



Republic of the Philippines
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SOCIAL LABORATORY BOOKLET

BS COMPUTER SCIENCE

MID-YEAR TERM, SY 2023-2024



JOHN JOEL C. ALFABETE
Student's Name

BSCS – 3A

Week 1 (June 10 - June 14, 2024)	Subject Orientation, Office Relocation and Environmental Engagement
Objectives:	To understand the rules and expectations on the subject. To assist in office relocation and organize and set up new office space. To engage in school Clean-Up drive. To prepare for narrative report. To adhere to academic and professional standards.

NARRATIVE DISCUSSION

On the day of June 10, 2024 was the start of our mid-year class journey. In the morning, we the CAS students (BSCS) have an orientation on this day about our subjects the thesis 101, and Social Laboratory. They discussed about what will be our midyear school looks like. The instructors of each subject were Ma'am Rowelyn M. Ramiso for the thesis, and Ma'am Florence Joy M. Capinig for the social laboratory. They discussed about their rules, that do not be late, always be on time in class, and submit output within the deadline. After the orientation, students had a bayanihan to carry items from the office of the CAS faculty, since the building will be the site for the smart building construction. Students gathered, and help each other to make the job easier. The boys take over the heavier things while girls are for the tasks that doesn't need much workforce everyone was motivated in other to have the attendance. I was absent this day. I didn't know that our mid-year class started on Monday not on Wednesday which indicated on my enrollment form.

On June 11, 2024, after class discussion on thesis 101 subject, Ma'am Rowelyn ask us the BSCS 3A to help them organize the new office of the CAS faculty. Everyone carries again the things that remains from the old office like tables, cabinets, files, etc. Me and my classmate John Marvin Cassion, arranges the and carry the cabinets and also the table to the new office. At 8:30am in the morning, was the start of our social laboratory subject. Our section gathered some cleaning materials, since we have a clean-up drive activity. Everybody was busy cleaning the grounds using their broom, some were picking leaves, plastics, and other trashes.

One June 13, 2024, the BSCS3A and BSCS3B were combined for the class discussion. Ma'am Florence tackled about, what will be the content of our narrative report for the social lab that there should be a documentation. I didn't take a documentation for first day. She also talks about the things that she needs in order to make the endorsement letter for the Barangay Captain, and make it professionally, like the complete name of the Brgy. Captain, address, zip code, and, also the complete name of the student. Additionally, she discussed the consequences if some students don't follow rules, like not being punctual on her class, and not submitting an output on the deadline that she set. Another thing is that, she said that she was kind to give a student a grade of 5, if someone make her subject as a reason why other subject is negatively affected. We were dismissed early this day because she has a travel.

Week 2 (June 17 - June 21, 2024)	Supports Barangay Administrative Task and Document Recording
Objectives:	To assist with the encoding and printing. To accurately Record Barangay Inhabitants. To support Barangay Administrative tasks. To enhance my typing and document formatting skills. To learn and perform basic Barangay Duties.

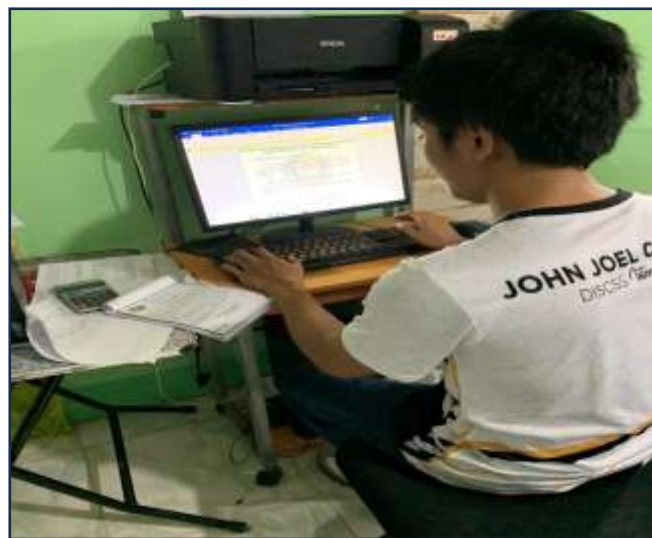
NARRATIVE DISCUSSION

On June 18, 2024 was the first day of my journey to duty on our Barangay for my social laboratory subject. I woke up early and ready myself. I felt so excited on my first day. At 8:00am in the morning I arrived at Brgy. There's no Barangay kagawad yet. I was so excited for my first day that I arrived too early. Now I'm waiting for our Barangay Captain to arrive so I can get my endorsement letter signed and start working today. After the Barangay Captain signed my letter, she's happy because I can assist them with printing and encoding. I started my day and it was a busy day. Many people were getting barangay certifications, indigency certificates, and clearances. I did the encoding and formatting of some needed documents. I also do the printing as well and the barangay secretary assist me and thought me about the basic jobs that they do every day. In the afternoon, I continued doing the same tasks.

June 19, 2024, which is my second day. The Barangay Secretary give me a task to make a form and record all the of Barangay inhabitants by household. It was a tiring task but I'm happy to help my barangay. Also, it enhances my typing skill as well. After that, I made some attendance sheets for the meeting of the Community Garden Association of the Barangay. I also juggled printing and encoding documents that people needed, such as barangay certifications and indigency certificates. Even the second day is a tiring day as well but I really enjoy it.

On June 20, 2024, I continued doing the same tasks I had done on the first and second days. This included recording the Barangay inhabitants by household, assisting people with printing their files, and doing the necessary encoding. I spent a lot of time making sure each household's information was accurately recorded and updated. Throughout the day, I also helped residents with printing various documents they needed, like certifications and certificates, while ensuring that all information was correctly entered into our records.

PICTURES / DOCUMENTATION



Week 3 (June 24 - June 28, 2024)	Skill Development and Community Engagement
Objectives:	To seek opportunities for skill development. To maintain focus and motivated. To explore ways to increase engagement. To extend help to barangay when it comes to work.

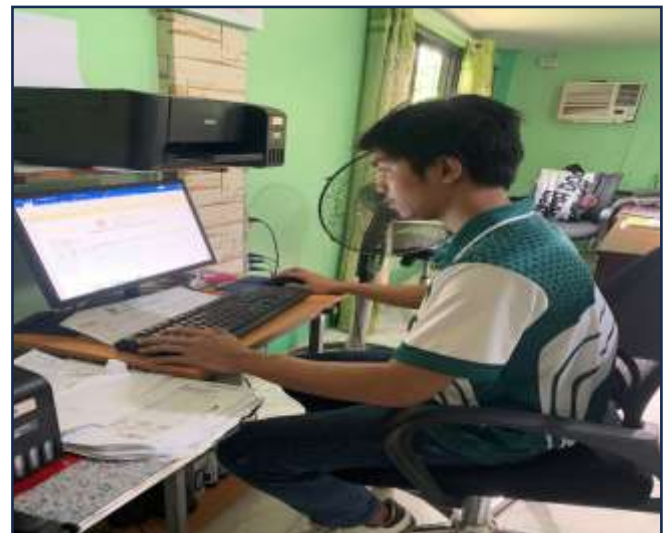
NARRATIVE DISCUSSION

This week was quite boring. On June 25th, I continued doing the same tasks I had been doing since my first week. There were very few people processing documents in the Barangay that day. It felt boring for me because I'm used to having a lot of work, especially during work hours. I prefer staying busy and being productive, so having less to do made the day drag on. Despite the slower pace, I made sure to stay focused and complete the tasks at hand, even though I wished for more activity and engagement.

June 27, 2024. I continued doing the same tasks as before, which felt kind of boring for me. However, I needed to perform my duty and help my community. Even though the tasks were tiring and sometimes kept me up late, I still managed to stay focused. I made sure to do my work precisely and without errors. Despite feeling bored, I understood the importance of my role and kept working diligently. I remained committed to providing accurate and helpful service to everyone in the barangay.

On June 28, 2024, I found myself doing the same tasks again, and it felt quite boring for me. It seemed like I was wasting my time, maybe because it was a Friday, which often feels less productive. The repetitiveness of the tasks made the day drag on, and I longed for more engaging work. Despite this, I still performed my duties and showed up for my responsibilities. I made sure to complete all the tasks assigned to me, even though they felt repetitive. My commitment to my role kept me motivated to continue working diligently. Even on less productive days, I remained dedicated to fulfilling my duties and helping my community.

PICTURES / DOCUMENTATION



Week 4 (July 1 - July 5, 2024)	Barangay Certification and Document Processing
Objectives:	<p>To complete the encoding of barangay certifications and clearances accurately and efficiently.</p> <p>To ensure all printed documents meet the requirements.</p> <p>To explore ways to increase engagement.</p> <p>To gain a deeper understanding of the formalities involved in barangay</p>

NARRATIVE DISCUSSION

The first 1 day of month of July was a busy day because it is Monday. I work on the task that they give to me, like encoding barangay certifications, clearances. In addition to encoding, I was responsible for printing numerous documents, including official reports of the barangay. Each document required attention to detail to ensure that they met the necessary requirements and were ready for distribution. The Secretary also guide me as well of the proper formatting of making a resolution of the Barangay. This was an invaluable learning experience, as it provided me with a deeper understanding of the formalities involved in official barangay documentation. Overall, the first day of July set a productive tone for the rest of the month. The combination of hands-on tasks and guides from the Secretary provided a balanced and enriching work environment, paving the way for continuous improvement and professional growth.

On July 2, 2024, the day was marked by heavy rain, which led to fewer people coming to the barangay for transactions. The rainy weather created a quieter atmosphere, providing a silent environment for me to focus on my tasks. Despite of the weather, I had plenty of work to keep me occupied. I continued with the assignment given to me by the Secretary, which involved recording the barangay inhabitants' records through a household survey. This task was crucial for maintaining an up-to-date and accurate information of residents, and it required attention to detail. Throughout the day, I diligently worked on compiling and updating the records. The process involved going through each purok, ensuring that every household's information was accurately recorded. This included verifying personal details, household composition, and any specific needs or concerns of the residents. By the end of the day, I had covered several Puroks and was well on my way to completing the task.

The July 3, 2024, was a busy day. My morning started with encoding various request certifications for the residents who came to transact. Midway through the morning, one of the staff members from the KALAHI – CIDSS program visited the barangay. They had come to discuss and submit important paperwork for a proposed community development project. The KALAHI – CIDSS program, is known for its efforts to reduce poverty and promote community-driven development. The staff member needed assistance with printing a substantial number of documents related to the project proposal. By the time I finished, it was already late in the afternoon, and I was finally able to head home. The long day had been exhausting, but also rewarding. The successful completion of my tasks, especially assisting with the KALAHI – CIDSS project proposal. I knew that the hard work put in today would contribute to the betterment of our barangay and support the development initiatives aimed at improving the lives of our residents.

PICTURES / DOCUMENTATION



Week 5 (July 8 - July 12, 2024)	Barangay Document and Certification Making
Objectives:	<p>To complete the encoding of barangay certifications and clearances accurately and efficiently.</p> <p>To ensure all printed documents meet the requirements.</p> <p>To print and distribute the attendance sheet for the monthly session, ensuring all attendees are accounted for.</p> <p>To ensure accurate data entry and document preparation for all certification requests.</p>

NARRATIVE DISCUSSION

On July 8, 2024, the day began with the barangay holding their monthly session for July. These sessions were critical as it provides a time for discussing various issues and challenges that the barangay needs to address. The morning was full of activity as the officials and community members gathered for the meeting. As I attended the session, I had the task of printing the attendance sheet, ensuring that all attendees were accounted for. By the time the session concluded, it was clear that several action points had been identified for the coming month. These included initiatives to enhance community engagement, improve local facilities, and address specific resident concerns. In the afternoon, I returned to my usual tasks. Despite the morning's activities, there was still work to be done. I resumed my routine of handling residents' certification requests, which involved careful data entry and document preparation.

July 10, 2024, was a relatively calm day at the barangay. With no major meetings or special events scheduled, I focused on my regular duties. The absence of the usual hustle allowed me to concentrate on my tasks, ensuring that everything was completed with efficiency. My primary responsibility for the day was to continue encoding certifications requested by residents. These certifications are essential documents for the residents, often needed for various legal and administrative purposes, so it was crucial that there were no errors. In addition to handling certification requests, I dedicated a significant portion of my day to updating the barangay inhabitants' records.

On July 11, 2024, the day much like the previous one, with a focus on my regular responsibilities. The calm and steady pace of the day allowed me to continue my work without interruptions, providing an opportunity to further refine my processes. I resumed encoding certification requests from residents, ensuring that each document was prepared accurately and efficiently. I continued updating the barangay inhabitants' records by household. This task, while time-consuming, is essential for maintaining accurate records. Throughout the day, I maintained a consistent and focused approach to my work. The repetitive nature of the work can be challenging, and I found it boring as well.

PICTURES / DOCUMENTATION



Week 6 (July 15 - July 19, 2024)	Barangay Records and Certification Request
Objectives:	<p>To complete the encoding of barangay certifications and clearances.</p> <p>To make an attendance sheet for the monthly session.</p> <p>To ensure accurate data entry and document preparation for all certification requests.</p>

NARRATIVE DISCUSSION

This week marks the final day of my duty on July 15, 2024, which falls on a Monday. On this day, the Barangay officials are conducted their second monthly session of the month. As part of my immersion, I am the one who take documentation of the proceedings of the session. After that, I go to the computer and encode some of certification requests. I also print an attendance for the session. In the afternoon, there is no scheduled work or specific tasks assigned. I just take my time to continue the recording of the barangay inhabitant's household survey.

On July 16 and 17, 2024, my duties at the Barangay continued with the regular tasks I perform on a daily basis. My primary responsibilities during these days included processing certification requests and preparing barangay clearances. Throughout these two days, I focused on maintaining the accuracy and efficiency in my tasks. This includes verifying details, double-checking entries, and ensuring that all documentation is prepared and make correctly. These two days reflect the nature of my responsibilities, which involve a consistency to managing certification and clearance requests with accuracy and efficiency for the Barangay.

PICTURES / DOCUMENTATION



Week 1 (June 17 - June 21, 2024)

I started planting my vegetables on June, 17, 2024... The seeds that I plant were bitter gourd (ampalaya), squash (kalabasa), and string beans (sitaw).



Week 2 (June 24 - June 28, 2024)

I manage to grow them all....



Week 3 (July 01 – July 05, 2024)

I decided to remove one my plant the squash because as they grew, they are not fit for the pot.



Week 4 (July 08 - July 19, 2024)

These are them now after 3weeks. They grow faster because I watered them daily and check them as well.



Week 5 (July 15 - July 19, 2024)

The plants continue to grow and it gets taller and healthy day by day.

