**Kyle John**

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**Personal Profile**

A business graduate with a 2:1 degree in business management and economics from Nottingham Trent University looking to further my career in Software Development. During my time in university is where I first started learning basic Python functionality from my friend who was studying software development. This is where I started really grasping a little understanding and forming a passion for software development.

Currently enrolled in a Digital Skills Bootcamp at JustIT Training. Aiming to improve my skills further and grasp a better understanding of software languages (HTML, JavaScript and Python). Working on my portfolio kylejohnproject.co.uk to create some personal projects. This will have my first projects from basic navbars to creating more complex games and databases using all the softwares I have learnt thus far (Python, Javascript, HTML, CSS & Mysql). In all my projects I have tried to use multiple softwares as I believe that’s how you can get the best outcome and learn the most. My python project – music playlist uses python & Mysql. My Navbar, Rock Paper Scissors, Contact Form & Connect Four uses HTML, Javascript & CSS. As time goes on I aim to develop my portfolio further and use softwares as react, Django, flask & more.

I would like to work in junior develop and/or data analytics role to garner more skills and competencies. I believe the skills I have learnt during my economics degree alongside my software development foundation degree have given me the tools to complete these roles to a high standard. I develop best working in a fast paced and challenging environment as this will require me to use all my skillset and learn new skillsets while on the job.

**Education and IT Training**

**07/23-Present**  **Just IT Training Ltd, London**

**Digital Skills Bootcamp: Software Development**

A twelve week intensive bootcamp covering the fundamentals of Web and Software development.

**03/2-07/22 Prince 2 Agile Foundation**

**09/16-08/19 Nottingham Trent University**

**Business Management & Economics (Grade - 2:1)**

**Core Modules:** Data mining & Financial data, Marketing Management, Industry Corp & Government, Accountancy Management

**09/14-07/16 West Herts College**

**BTEC Business**: Distinction, Distinction, Merit

**08/09-07/13 Whitmore High School**

**GCSE:** 9 GCSES including Maths (A) & English(B)

**IT Skills**

**Software Development Skills**: Python & MySQL

**Web Technology**: HTML, CSS3 & JavaScript

**Core Programming Languages**: JavaScript & Python

**Projects:**

* Created a rock paper scissors game
* Created a project/profile of myself displaying my HTML, CSS3 & JavaScript

**Employment History**

**07/21-05/23** **Skanska - SCS, London - Euston**

**Workforce Planner**

* Completing overtime authorisation forms
* Updating Aphex system to calculate completion of work
* Updating the workforce planner - based on meetings with each department fortnightly
* Conducting end of month meeting regarding the workforce (who is leaving, whose end date is coming up, Recruitment status, cost of labour)
* Updated organograms charts for the workforce based on monthly meetings
* Learnt Powerbi and used it to update the Powerbi monitors helped us monitor effectiveness of various departments within the construction project

**01/20-03/20 St Luke’s (Charity), London - Kenton**

**Drivers Assistant**

* Helping with delivering and retrieving goods for the charity

**Temporary position Forde & Co - Accountants, London - Dollis Hill**

**Dec 2019 Administrator**

* Prepare & Review invoices weekly
* Completing clients’ balance sheets via excel and QuickBooks – keeping track of payments into the clients account from real estate and other sources of income
* Handling administrative duties such as answering the phone, filing, completing office duties etc.
* Handling financial queries such as helping clients understand and manage their budget, detect any fraud or misplacements of money and liaising with clients regarding financial information or advice

**07/19-10/19 Sofology, London - Park Royal**

**Administrator**

* Dealing with customer service queries by phone and email, dealing promptly with any complaints
* Managing any issues regarding drivers conducting deliveries
* Organising payroll runs and recruitment agency staffing invoices – reconciling employees’ timesheet and hourly pay, inputting onto Sage and arranging invoice send off and filing hard copies in the office

**05/16-08/16 Superdrugs, London - Harlesden**

**Shop Floor Assistant**

* Providing customer service support within the store, handling transactions at the till and maintaining order and cleanliness in store

**11/14-12/15 Pavers, London - Wembley Outlet**

**Shop Floor Assistant**

* Offering high quality customer service, organising shelving in the shop and also the stock room, dealing with deliveries

**Interests and Achievements**

Computing: Created a project which is mini profile of myself displaying my HTML, CSS3 & Javascript skills. This is my first project which I’m also updating to add softwares such as Python and SQLite. After I finish my 12-week IT Bootcamp via JustIt I aim to complete another project I have already started, here is the link kylejohnproject.co.uk.

My portfolio link - kylejohnproject.co.uk

Github code portfolio link - https://github.com/johnk1996/project.github.io

**References available upon request**