

Checklist for Analyzing the Planning and Use of Public Recording Space

Use the following checklist to support analysis of your use of public recording space. Record checks next to parts of the process you think you addressed well in your teaching. Use the space provided below each idea to record any points or examples you want to make sure to talk over with colleagues or to think more about. Use those parts of the process where you didn't write checks to set goals for next time.

___ anticipating in your plan what students will think and record

___ planning the board to highlight key parts of the lesson

___ organizing and labeling what is recorded

___ making space for and supporting students in recording their ideas

___ recording important ideas (objectives, key terms, problem being worked on, summary)

___ contributing through connections, representations, ideas, narration

___ capturing important recordings for later re-use

Goals for future growth: