



# Jolanta Simkute

FULL-STACK WEB DEVELOPMENT STUDENT

At CareerFoundry (Germany) / July 2024 to July 2025

## INTERPERSONAL SKILLS

- Excellent communication skills
- Can collaborate well with others
- Ability to perform well under pressure
- Track record of delivering quality results

## LANGUAGES

Lithuanian - native  
German - fluent  
English - advanced  
Spanish - advanced  
Portuguese - conversational

## EDUCATION

- 2012 - 2013 International Business (Bachelor of Art) at TH Cologne, Germany
- 2007 - 2009 Business Informatics at University of Cologne, Germany
- 1998 - 2006 „Zemynos" Secondary school in Klaipeda, Lithuania
- 1994 - 1998 „Medeine" primary school in Klaipeda, Lithuania

## CONTACT ME

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## WORK EXPERIENCE

### MATERNITY LEAVE

*Chile, Brazil.Germany / September 2020 to June 2024*

- during my maternity leave I lived in Brasil and learned brazilian portuguese

### ONLINE CUSTOMER SUPPORT FOR SPANISH AND GERMAN MARKETS, TRANSLATOR SPANISH-GERMAN

*SoyMomo [www.soymomo.com](http://www.soymomo.com) in Chile/ February 2020 to August 2020*

- online customer support (Zendesk, WhatsApp)
- social media customer support (Facebook, instagram)
- translations (website, manuals, app)

### VIRTUAL PERSONAL ASSISTANT

*Independent / October 2019 to January 2020*

- research
- travel planning
- translations
- appointments management

### SALES ASSOCIATE

*TJX Europe in Cologne, Germany | August 2016 to September 2019*

- stocking items on racks and shelves
- helping shoppers locate merchandise
- monitoring fitting room areas

### WAITRESS

*IL FORNO Restaurant in Cologne, Germany | June 2011 to April 2013*

- providing menus, meeting special customer demands, taking orders, bring food to tables, refilling glasses, and cleaning tables - preparing and serving cold, hot drinks and cocktails

### WAITRESS

*L'Ambiente Restaurant in Cologne, Germany / September 2010 to May 2011*

- providing menus, meeting special customer demands, taking orders, bring food to tables, refilling glasses, and cleaning tables - preparing and serving cold, hot drinks and cocktails

### DESIGNER

*Tensorwear in Lima, Peru | September 2009 to August 2010*

- design preparations for prints on T-Shirts by making illustrations and using Adobe Photoshop

### EXECUTIVE ASSISTANT

*Elias Thomson Transport in Cologne, Germany | January 2007 to August 2009*

- answering phone calls, making travel arrangements, filing and organizing documents