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| HALL COUNTY SCHOOL SYSTEM  STUDENT SERVICES DEPARTMENT  711 Green Street  Gainesville, GA 30501  Phone: (770) 534-1080 Fax: (770) 533-4015 | | | | **Request for Section 504 Consideration** | | | |
| LEGAL NAME: LAST FIRST MIDDLE | | | | | | | DATE OF REQUEST |
| HALL COUNTY STUDENT # | DOB | GENDER | GRADE | | SCHOOL | | |
| PERSON(S) MAKING REQUEST | | | | | | TITLE | |
| Describe the nature of concern that leads you to believe that the student has a disability under Section 504 which causes substantial limitations of a major life activity and requires accommodations at school.  Based on evaluation by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | |
| **Rights Afforded by Section 504 of the Rehabilitation Act of 1973**  A student considered disabled under Section 504 under the Rehabilitation Act of 1973 is a student who (a) has, (b) has a record of having, or (c) is regarded as having a physical or mental impairment which substantially limits a major life activity such as learning, concentrating, thinking, reading, communicating self-care, walking, seeing, hearing, speaking, breathing, working, and performing manual tasks.  **Notice of Rights of Students and Parents Under Section 504**  Section 504 of the Rehabilitation Act of 1973, commonly referred to as "Section 504," is a nondiscrimination statute enacted by the United States Congress. The purpose of Section 504 is to prohibit discrimination and to assure that disabled students have educational opportunities and benefits equal to those provided to non-disabled students.  For more information regarding Section 504, or if you have questions or need additional assistance, please contact your local system’s Section 504 Coordinator at the following address:  Katherine Culver  Hall County School System  711 Green Street  Gainesville, GA 30501  770-967-5846  [katherine.culver@hallco.org](mailto:jim.sargent@hallco.org)  The implementing regulations for Section 504 as set out in 34 CFR Part 104 provide parents and/ or students with the following rights:  1. Your child has the right to an appropriate education designed to meet his or her individual educational needs as adequately as the needs of non-disabled students. 34 CFR 104.33.  2. Your child has the right to free educational services except for those fees that are imposed on non-disabled students or their parents. Insurers and similar third parties who provide services not operated by or provided by the recipient are not relieved from an otherwise valid obligation to provide or pay for services provided to a disabled student. 34 CFR 104.33.  3. Your child has a right to participate in an educational setting (academic and nonacademic) with non-disabled students to the maximum extent appropriate to his or her needs. 34 CFR 104.34.  4. Your child has a right to facilities, services, and activities that are comparable to those provided for non-disabled students. 34 CFR 104.34.  5. Your child has a right to an evaluation prior to a Section 504 determination of eligibility. 34 CFR 104.35.  6. You have the right to not consent to the school system’s request to evaluate your child. 34 CFR 104.35.  7. You have the right to ensure that evaluation procedures, which may include testing, conform to the requirements of 34 CFR 104.35.  8. You have the right to ensure that the school system will consider information from a variety of sources as appropriate, which may include aptitude and achievement tests, grades, teacher recommendations and observations, physical conditions, social or cultural background, medical records, and parental recommendations. 34CFR 104.35.  9. You have the right to ensure that placement decisions are made by a group of persons, including persons knowledgeable about your child, the meaning of the evaluation data, the placement options, and the legal requirements for least restrictive environment and comparable facilities. 34 CFR 104.35*.*  10. If your child is eligible under Section 504, your child has a right to periodic reevaluations, including prior to any subsequent significant change of placement. 34 CFR 104.35.  11. You have the right to notice prior to any actions by the school system regarding the identification, evaluation, or placement of your child. 34 CFR 104.36*.*  12. You have the right to examine your child’s educational records. 34 CFR 104.36.  13. You have the right to an impartial hearing with respect to the school system’s actions regarding your child's identification, evaluation, or educational placement, with opportunity for parental participation in the hearing and representation by an attorney. 34 CFR 104.36.  14. You have the right to receive a copy of this notice and a copy of the school system’s impartial hearing procedure upon request. 34 CFR 104.36.  15. If you disagree with the decision of the impartial hearing officer (school board members and other district employees are not considered impartial hearing officers), you have a right to a review of that decision according to the school system’s impartial hearing procedure. 34 CFR 104.36.  16. You have the right to, at any time, file a complaint with the United States Department of Education’s Office for Civil Rights. | | | | | | | |

**DISTRIBUTION:** Parent/Guardian, Student’s Cumulative folder, 504 File, System 504 Coordinator

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| HALL COUNTY SCHOOL SYSTEM  STUDENT SERVICES DEPARTMENT  711 Green Street  Gainesville, GA 30501  Phone: (770) 534-1080 Fax: (770) 533-4015 | | | | **NOTICE OF SECTION 504 COMMITTEE MEETING** | | |
| STUDENT’S LEGAL NAME: LAST FIRST MIDDLE | | | | | | |
| HALL COUNTY STUDENT # | DOB | GENDER | GRADE | | SCHOOL | |
| PARENT/GUARDIAN | | | ADDRESS | | | DAY TIME PHONE NUMBER |
| The 504 Committee will be meeting on (date & time)  at (location)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to discuss your child’s educational needs. Your attendance is encouraged.  If you have any questions prior to the meeting or are unable to attend, please feel free to contact:  School’s 504 Coordinator: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | |
| **Notice of Rights of Students and Parents Under Section 504**  Section 504 of the Rehabilitation Act of 1973, commonly referred to as "Section 504," is a nondiscrimination statute enacted by the United States Congress. The purpose of Section 504 is to prohibit discrimination and to assure that disabled students have educational opportunities and benefits equal to those provided to non-disabled students.  For more information regarding Section 504, or if you have questions or need additional assistance, please contact your local system’s Section 504 Coordinator at the following address:  Katherine Culver  Hall County School System  711 Green Street  Gainesville, GA 30501  770-967-5846  [katherine.culver@hallco.org](mailto:jim.sargent@hallco.org)  The implementing regulations for Section 504 as set out in 34 CFR Part 104 provide parents and/ or students with the following rights:  1. Your child has the right to an appropriate education designed to meet his or her individual educational needs as adequately as the needs of non-disabled students. 34 CFR 104.33.  2. Your child has the right to free educational services except for those fees that are imposed on non-disabled students or their parents. Insurers and similar third parties who provide services not operated by or provided by the recipient are not relieved from an otherwise valid obligation to provide or pay for services provided to a disabled student. 34 CFR 104.33.  3. Your child has a right to participate in an educational setting (academic and nonacademic) with non-disabled students to the maximum extent appropriate to his or her needs. 34 CFR 104.34.  4. Your child has a right to facilities, services, and activities that are comparable to those provided for non-disabled students. 34 CFR 104.34.  5. Your child has a right to an evaluation prior to a Section 504 determination of eligibility. 34 CFR 104.35.  6. You have the right to not consent to the school system’s request to evaluate your child. 34 CFR 104.35.  7. You have the right to ensure that evaluation procedures, which may include testing, conform to the requirements of 34 CFR 104.35.  8. You have the right to ensure that the school system will consider information from a variety of sources as appropriate, which may include aptitude and achievement tests, grades, teacher recommendations and observations, physical conditions, social or cultural background, medical records, and parental recommendations. 34CFR 104.35.  9. You have the right to ensure that placement decisions are made by a group of persons, including persons knowledgeable about your child, the meaning of the evaluation data, the placement options, and the legal requirements for least restrictive environment and comparable facilities. 34 CFR 104.35*.*  10. If your child is eligible under Section 504, your child has a right to periodic reevaluations, including prior to any subsequent significant change of placement. 34 CFR 104.35.  11. You have the right to notice prior to any actions by the school system regarding the identification, evaluation, or placement of your child. 34 CFR 104.36*.*  12. You have the right to examine your child’s educational records. 34 CFR 104.36.  13. You have the right to an impartial hearing with respect to the school system’s actions regarding your child's identification, evaluation, or educational placement, with opportunity for parental participation in the hearing and representation by an attorney. 34 CFR 104.36.  14. You have the right to receive a copy of this notice and a copy of the school system’s impartial hearing procedure upon request. 34 CFR 104.36.  15. If you disagree with the decision of the impartial hearing officer (school board members and other district employees are not considered impartial hearing officers), you have a right to a review of that decision according to the school system’s impartial hearing procedure. 34 CFR 104.36.  16. You have the right to, at any time, file a complaint with the United States Department of Education’s Office for Civil Rights. | | | | | | |

**DISTRIBUTION:** Parent/Guardian, Student’s Cumulative folder, 504 file, System 504 Coordinator

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| HALL COUNTY SCHOOL SYSTEM  STUDENT SERVICES DEPARTMENT  711 Green Street  Gainesville, GA 30501  Phone: (770) 534-1080 Fax: (770) 533-4015 | | | | **SECTION 504**  **Determination of Eligibility/Accommodation Plan**  \_\_\_Initial \_\_\_Review \_\_\_Termination | | | |
| LEGAL NAME: LAST FIRST MIDDLE | | | | | | | MEETING DATE |
| HALL COUNTY STUDENT # | DOB | GENDER | GRADE | | SCHOOL | | |
| PERSON(S) RESPONSIBLE FOR IMPLEMENTATION | | | | | | TITLE(S) | |
| I. **DOCUMENT PHYSICAL OR MENTAL IMPAIRMENT, as determined by an appropriate evaluation:**  Evaluation completed by: Date of Evaluation:  Relevant Information from Evaluation (i.e., private evaluation, medical diagnosis, etc.): | | | | | | | |
| **Is additional information needed from further assessment/evaluation?** No\_\_\_\_ Yes\_\_\_\_ If so, describe what further information is required and whether further evaluations/assessments will be conducted or what additional information the Team will gather: | | | | | | | |
| **Describe how the disability substantially limits a major life activity:** | | | | | | | |
| **II. DETERMINATION OF ELIGIBILITY:**   1. **Is the student eligible for protection under Section 504 (does the student have a disability that substantiality limits a major life activity?)**   **The student:**  **\_\_\_\_ IS ELIGIBLE     \_\_\_\_ IS NOT ELIGIBLE for protection under Section 504.**   1. **Does the Student require accommodations in the educational setting?  YES\_\_\_  NO\_\_\_**   **\_\_\_\_ IS DISMISSED from services under Section 504. State Reason for Termination:**  **Projected Re-Evaluation/Review Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | | | | | | |

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| 1. **RECOMMENDED ACCOMMODATIONS (List accommodations which are necessary for this student to have access to and participate in the educational program – should be directly related to impact on impairment documented above):**  * Setting: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ * Presentation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ * Test Taking: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ * Student Response: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ * Scheduling: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ * Behaviors: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ * Social: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ * Adaptive: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ * Athletics: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ * Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ * \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ * \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| 1. **Does student require referral to RTI for interventions for any of the following areas?**  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | | Academic |  |  | Oral Language |  |  | Emotional |  | | | Behavior |  |  | Adaptive |  |  |  |  |  | | Social |  |  | Development |  |  |  |  |  |  * No * Yes. Student was referred on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to the school’s RTI Coordinator,   (date)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. Accommodations/Interventions in the above areas will also be developed and  (name)  tracked through the RTI process. | | |
| **To be signed by parent/guardian if in attendance at meeting:** I was invited to participate in developing this plan for my child. I have reviewed this plan and have received a copy of the Notice of Section 504 Rights. I understand my rights as outlined in the Notice.  Parent/Guardian’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **To be completed (by School’s 504 Coordinator) if parent/guardian did not attend meeting:** Indicate dates copies were sent to parent/guardian documenting actions of the committee:  Section 504 Rights \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Evaluation Report(s) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Determination of Eligibility/Instructional Plan\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| SIGNATURE OF PERSON REPORTING | TITLE | DATE |
| SIGNATURE OF OTHER PARTICIPANTS | TITLE | DATE |
|  | TITLE | DATE |

**DISTRIBUTION:**  Parent/Guardian, Student’s Cumulative folder, 504 File, System 504 Coordinator

**HALL COUNTY SCHOOL SYSTEM**

**STUDENT SERVICES DEPARTMENT**

711 Green Street

Gainesville, GA 30501

Phone: (770) 534-1080 Fax: (770) 533-4015

**Notice of Rights of Students and Parents Under Section 504**

Section 504 of the Rehabilitation Act of 1973, commonly referred to as "Section 504," is a nondiscrimination statute enacted by the United States Congress. The purpose of Section 504 is to prohibit discrimination and to assure that disabled students have educational opportunities and benefits equal to those provided to non-disabled students.

For more information regarding Section 504, or if you have questions or need additional assistance, please contact your local system’s Section 504 Coordinator at the following address:

Katherine Culver

Hall County School System

711 Green Street

Gainesville, GA 30501

770-967-5846

[katherine.culver@hallco.org](mailto:jim.sargent@hallco.org)

The implementing regulations for Section 504 as set out in 34 CFR Part 104 provide parents and/ or students with the following rights:

1. Your child has the right to an appropriate education designed to meet his or her individual educational needs as adequately as the needs of non-disabled students. 34 CFR 104.33.

2. Your child has the right to free educational services except for those fees that are imposed on non-disabled students or their parents. Insurers and similar third parties who provide services not operated by or provided by the recipient are not relieved from an otherwise valid obligation to provide or pay for services provided to a disabled student. 34 CFR 104.33.

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Hall County School System; Gainesville, GA