

MINUTES OF THE STATE PERSONNEL BOARD

October 18, 2012

Charleston, West Virginia

The State Personnel Board met on October 18, 2012, at 1:00 p.m. to conduct business and to consider other administrative matters. Present at the meeting were: Ross Taylor, Chairman, and members Eugene Stump, Mark Carbone and Randy Hansford. Sharon Lynch participated by telephone. Others in attendance included: Joe Thomas, Assistant Director, Employee Relations; Barbara Jarrell, Assistant Director, Classification & Compensation; Debbie Anderson, Classification and Compensation; Adam Heflin, Classification and Compensation; Robert Beanblossom, Division of Natural Resources; Andrea Fout Tinsley, Division of Natural Resources and Drema Gibson, Secretary to the Board.

APPROVAL OF MINUTES

The members of the State Personnel Board received the minutes from the September 20, 2012, meeting prior to this meeting. Mr. Stump moved to accept the minutes as written for the September 20, 2012, meeting. Mr. Hansford seconded the motion. The Board approved the September 20, 2012, minutes by unanimous consent.

CONSIDERATION OF PROPOSALS


2612 Division of Natural Resources

Upon motion of Mr. Hansford, seconded by Mr. Carbone, the State Personnel Board approved the Division of Natural Resources' proposal #2612 to: 1) adopt a retention incentive of 5% after three years and another 5% after five years employment for employees classified in the Railroad Technician series at the Division of Natural Resources, Parks and Recreation Section, Cass Scenic Railroad State Park; and 2) approved a plan of implementation whereby any incumbent employee who has reached the three- and five-year thresholds be granted the increase(s). The effective date of this proposal is December 1, 2012.

With no further business, the meeting adjourned.

NEXT BOARD MEETING

The next State Personnel Board meeting is scheduled for November 15, 2012, at 1:00 p.m. in Building 6, Room 425, State Capitol Complex, Charleston, West Virginia.


for Ross Taylor, Chairman
State Personnel Board


Secretary
State Personnel Board