STUART JOHNSON

OPERATIONS ANALYST   ● EDINBURGH, SCOTLAND, UK

° DETAILS °

johnso.stuart@gmail.com
Edinburgh, Scotland, UK

° LINKS °

LinkedIn

° SKILLS °

Power BI

Data Analysis

Excel

Data Modelling

JIRA

Python

Tableau

° HOBBIES °

Gym, Gaming, Game Development,
Learning Piano

° LANGUAGES °

English (Native)

Mandarin Chinese

👤 PROFILE

Operations Analyst located in Scotland with over 4 years experience across multiple areas – Software Testing, Project Management Office and Operations Management. I specialise in Data Analysis, with strong financial awareness and stakeholder management from my time in various parts of the business.

💼 EMPLOYMENT HISTORY

Senior Operations Co-ordinator, CGI

April 2025 – Present

- My current project involves managing a small BI development team across multiple tools (Power BI, Oracle and Tableau) as well as analysing data from CRM systems and developing dashboards in Tableau focused on the health and data quality of our pipeline.

- Built a capacity planning forecasting model in Excel, based on project assignment schedules, providing multiple arms of the business (Recruitment, Finance and delivery managers) with the ability to forecast their team efficiency and gain visibility of future resourcing risks.

Operations Co-ordinator, CGI

August 2024 – April 2025

- Collaborated with Finance and the central Business Intelligence team to deploy a dashboard solution across the UK, involving mentoring in Power Query and development of a data model in Excel that could easily be managed by other teams.

- Streamlined the use of organisational data sources and used Power Query to automate weekly reporting processes

PMO Analyst, CGI

August 2022 – August 2024

- Managed invoicing, cash collection, and financial reporting for a major government client portfolio, resolving £1M+ monthly AR/AP discrepancies within 7 days to maintain cash flow.

- Created Power BI dashboards for Project Finance (Margin Variance, Revenue Forecast Variance) which allowed the business to gain better visibility of margin slippage on projects, improve data governance and improve forecasting accuracy.

- Implemented process improvements for several reporting processes using Power Query and its integration with our corporate sharepoint server, improving our data management by reducing duplication of effort and the need for manual data entry.

Test Analyst, CGI

August 2021 – August 2022

- Coordinated testing and deployment of 300+ mobile devices for a government digital transformation project, liaising between IT teams and end-users to ensure seamless adoption.

- Facilitated workshops to train users on new workflows, contributing to 100% readiness and an ahead-of-schedule Go-Live—directly improving project margins.

- Acted as a stakeholder bridge, resolving issues and translating technical requirements into actionable steps for operational teams.

🎓 EDUCATION

Physics (MPhys), University of Edinburgh

September 2014 — September 2020

I gained some exposure to Python libraries *matplotlib*, *scikit-learn*, *pandas dataframes* and training a machine learning classifier with Met Office weather data.

LEADERSHIP & ENGAGEMENT

Responsible Business Committee at CGI

January 2024 — Present

Coordinate and support initiatives that drive responsible business practices across the organisation. Facilitate committee meetings, track ongoing responsible business projects and communicate to the company network on new events and to raise awareness of the committee and the volunteering tools available

Early Career Representative

January 2024 — Present

 A primary point of contact for new graduates and apprentices, providing career guidance, onboarding support and mentoring.