SYLLABUS REVIEW FORM

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| **Course Code:** | **${srf\_course\_code}** | **Sem and Year:** | **${srf\_sem\_year}** |
| **Descriptive Title:** | **${srf\_title}** | **Faculty:** | **${srf\_faculty}** |

**Directions:** Check the column **YES** if an indicator is observed in the syllabus and check column **NO** if otherwise. Provide clear and constructive remarks that would help improve the content and alignment of the syllabus.

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| **INDICATORS** | **YES** | **NO** | **REMARKS** |
| **PART I. BASIC SYLLABUS INFORMATION** | | | |
| 1. The syllabus follows the prescribed OBE syllabus format of the University and include the following: | ${srf\_yes\_1} | ${srf\_no\_1} | ${srf\_remarks\_1} |
| * Name of the College/Campus is indicated below the University name/brand. | ${srf\_yes\_2} | ${srf\_no\_2} | ${srf\_remarks\_2} |
| * Program, Course Title, Course Code and Unit Credits are specified in the syllabus. | ${srf\_yes\_3} | ${srf\_no\_3} | ${srf\_remarks\_3} |
| * Pre-requisites and co-requisites are indicated. | ${srf\_yes\_4} | ${srf\_no\_4} | ${srf\_remarks\_4} |
| * Semester, Academic Year, Schedule of Course, Building and Room Number are stipulated in the syllabus. | ${srf\_yes\_5} | ${srf\_no\_5} | ${srf\_remarks\_5} |
| * Contact details of the instructor such as the instructor’s name, email address OR mobile number (optional) are specified in the syllabus. | ${srf\_yes\_6} | ${srf\_no\_6} | ${srf\_remarks\_6} |
| * Instructor’s consultation schedules, oﬃce or consultation venue, oﬃce phone number is indicated in the syllabus. | ${srf\_yes\_7} | ${srf\_no\_7} | ${srf\_remarks\_7} |
| * The University’s Vision and Mission are indicated in the syllabus. | ${srf\_yes\_8} | ${srf\_no\_8} | ${srf\_remarks\_8} |
| 2. The course description stipulates its relevance to the curriculum in general and provides an overview of the course content. | ${srf\_yes\_9} | ${srf\_no\_9} | ${srf\_remarks\_9} |
| **PART II. PROGRAM EDUCATIONAL OBJECTIVES *(or General Outcomes for Gen Ed courses)*** | | | |
| 3. The Approved Program Educational Objectives (PEO) and Program Outcomes (PO) are listed with alphabets in the syllabus (which will be referred to in the mapping of the course outcomes). | ${srf\_yes\_10} | ${srf\_no\_10} | ${srf\_remarks\_10} |
| **PART III. COURSE OUTCOMES** | | | |
| 4. The course outcomes are measurable and aligned with the course description and program outcomes. | ${srf\_yes\_11} | ${srf\_no\_11} | ${srf\_remarks\_11} |
| 5. The course outcomes are mapped accordingly to the program outcomes/GELOs using the markers: i - introductory, e - enabling, and d - demonstrative. | ${srf\_yes\_12} | ${srf\_no\_12} | ${srf\_remarks\_12} |
| **PART IV. COURSE OUTLINE** | | | |
| 6. The course outline indicates the number of hours. | ${srf\_yes\_13} | ${srf\_no\_13} | ${srf\_remarks\_13} |
| 7. Topics are assigned to intended learning outcomes (ILO). | ${srf\_yes\_14} | ${srf\_no\_14} | ${srf\_remarks\_14} |
| 8. Suggested readings are provided. | ${srf\_yes\_15} | ${srf\_no\_15} | ${srf\_remarks\_15} |
| 9. The Teaching-Learning Activities (TLAs) are indicated in the outline. | ${srf\_yes\_16} | ${srf\_no\_16} | ${srf\_remarks\_16} |
| 10. Assessment tools are indicated. | ${srf\_yes\_17} | ${srf\_no\_17} | ${srf\_remarks\_17} |
| 11. Rubrics are attached for all outputs/requirements. | ${srf\_yes\_18} | ${srf\_no\_18} | ${srf\_remarks\_18} |
| 12. The grading criteria are clearly stated in the syllabus. | ${srf\_yes\_19} | ${srf\_no\_19} | ${srf\_remarks\_19} |

**Please check the appropriate plan of action:**

**For revision**  \_\_\_\_\_\_\_\_\_ (please see remarks column for indicator(s) marked “no”)

**Approved for implementation** \_\_\_\_\_\_\_\_\_ (all indicators must be marked “yes”)

Reviewed by:

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| {$srf\_chairman} |
| *Program Chairman/Unit Coordinator* |
|  |
| *Date of review* |