



Research and Publications Office

TRACER STUDY QUESTIONNAIRE

DIRECTIONS: In each of the following questions, put a check mark on the blank before the corresponding answer/s. Please supply the answer needed in other items.

A. GENERAL INFORMATION

1. Name: _____
2. Current Position: _____
3. Contact Numbers:
Telephone No.: _____
Mobile Number: _____
Email Address: _____
4. Civil Status:
() Single () Separated () Widow or Widower
() Married () Single Parent
5. Sex:
() Male () Female
6. Age:
() 21–25 yrs () 31–35 yrs () 41–45 yrs
() 26–30 yrs () 36–40 yrs () 46 yrs and above

B. EDUCATIONAL BACKGROUND

7. Educational attainment (Include Baccalaureate and Post Graduate Degrees)

<u>Degree(s) & Specialization(s)</u>	<u>College or University</u>	<u>Year Graduated</u>	<u>Honor(s) or Award(s) Received</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

8. Professional Examination(s) Passed

<u>Name of Examination</u>	<u>Date Taken</u>	<u>Rating</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

C. TRAINING(S)/ ADVANCE STUDIES ATTENDED AFTER COLLEGE

9. Please list down all professional or work-related training program(s) including advance studies you have attended after college. You may use extra sheet if needed.

<u>Title of Training or Advance Study</u>	<u>Duration & Credits Earned</u>	<u>Name of Training Institution/College/University</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

D. EMPLOYMENT DATA

10. Are you presently employed?
() Yes () No () Never Employed
If NO or NEVER BEEN EMPLOYED, proceed to Question 11.
If YES, proceed to Questions 12 to 19.
11. Please state the reason(s) why you are not yet employed. You may check (√) more than one answer.
() Advance or further study needed () No job opportunity
() Family concern and decided not to find a job () Did not look for a job
() Health-related reason(s) () Other reason(s), please specify
() Lack of work experience _____
12. Present Employment
Name of Organization: _____
Address: _____
13. Place of work

- () Local () Abroad
14. Type of organization presently employed in. (Check one or as many as applicable)
- Government
- () Public Enterprise
- () Educational Institution
- Private
- () Private Enterprise
- () Non- Profit Organization/Non- Government Organization
- () International Organization
- () Self – employed
- Others (Please specify) _____
15. Present occupation (Ex. Grade School Teacher, Electrical Engineer, Self-employed)
- _____
16. Present employment status
- () Regular or Permanent () Contractual
- () Temporary () Self-employed
- () Casual
17. If self-employed, what skills acquired in college were you able to apply in your work?
- _____
18. If self-employed, what type of business are you engaged in? (Check one or as many as applicable)
- () Grains business () Real Estate business
- () Farming () Grocery/ Sari-sari store
- () Food business (eatery, restaurant, etc) () Animal raising (poultry, piggery , etc)
- () Trade business (buy and sell) () Others (Please specify)
- () Construction, design, programming _____
19. What is your monthly gross income? (Check on the range where your monthly gross income falls.)
- () Below P5,000.00 () P15,000.00 to less than P20,000.00
- () P5,000.00 to less than P10,000.00 () P20,000.00 to less than P25,000.00
- () P10,000.00 to less than P15,000.00 () P25,000.00 and above
20. Is this your **first job** after college?
- () Yes () No
- If NO, proceed to Question 21.
- If YES, proceed to Questions 22 to 31.
21. How many jobs have you had before your present job? _____
22. Job level position
- | <u>Job Level</u> | <u>First Job</u> | <u>Current or Present Job</u> |
|--------------------------------------|------------------|-------------------------------|
| Rank or Clerical | () | () |
| Professional, Technical, Supervisory | () | () |
| Managerial or Executive | () | () |
| Self-employed | () | () |
23. What were your reasons for accepting the job? You may check (✓) more than one answer.
- () salaries and benefits () my education/training is not adequate
- () career challenge () desire to acquire job experience
- () related to special skills () it was the first job offered to me
- () proximity to residence () I have not passed the board/professional exam required for the job
- () no available job opening in line with my course () other reason(s), please specify _____
- () other applicants have better academic qualifications than mine
- () I don't have work experience in the jobs related to my major
- () employer preferred to hire graduates from other schools
24. How long did you stay in your **first job**?
- () Less than a month () 1 year to less than 2 years () Others, please specify _____
- () 1 to 6 months () 2 years to less than 3 years
- () 7 to 11 months () 3 years to less than 4 years
25. How did you find your **first job**?
- () Response to an advertisement () Arranged by school's job placement officer
- () As walk-in applicant () Family business
- () Recommended by someone () Job Fair or Public Employment Service Office (PESO)
- () Information from friends
- () Others, please specify _____
26. How long did it take you to land your **first job**?
- () Less than a month () 1 year to less than 2 years () Others, please specify _____
- () 1 to 6 months () 2 years to less than 3 years
- () 7 to 11 months () 3 years to less than 4 years
27. Was the curriculum you had in college relevant to your **first job**?
- () Yes () No

28. What competencies learned in college did you find very useful in your **first job**? You may check (√) more than one answer.
- () Communication skills
 - () Human Relations skills
 - () Entrepreneurial skills
 - () Information Technology skills
 - () Problem-solving skills
 - () Critical Thinking skills
 - () Other skills, please specify _____
29. The following are some difficulties/problems that you might have encountered in getting your **first job**? Please check (√) the difficulties/problems that you have encountered.
- () inability to communicate in the English language
 - () lack of preparation for the interview and competitive exams
 - () keen competition among the applicants
 - () failure to find influential persons who have the proper connections to the employer
 - () employer's preference for single applicants
 - () lack of experience
 - () others (Please specify) _____
30. How long did it take you to find a job after graduation?
- () less than 2 months after graduation
 - () after 2-4 months after graduation
 - () after 5-10 months after graduation
 - () one year after graduation
 - () more than one year but not beyond two years after graduation
 - () others, please specify _____
31. What are the reasons for the waiting time?
- () processing of credentials
 - () processing of license

E. EDUCATION AND TRAINING

32. How do you assess the relevance of your Paulinian education in the present times?
- () very relevant
 - () somewhat relevant
 - () relevant
 - () not relevant
33. Would you recommend St. Paul University Philippines to potential students?
- () definitely
 - () probably
 - () not sure
 - () definitely not
- Why or why not? _____
34. To what extent has your Paulinian education contributed to the development of your well-being?

Items	Great Extent	Average Extent	Least Extent
1. It has helped me to advance my career.			
2. It has enhanced my technical and managerial knowledge.			
3. It has provided me with professional competence and values.			
4. It has contributed to my professional prestige.			
5. It has broadened my understanding of life.			
6. It has molded me completely as a person.			
7. It has enhanced my relationship and understanding of God.			
8. It has imbibed in me love and service for God and fellowmen.			
9. Others (Please describe)			

F. ALUMNI INVOLVEMENT

35. How do you think can you get yourself involved in SPUP affairs?

Items	High Priority	Average Priority	Low Priority
1. By providing financial support to some of SPUP's programs and projects.			
2. By extending my technical expertise as a resource person for training.			
3. By promoting SPUP in my community.			
4. By participating in the activities of the SPUP Alumni Association and my Alumni chapter.			
5. By encouraging friends and acquaintances to send their children to SPUP for their schooling.			
6. Others (Please describe)			

36. What must SPUP do to encourage and sustain its active networking with its alumni?

Items	Most Important Step	Important Step	Least Important Step
1. Cultivate harmonious relations between SPUP and all its students.			
2. Create opportunities for interactions among alumni, students, faculty and administration through the SPUP Alumni Association (SPUPAA).			
3. Introduce a program for professional upgrading of alumni.			
4. Invite outstanding alumni as visiting lecturer, speaker.			
5. Ensure regular communications between the SPUP management and the alumni through the SPUP Website.			
6. Recognize the accomplishments and contributions of its Alumni in various disciplines and undertakings through an Alumni Newsletter.			
7. Design a variety of activities that will entice maximum participation and involvement of the Alumni.			
8. Provide Alumni with some incentives and benefits for availing of the various services of the University (e.g., discounts for children's tuition and miscellaneous fees, food discount in the canteen, discounts for the use of the swimming pool, call center, etc.)			
9. Frequently update the Alumni directory (yearly or every 2 years).			
10. Others (Please describe)			

37. How can you assist in SPUP's extensive marketing program?

Items	Most Interested	Interested	Least Interested
1. By personally encouraging potential student applicants to explore admission into SPUP and by introducing them to SPUP and its curricular programs and services.			
2. By actively supporting the activities of the SPUPAA and my Alumni Chapter.			
3. By participating in the university's promotional activities.			
4. By sending my siblings/children to SPUP.			
5. By defending and standing for SPUP when circumstances demand it.			
6. By being a role model in my life as a professional, as a family man/woman or as an employee / employer.			
7. By being proud of and faithful to my being a Paulinian.			
8. By taking the role of a leader in the community.			
9. By practicing consistently the Paulinian ideals and virtues.			
10. Others (Please describe)			

38. What are your suggestions to improve the quality of education and services at St. Paul University Philippines?

Thank you for sharing your time to answer this questionnaire. Being one of the alumni of SPUP, may we request you to list down the names of other college graduates (AY 2001-2002 to AY 2011-2012) from your institution including their addresses and contact numbers. Their participation will also be needed to make this study more meaningful and useful.

<i>Name</i>	<i>Full Address</i>	<i>Contact Number</i>

Please use extra sheet if needed.