

8TH ANNUAL NATURE FEST

FOOD VENDOR FACT SHEET

DATE AND LOCATION

Saturday, May 2, 2015 from 10 a.m. to 5 p.m.

Bridgeland's Oak Meadow Park, 17730 House Hahl Road Cypress, TX 77433

FOOD VENDOR FEE

Food vendors are required to pay \$150 for space and electrical needs. The provided generator must be used, so please clearly outline power needs on the application that follows.

PERMITS

Any required licenses (federal, state, city, municipal) required of food vendors, as well as any mandatory inspections and/or permits, must be obtained by each vendor prior to the event at his/her expense.

VENDOR AGREEMENT

Bridgeland requires that all food vendors sign a vendor agreement. This form will be sent over once a food vendor's registration form, insurance and payment have been received.

INSURANCE

All food vendors must provide proof of insurance as required by the insurance addendum on page four of this packet.

SPACE IS LIMITED

If you're interested in participating, please fill out the registration form and send proof of insurance, payment and a signed copy of the 'Rules and Regulations' as soon as possible. Please make checks payable to Bridgeland Development, LP. Once this information is received, you'll be sent a vendor agreement form, which must be signed and returned promptly. Deadline to reserve space is April 10, 2015.

FOOD VENDOR PLACEMENT

Food vendors will be placed on a first-come, first-served basis. Once paperwork, insurance and payment is received, a food vendors's placement will be determined.

For more information, please contact Audrey Roeder
audrey.roeder@howardhughes.com

Office: 281-213-1131

Cell: 832-797-7440

Fax: 281-304-5586

BRIDGELAND®

www.bridgeland.com/naturefest

#NatureFest15



Food Vendor Registration Form

Food Vendor Name: _____

Type of Food to be Served: _____

Mailing Address: _____

Phone Number: _____ Email Address: _____

Contact Person: _____

Website: _____

Electrical Requirements (please be very specific):

Please note that you must provide insurance in accordance with the attached insurance addendum.

Company Representative Signature and Title

Date

PLEASE MAKE CHECKS PAYABLE TO
BRIDGELAND DEVELOPMENT, LP

Mail to:
Bridgeland
ATTN: Audrey Roeder
16919 North Bridgeland Lake Parkway
Cypress, TX 77433



NATURE FEST

ONE WILD ADVENTURE

Rules and Regulations

- 1) Nature Fest is held in Bridgeland at Oak Meadow Park. The address is 17730 House Hahl Rd., Cypress, Texas. Festival hours are 10 a.m. to 5 p.m.
- 2) Set-up Details: The event site will open for set-up beginning at 7:30 a.m. on Saturday, May 2, 2015. Exhibitors must check-in prior to set-up. Each food vendor must be set up by 9 a.m. Exceptions to this must be approved by Bridgeland no later than April 24, 2015.
- 3) Staffing: Food vendors must be fully operational and staffed during festival hours (10 a.m. – 5 p.m.) Leaving early is not permitted.
- 4) Supplies: With the exception of power, all food vendors must be self-sufficient.
- 5) Security and Medical: Bridgeland will provide security from 6 p.m. Friday, May 1, 2015 through 6 p.m. Saturday, May 2, 2015. Bridgeland will not be responsible for, nor will it guarantee, exhibitors against loss of any kind including, but not limited to theft, loss due to weather damage, acts of God, strikes, or as a result of negligence of the exhibitor or its representatives. Bridgeland will have trained medical personnel available during festival hours.
- 6) Fire Safety: Due to the location of Nature Fest, precautions must be taken while in the park.
- 7) Vendor Agreement Form: Bridgeland requires that all food vendors sign a vendor agreement. This form will be sent over once a food vendor's registration form, insurance and payment have been received.
- 8) Insurance Requirements: Bridgeland requires proof of adequate insurance from its exhibitors by April 10, 2015. Proof of insurance should be mailed or faxed to Bridgeland. All food vendors will need to add Bridgeland as additional insured. Name to be added to your policy for the event is **The Howard Hughes Corporation-Bridgeland Development, LP**. For further information, see page four of this packet.
- 9) Cancellation Policy: All cancellations must be submitted to Bridgeland by April 17, 2015. No refunds.

I acknowledge that I have read and understand the rules and regulations above, and that I agree to the conditions, rules and regulations therein. I also understand that Bridgeland reserves the right to refuse applications for exhibit space or sponsorship.

Company Representative Signature and Title

Date

*For more information, please contact Audrey Roeder
audrey.roeder@howardhughes.com
Phone: 281-213-1131/Cell: 832-797-7440/Fax: 281-304-5588*

INSURANCE ADDENDUM EVENTS, ENTERTAINERS, ARTISTS, FESTIVALS & CARNIVALS

Prior to commencing work, Contractor shall procure and maintain at its expense the insurance coverages and terms described below with reliable insurers authorized to do business in the state where the property is located. **The insurance coverages, policy limits and other policy provisions described in this Addendum are minimums only. Contractor and its associated artists/acts/entities ("Its Acts"), if applicable, shall have the obligation to provide the minimum coverages and limits stated herein or such greater coverages and policy limits, if available in the insurance policies carried by Contractor or Its Acts.** The Company, Owner, Landlord, Purchaser or the entity authorizing services which is identified in the agreement to which this Addendum is attached (the "Company") reserves the right to adjust or waive any or all requirements set forth in this Addendum.

ADDITIONAL INSURED PROVISIONS: To the fullest extent allowable by law and as specified below, Contractor shall provide that Company, its affiliated entities, successors and assigns and all of their officers, directors, managers, members, partners, shareholders, employees and agents (the "**Company Group**") shall be included as additional insureds as their interests may appear with coverage applying on a primary basis and not contributing with and not in excess of any other insurance afforded to Company Group.

1. Minimum Insurance Requirements. The insurance coverages and requirements set forth shall not be construed to relieve liability in excess of insurance coverage maintained by Contractor or Its Acts, nor shall it preclude Company from taking such other actions as is available to it under any other provision of the agreement to which this Addendum is attached. In specifying insurance requirements Company does not represent that such insurance is adequate to protect Contractor or Its Acts from loss, damage or liability.

1.1 Commercial General Liability shall be written on an occurrence based form with a minimum limit of \$1,000,000 per occurrence except festivals and carnivals must provide a minimum limit of \$5,000,000.

1.2 Liquor Liability/Dram Shop Insurance, if Contractor or Its Acts is serving or selling of alcohol, with a minimum limit equal to the minimum commercial general liability limit required of Contractor under section 1.1.

1.3 Workers' Compensation with statutory limits in accordance with the laws of the state where the property is located and **Employer's Liability** with a minimum limit of \$500,000; a signed waiver and release of liability may be required from all individuals if Contractor or Its Acts is not subject to workers' compensation laws of the state.

1.4 Automobile Liability insuring the use or operation of any auto at the event, including those owned, hired or non-owned except (a) food trucks and carnivals must provide a minimum limit of \$1,000,000 and (b) shuttle services must provide a minimum limit of \$5,000,000.

1.5 Additional Insured Status for the Company Group as per the additional insured provisions herein is required from food trucks, water activities, petting zoos and animal acts, inflatables, rides, shuttle services, festivals, carnivals and others as determined by Company.

1.6 Waiver of Subrogation in favor of Company Group is required on policies carried by food trucks, water activities, petting zoos and animal acts, inflatables, rides, shuttle services, festivals, carnivals and others as determined by Company.

2. Certificates of Insurance. The specified minimum limits of insurance may be satisfied by any combination of primary and excess/umbrella liability insurance policies and, if approved in writing by Company, may be satisfied by Contractor or Its Acts. Contractor shall, before the Agreement is signed and as requested by the Company, furnish Company with a certificate of insurance and/or policy endorsements as evidence that the aforementioned insurance policies are in effect. The insurance documentation shall evidence additional insured status and waivers of subrogation, if required herein.

3. Waivers. Contractor and Its Acts agree to hold harmless, defend and indemnify Company Group for any and all claims arising out of an injury, disability, or death of any owner, employee or agent. Contractor hereby agrees to waive and shall require Its Acts to waive any rights of recovery from Company Group with regard to all loss covered or not covered by insurance policies carried by Contractor or Its Acts, whether required herein or not.