ELEAZAR TUAZON

IT Specialist | Web Developer | Programmer

⌂ Pasig City
✉ eleazartuazon1d@gmail.com
☎ +63 961 157 8306
🌐 eleazartuazon.vercel.app

A highly skilled and detail-oriented Web Developer and IT Specialist with a Bachelor's degree in Computer Science from Pamantasan ng Lungsod ng Pasig. Demonstrated expertise in website development, administration, and delivering IT support. Committed to delivering high-quality solutions and eager to contribute to a challenging Full Stack Developer or IT Support role.

WORK EXPERIENCE

IT Specialist & Web Developer
Sept 2023 - Present

Chiropractic First Group PH *(formerly Mabuhay Chiropractic Clinics)* · Full-time

- Develop a semantic, responsive, and optimized frontend using industry-standard frameworks and languages, including PHP, HTML5, CSS3, and JavaScript, ensuring accessibility and compatibility across all major browsers.
- Manage multiple websites running on WordPress, ensuring optimal functionality and user experience (both front-end and back-end).
- Collaborate with the marketing team to translate their requirements into effective, visually engaging web solutions that align with business goals.
- Provide general and technical IT support for both Windows and macOS systems to staff and the company.
- Oversee all company IT-related purchases and equipment.
- Assist with and manage CRM capabilities in HubSpot, providing automation and ease of use for both admins and staff.
- Provide billing statements and consolidate all IT-related subscriptions for the finance department.
- Manage the company's Google Workspace, ensuring smooth collaboration and communication across the organization.
- Handle all social media accounts, ensuring consistent branding and engagement with the audience.

Web Developer
Mar 2023 - Apr 2023

Wellness PRO Inc · Internship

- Upgraded the company website on WordPress, enhancing user experience and visual appeal by refining HTML, CSS, and JavaScript code.
- Converted the Classic Editor to Elementor for a more flexible, user-friendly editing experience, and added essential plugins for optimization and SEO.
- Added products to WooCommerce as instructed, ensuring accurate product details and seamless integration.
- Utilized graphic design skills (Photoshop and Canva) to create visually appealing content for the website.
- Implemented efficient digitalization processes, scanning and uploading files for streamlined data management.

Web Developer/Administrator (Virtual Assistant)
Jan 2022 - Feb 2023

Upwork · Part-time | Freelance

- Designed website layouts in Figma and implemented them using WordPress, creating responsive and user-friendly websites.
- Configured backend environments and managed domain purchases through GoDaddy to ensure smooth hosting solutions.

- Installed standard plugins to optimize website performance and enhance security, including firewalls and encryption methods.
- Wrote clean, efficient, and testable code following industry best practices, utilizing HTML, CSS, and JavaScript.
- Utilized Photoshop and Canva to create high-quality website content.
- Conducted regular reviews and updates of web content, links, and design to ensure all sites remain current and visually appealing.
- Monitored website security and promptly reported or addressed potential security breaches or denial-of-service attacks.

Desk Collector   *May 2019 - July 2019*
AEON Credit Service (Philippines) Inc. · Part-time

- Successfully resolved overdue bills by proactively communicating with customers over the phone, providing guidance, and fostering positive interactions to facilitate payments.
- Implemented effective communication strategies to encourage timely payment and settlement of overdue accounts, ensuring consistent and prompt resolutions.

EDUCATION

Bachelor's Degree in Computer Science   *July 2019 - July 2023*
Pamantasan ng Lungsod ng Pasig · Part-time

SKILLS

- Web Development
- WordPress
- IT Management
- Android Development
- DBMS
- Hubspot

- Graphic Design (Photoshop, Canva)
- Technical Support
- Web Design
- VB.NET
- SQL

ACHIEVEMENTS

Best in Thesis   *July 2023*
Associated with Pamantasan ng Lungsod ng Pasig

Thesis Title: *Attendance System for the Students of Pamantasan ng Lungsod ng Pasig Using Real-Time Text Transmission Systematization*

President's Lister for 3 Semester   *July 2023*
Issued by College of Computer Studies, Pamantasan ng Lungsod ng Pasig

Dean's Lister for 3 Semester   *July 2023*
Issued by College of Computer Studies, Pamantasan ng Lungsod ng Pasig

CERTIFICATIONS

Cloud Service Models Course - Great Learning   *Issued Sept 2023*
Credential ID 65311

SQL Fundamental Course - Sololearn   *Issued Sept 2023*
Credential ID: CC-YU7KQDAJ

AWS Beginners Course - Edureka   *Issued Sept 2023*