**Minnesota Small Business Week**

**Encore Entrepreneur**

# Nomination

To be considered for this Award, please submit this nomination with the nomination package as noted in the award guidelines. Answer each question as fully as possible; if it is not applicable, state N/A.

1. Lead Nominee:
   1. Name:
   2. Title:
   3. Business name:
   4. Business address:
   5. Business phone number:
   6. Business email address:
2. Co-nominee(s) (Note: you may nominate up to 3 additional co-nominees per business. Each co-nominee must fill out the SBA Form 3300):
   1. Name(s):
   2. Title(s):
   3. Email address(es):
3. Nominator (if you are nominating yourself, write n/a):
   1. Nominator name:
   2. Title:
   3. Address:
   4. Phone number:
   5. Email address:
4. Provide the nominee(s) percentage of ownership or stock owned in the small business.
5. How many years has the nominee’s business been operational (minimum 3 years)?
6. How many employees does the business **currently** have?
7. Does the business have a website? If yes, list the URL:
8. To assess the financial performance of the business for the last 3 calendar years, fill out the chart below.

|  |  |  |  |
| --- | --- | --- | --- |
| **Financial Summary** | | | |
| **Year** | **2013** | **2014** | **2015** |
| **Number of Employees** |  |  |  |
| **Total Sales** |  |  |  |
| **Net Profit (Before Tax)** |  |  |  |
| **Total Assets** |  |  |  |
| **Total Liabilities** |  |  |  |
| **Net Worth** |  |  |  |

## Answer each of the following questions in 200 words or less.

1. Provide a biography for the nominee(s):
2. Has the business received SBA assistance (e.g. SBA loan, SCORE counseling, SBDC assistance, WBC assistance contracting or Emerging Leader Initiative)? If yes, please explain (include the amount and date of financial assistance received if applicable):
3. Describe the nominee’s business, including areas served:
4. Based on the financial chart provided above, please explain in more detail the business’s year to year changes in financial health (e.g. sales, net profit, net worth) and number of employees.
5. Show efforts to make a positive difference in their community by meeting a community need and/or tackling a social challenge.
6. Describe how the nominee is utilizing an innovative or creative business method.
7. Has the nominee demonstrated entrepreneurial potential necessary for business success and economic growth? If yes, explain.