

A-GNdbRvy6-A-

O-3h8OVBZn-O-

Bicol University Otaku Circle  
Legazpi City, Albay

September 3, 2019

The President  
Bicol University  
University Student Council

Dear Sir,


Good day.

We are writing with regards to the submission of a bank account as part of the requirements for the accreditation of organizations on September 4, 2019.

Due to the delay in collection of membership funds, we regret to inform you that our request for a bank account will not be processed before the proposed deadline. This is because our General Assembly and membership fee collection is scheduled on a later date. Rest assured that we will expedite the updating of our bank book after the assembly.

Thank you and we look forward to your kind consideration in this matter.

Sincerely yours,



LEVI LLORERA  
BUOC President

Noted by:

Mr. JARIED MILLARE  
BUOC Adviser



Laurence L. Cadag - Adviser



Admin Name Last - Super Admin