

Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGWAYS
OFFICE OF THE BUILDING OFFICIAL
PANABO CITY



MECHANICAL PERMIT

APPLICATION NO.	MP NO.	PERMIT NO.
<div></div>	<div></div>	<div></div>

DATE OF APPLICATION	DATE ISSUED
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BOX 1 (TO BE ACCOMPLISHED IN PRINT BY THE OWNER/APPLICANT)

NAME OF OWNER/APPLICANT		LAST NAME, FIRST NAME, M.I.	TAX I.D. NO.
FOR CONSTRUCTION OWNED BY AN ENTERPRISE	FORM OF OWNERSHIP	USE OF CHARACTER OF OCCUPANCY	
ADDRESS		NO., STREET, BARANGAY, CITY/MUNICIPALITY/ ZIP CODE	TELEPHONE NO.
LOCATION OF INSTALLATION		NO., STREET, BARANGAY, CITY/MUNICIPALITY	
SCOPE OF WORK :			
<input type="checkbox"/> NEW CONSTRUCTION	<input type="checkbox"/> RENOVATION	<input type="checkbox"/> RAISING	
<input type="checkbox"/> ERECTION	<input type="checkbox"/> CONVERSION	<input type="checkbox"/> DEMOLITION	
<input type="checkbox"/> ADDITION	<input type="checkbox"/> REPAIR	<input type="checkbox"/> ACCESSORY BUILDING/STRUCTURE	
<input type="checkbox"/> ALTERATION	<input type="checkbox"/> MOVING	<input type="checkbox"/> OTHERS (specify)	
USE OR TYPE OF OCCUPANCY			
<input type="checkbox"/> RESIDENTIAL		<input type="checkbox"/> AGRICULTURAL	
<input type="checkbox"/> COMMERCIAL		<input type="checkbox"/> LANDSCAPING	
<input type="checkbox"/> INDUSTRIAL		<input type="checkbox"/> OTHERS (SPECIFY)	
<input type="checkbox"/> INSTITUTIONAL			

BOX 2 (TO BE ACCOMPLISHED BY THE DESIGN PROFESSIONAL)

INSTALLATION AND OPERATION OF		
<input type="checkbox"/> BOILER	<input type="checkbox"/> CENTRAL AIR-CONDITIONING	<input type="checkbox"/> DUMB WAITER
<input type="checkbox"/> PRESSURE VESSELS	<input type="checkbox"/> MECHANICAL VENTILLATION	<input type="checkbox"/> PUMPS
<input type="checkbox"/> INTERNAL COMBUSTION ENGINE	<input type="checkbox"/> ESCALATOR	<input type="checkbox"/> COMPRESSED AIR, VACUUM, INSTITUTIONAL AND/OR INDUSTRIAL GAS
<input type="checkbox"/> REFRIGERATION & ICE-MAKING	<input type="checkbox"/> MOVING SIDEWALK	<input type="checkbox"/> PHEUMATIC TUBES, CONVEYORS AND /OR MONORAILS
<input type="checkbox"/> WINDOW TYPE AIR-CONDITIONING	<input type="checkbox"/> FREIGHT ELEVATOR	<input type="checkbox"/> FUNICULAR
<input type="checkbox"/> PACKAGE AIR-CONDITION UINT	<input type="checkbox"/> PASSENGER ELEVATOR	
<input type="checkbox"/> OTHERS (SPECIFY)	<input type="checkbox"/> CABLE CAR	
PREPARED BY :		

BOX 3

DESIGN PROFESSIONAL, PLANS AND SPECIFICATIONS	
<div></div>	
<div>PROFESSIONAL MECHANICAL ENGINEER (signed and sealed over printed name) Date</div>	
Address	
PRC NO.	VALIDITY
PTR NO.	DATE ISSUED
ISSUED AT	TIN

BOX 4

SUPERVISOR / IN-CHARGE OF MECHANICAL WORKS	
<input type="checkbox"/> PROFESSIONAL MECHANICAL ENGINEER	<input type="checkbox"/> MECHANICAL ENGINEER
<div></div>	
<div>PROFESSIONAL MECHANICAL ENGINEER (signed and sealed over printed name) Date</div>	
Address	
PRC NO.	VALIDITY
PTR NO.	DATE ISSUED
ISSUED AT	TIN

BOX 5

BUILDING OWNER		
<div></div>		
<div>(signature over printed name) Date</div>		
Adress		
CTC No.	Date Issued	Place Issued

BOX 6

WITH CONSENT : LOT OWNER		
<div></div>		
<div>(signature over printed name) Date</div>		
Adress		
CTC No.	Date Issued	Place Issued

BOX 7 (TO BE ACCOMPLISHED BY THE PROCESSING AND EVALUATION DIVISION)

RECEIVED BY :		DATE :	
THREE (3) SETS OF MECHANICAL DOCUMENTS			
<input type="checkbox"/> MECHANICAL PLANS AND SPECIFICATION	BUILDING DOCUMENTS	<input type="checkbox"/> BILL OF MATERIALS	_____
<input type="checkbox"/> COST ESTIMATES	(FIVE (5) SETS EACH)	<input type="checkbox"/> OTHERS (SPECIFY)	_____

BOX 8

ASSESSED FEES				
	AMOUNT DUE	ASSESSED BY	O.R. NUMBER	DATE PAID
MECHANICAL				
			REVIEWED CHIEF, PROCESSING DIV./SEC.	

BOX 9

PROGRESS FLOW						
NOTE: CHIEF. PROCESSING DIVISION/SECTION RECEIVING AND RECORDING MECHANICAL	IN		OUT			
	Time	Date	Time	Date	ACTION/REMARKS	PROCESSED BY

BOX 10

ACTION TAKEN:

PERMIT IS HEREBY ISSUED SUBJECT TO THE FOLLOWING :

1

That the proposed mechanical works shall be in accordance with the mechanical plans filed with this Office in conformity with the latest Philippine Mechanical Code, the National Building Code and its IRR.

2

That prior to any mechanical installation, a duly accomplished prescribed "**NOTICE OF CONSTRUCTION**" shall be submitted to the Office of the Building Official.

3

That upon completion of the mechanical works, the licensed supervisor/in-charge shall submit the entry to the logbook duly signed and sealed to the building official including as-built plans and other documents and shall also accomplish the certificate of completion stating that the mechanical works conform to the provision of Philippine Mechanical Code, the National Building Code and its IRR

4

That this permit is null and void unless accompanied by the building permit

5

That a Certificate of Operation shall be issued for the continuous use of mechanical installations.

PERMIT ISSUED BY:

ENGR. BERNARDO C. RABANOZ JR.

BUILDING OFFICIAL

DATE

NOTE:

THIS PERMIT MAY BE CANCELLED OR REVOKED PURSUANT TO SECTION 305 AND 306 OF THE "NATIONAL BUILDING CODE".

APPLICATION LETTER

Date : _____

ENGR. BERNARDO C. RABANOZ JR.
BUILDING OFFICIAL
PANABO CITY

Sir/Maam:

I _____
(First Name) (Middle Name) (Family Name)
would like to apply for _____ for my _____
located at _____
(Complete Address)

I also authorize _____ to
(Authorized Representative of the Company)
transact the application with your Office in my behalf.

I/We hereby certify that the documents submitted herein are all true and correct, therefore falsification on the supporting document in any way will cause disapproval of the permit application without prejudice to further action that may be undertaken pursuant to Articles 171 & 172 of R.A. 3815, otherwise known as the Revised Penal Code of the Philippines.

(Signature over Printed Name of Owner)

(Signature over Printed Name of Authorized Representative)

Address: _____

Address: _____

Contact Number: _____

Contact Number: _____

Republic of the Philippines
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OFFICE OF THE CITY BUILDING OFFICIAL
PANABO CITY



CERTIFICATE OF COMPLETION
Mechanical Works

This is to Certify that mechanical installation/works of the building covered by Building Permit No. _____ issued on _____ has been completed in accordance with the approved plans and specification on file with the Office of the Building Officials and the National Building Code (P.D. 1096) that the said installation is ready for partial/final completion.

NAME OF OWNER _____
(Last Name) (Given Name) (Middle Name)

Address: _____
Location of Construction: _____
Use or Type of Occupancy: _____
Date of Start of construction: _____
Date of Completion: _____

Description and Type of Equipment installed

Description	HP/Tons	Capacity
_____	_____	Elevator
_____	_____	No. of Floors Served _____
_____	_____	Escalator, Mts. _____
_____	_____	(Type) (HP)
_____	_____	Generating Set _____
_____	_____	Other ICE not registered with
_____	_____	LTO. _____
Window Type, No. of Units		Sprinklers/AFE, No. of Heads
Mechanical Ventilation		Pressure Vessels, Mt. _____
No. of Units		Pneumatic Tubes, Conveyors,
		Monorails for Materials
		Handling L. Mts. _____

Done on this _____ day of _____ Installation is under contract.

Contractor _____ Prof. Mechanical Engineer _____ Prof. Mechanical Engineer
Checked plans, signed and sealed

CONFORM :

Owner/Applicant _____

CERTIFICATION OF FINAL INSPECTION

This certifies that the mechanical works and the following apparatus installed at the Promises No. _____ Street _____ Davao City
Owner/Occupied by : _____ were inspected and found to be
in accordance with the present management and regulations prescribed by the National Building Code of the
Philippines (P.D. 1096).
Miscellaneous : _____ Kind of Installation _____
Contractor : _____ Permit No. _____
O.R. No. _____ Amount Paid : _____ Date : _____
Date of Inspection : _____

Inspector _____ ENGR. BERNARDO C. RABANOZ JR.
BUILDING OFFICIAL