

Name and/or Social Security Number Change
University of Houston — Office of the University Registrar
Houston, Texas 77204-2027 — (713) 743-1010, option 7

Student Name (as listed on university record) myUH ID Number
ngupta21@CougarNet.UH.EDU 201922

***What are you requesting to add or update?**

- ☐ Update Name (Complete Section A)
- ☒ Update/Add Social Security Number (Complete Section B)

Section A: Student Name Change

The University of Houston record of your name was originally taken from your application for admission and may be changed if:

1. You have married, remarried, or divorced (a copy of marriage license or portion of divorce decree indicating new name must be provided)
2. You have changed your name by court order (a copy of the court order must be provided)
3. Your legal name is listed incorrectly and satisfactory evidence exists for its correction (driver license, state ID, birth certificate, valid passport, etc., must be provided)

NOTE: A request to omit a first or middle name or to reverse the order of the first and middle names cannot be honored unless accompanied by appropriate documentation. All documents must also be submitted with a valid government-issued photo ID (such as a driver license, passport, or military ID).

Please print and complete the following information:

I request that my legal name be changed and reflected on University of Houston records as listed below:

FROM:

First name ngupta21@CougarNet.UH.EI

Middle name

Last name

Suffix

TO:

First name

Middle name

Last name

Suffix

Check reason for name change request:

- ☐ Marriage/Divorce
- ☒ Court Order
- ☐ Correction of Error

Section B: Student Social Security Number Change

The University of Houston record of your Social Security Number was originally taken from your application for admission and may be changed only if the student has obtained a new social security number or an error was made. In either case, the student must provide a copy of the Social Security Card. The Social Security card must include the student's signature and must be submitted with a valid government-issued photo ID (such as a driver license, passport, or military ID).

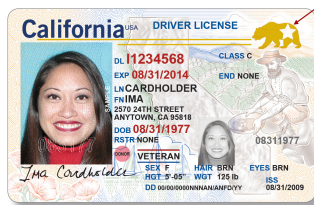
Please print and complete the following information: I request that my Social Security Number be changed and reflected on University of Houston records as listed below:

FROM: 1234

TO: 4321

- ☐ Marriage/Divorce
- ☒ Court Order

I authorize the University of Houston Main Campus to make the updates/changes to my student record as requested above.



***SIGNATURE (REQUIRED)**

Date 2025-04-21

*State law requires that you be informed of the following: (1) with few exceptions, you are entitled on request to be informed about the information the University collects about you by use of this form; (2) under sections 552.021 and 552.023 of the Government Code, you are entitled to receive and review the information; and (3) under section 559.004 of the Government Code, you are entitled to have the University correct information about you that is incorrect.