illinois at Urbana-Champaign
Bachelor of Science, Accountancy
Major GPA: 3.67, Cumulative GPA: 3.60

Graduation Date: May 2014

WORK EXPERIENCE

Moss Adams, Irvine, CA

August 2016-Present

Business Assurance Staff

- Understand individual client's business by conducting research on industry trends and communicating with clients
- Involve in assessment and testing of client's internal control structure and management estimations
- Use risk assessment standards to evaluate the efficiency and effectiveness of internal control policies concerning the preparation of financial statements and present recommendations for improvement to seniors
- Perform substantive tests by conducting variance analyses on expenses and creating pro forma financial statements

Starco Group, Inc., Rancho Cucamonga, CA

October 2015-July 2016

Sales Executive

- Identified business opportunities by networking with retail chain buyers and participating on behalf of the company in exhibitions and trade shows in Las Vegas and Atlanta
- Identified product improvements and new products by remaining current on industry trends, marketing activities, and competitors; communicated with manufacturing companies in China regarding product design, quality, and other safety requirements
- Collaborated with the sales team to negotiate and close deals; assisted in handling complaints and objections from the clients and provided feedbacks to management as well as factories in China

SC Fuels, Orange, CA

June 2015-September 2015

Accounting/Finance Intern

- Accomplished accounting and organization goals by completing projects such as financial modeling, research expenditures, and ad-hoc financial analyses
- Reviewed budgets, consolidated financial figures and prepared presentations for third quarter shared services reports and 2016 budget reports, creating PowerPoint slides for monthly meetings
- Extracted data from databases and built summary worksheets in Excel for quarterly financial analyses by writing complex formulas, creating pivot tables, and recording macros
- Maintained accounting ledgers by verifying and posting account transactions weekly; reconciled processed work by computing batch totals and comparing system reports to balances, clearing \$200M A/R and A/P for intercompany purchases

Starco Group, Inc., Rancho Cucamonga, CA

June 2014-June 2015

Junior Accountant

- Ensured accuracy and completeness of financial reports and followed company policy guidelines; assisted in preparing month-end closing by using QuickBooks
- Scheduled and prepared checks for vendors, resolving purchase orders, contracts, invoices, or payment discrepancies and documentation; used time-management skills and prioritized tasks to meet project deadlines
- Reviewed and approved payments to employees by verifying expense reports and requests for advances bi-weekly

ACTIVITIES

MPAc Class of 2016 Student Representative (Irvine, CA)

October 2015-June 2016

Mentor Excellent Program (Irvine, CA)

October 2015-January 2016

SKILLS: Fluent in Mandarin and proficient in Cantonese; Advanced user of Microsoft Office, QuickBooks, and Photoshop