



5 day Assessor Training; 'Outline'

Part 0.

Pre-Evaluation. Questions on topics to be covered by the course.

Part I.

Class room Training and Exercises in:

(DAY 1)

Background, Process Approach, Awareness,

(DAY 2)

Standard, Customer specific requirements,
Case study Audits

(DAY 3)

Core tools including, 'SPC', 'FMEA', 'MSA'.
Auditing Training

Part II.

(DAY 4)

Process Auditing, on-site audits against
schedule, Performance Evaluation,

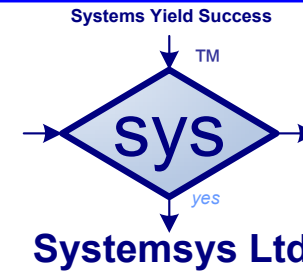
(DAY 5)

Written examination

Write-up of Audit & presentation on findings,
Completion of Performance Evaluation.

Part III.

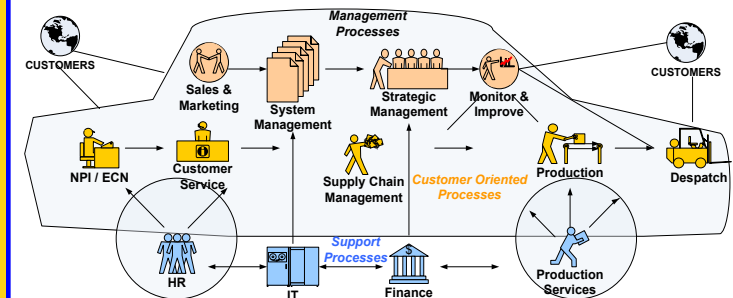
Marking of examinations &
issuing of Certificates stating achievements.



5-day Assessor Training

sys wants to help you improve your business using the Process Approach & obtain third party Approval.

This is done by providing Training, for example for Assessors as defined in this document, & other related topics / Consultancy, see separate brochures.



Example 'SYSTEM MAP' Showing 'Sequence & Interaction' of Key Processes

Products are delivered by professionals with competency in:

- ♦ Third party assessment,
- ♦ Group management positions
- ♦ Training & qualifying third party assessors .

We cover standards such as:

- ♦ ISO9001 & ISO/TS 16949

Contact us; sales@systemsys.co.uk or the web.

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5-Day Assessor Training; 'Overview'

ISO/TS16949:2009 Assessor Training (Open or In-house) 5 days

Outline (can be offered on a modular basis or extended.)

Gives new & existing Automotive Assessors the necessary information to undertake effective first & second party assessments.

(Most of these courses allow you to obtain actual audit experience, undertaking real audits; for the in-house course they are against your audit schedule.)

This course includes evaluation of performance & written examination, and certification, which states the verification results.

FEEDBACK EXAMPLES (see website for more.)

*"Very Thorough, Well Presented,
Very Knowledgeable Delivery."*

*"...Approach to Teaching to the
different knowledge levels of the group."*



LEAD ASSESSOR - Post course Coaching / Assessment
Follow-up activity to 5-day course; once sufficient audits completed successfully; sign-off as Assessor then Lead Assessor.

'AUDITING' Ref. article;

IET 'Engineering Management'. Request a copy on website.

5-Day Assessor Training; 'Contents'

Course Contents

- M Course / Delegates' Objectives
- M Background to Standards
- M The Process approach
- M Integrated Frameworks, e.g. ISO14001
- M Goal of ISO/TS16949
- M Support Documents, Guidance & Rules
- M Scope & Application
- M Management Systems
- M Documentation requirements
- M Strategy / Policy Deployment
- M Process Analysis
- M Key Performance Indicators
- M Customer Satisfaction
- T ISO/TS 16949's requirements
- T Customer Specific Requirements.
- W Assessing Core Tools:
- W Quality Planning / Approval (NPI & PAP)
- W Failure Modes & effects Analysis (FMEA)
- W Statistical Process Control (SPC)
- W Measurement System Analysis (MSA)
- T Audit Process
- T Audit Planning
- T Auditor Qualification Criteria
- T Undertaking Case Study / 'live' Audits
- T Performance Evaluation
- F Written exam
- F Audit Write-Up & feedback

Key: M = Mon, T = Tue, W = Wed, F = Thu, F = Fri



Lead Assessor



Customer Satisfaction