**University of Ottawa**

**CSI4142 Fundamentals of Data Science**

**Team Registration and Initial Planning 2021**

Please enter your details below and submit on Brightspace, by the project registration deadline.

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|  | ***Sample values*** |
| Team member 1 | *Jugraj Rahal –* [*jraha074@uottawa.ca*](mailto:jraha074@uottawa.ca) |
| Team member 2 | *Jonas Danko –* [*jdank056@uottawa.ca*](mailto:jdank056@uottawa.ca) |
| Team member 3 | *Jiaxin Ye –* [*aye037@uottawa.ca*](mailto:aye037@uottawa.ca) |
| Team coordinator and scribe\* | *Jugraj Rahal –* [*jraha074@uottawa.ca*](mailto:jraha074@uottawa.ca) |
| Project communications plan\*\* | *Microsoft Teams* |
| Project kick-off meeting date and time | *Wednesday 27 January 2:30pm-3:00pm* |
| Project regular meeting time(s) - day, time\*\*\* | *Wednesdays 2:30pm-3:00pm – Biweekly* |
| Project initial resource plan\*\*\*\* | *Will use resources as recommended by TA and prof* |
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| \* List the person(s) who will take notes and schedule the meetings. You should submit your meeting notes with each deliverable.  \*\* Add the details on how you plan to communicate with one another.  \*\*\* It is recommended that you meet at least once every week.  \*\*\*\* Please let us know if you plan to use other resources. | |
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