Global Stock Plan Services  
Letter of Authorization for Address Change

**PLEASE ENTER ALL REQUIRED INFORMATION IN ENGLISH**This form may be completed online and then printed, signed and submitted to Morgan Stanley. The information you enter will not be saved. You may also print the document, and enter the information manually. TO ENSURE THAT YOUR ADDRESS CHANGE IS PERMANENT, YOU MUST ALSO SUBMIT THE NEW ADDRESS INFORMATION TO YOUR COMPANY.

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| **You MUST complete this box** | | | | | | | |
| 9-Digits (no dashes) | | or | Up to 12-Digits | | | Company Name | 3-Digit Company # (Optional) |
|  | SS # or |  |  | PUID # |  |  |  |
|  | Global ID # |  |  | | |  |  |

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| **Part I — Personal Information (Exactly as it appears on your Account Statement)** | | |
| **Please Note: Account Co-Owners are only applicable for Stock Purchase Plans and not Stock Option Plans** | | |
| NAME OF ACCOUNT OWNER FIRST NAME/GIVEN NAME |  | LAST NAME/SURNAME |
| NAME OF EXISTING ACCOUNT CO-OWNER — IF APPLICABLE FIRST NAME/GIVEN NAME |  | LAST NAME/SURNAME |
| HOME TELEPHONE NUMBER |  | WORK TELEPHONE NUMBER |

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| **Part II — Address Change Information** |
| In order to ensure that your sale proceeds and other correspondence are sent to the proper address, all information on this form must be completed and faxed to +1 614-467-4471. If you effect a trade close in time to changing your address, please be advised that your new address change may not be processed before your check is issued, thereby resulting in a delay in receiving your funds. If you have certified a W-9 or W-8BEN with your old address, please update your tax profile address on www.stockplanconnect.com or resubmit a new tax document with the updated address. |

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| **Old Mailing Address** | | | | | | | | |
|  | | |  |  | | | | |
| OLD ACCOUNT RESIDENTIAL MAILING ADDRESS | | |  |  | | | | |
|  |  |  | | |  |  |  |  |
| CITY |  | STATE/PROVINCE | | |  | ZIP/POSTAL CODE |  | COUNTRY (IF NOT U.S.) |

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| **Please Change the Address to:** | | | | | | | | | | |
|  | | |  |  | | | | | | |
| OLD ACCOUNT RESIDENTIAL MAILING ADDRESS | | |  |  | | | | | | |
|  |  |  | | |  |  | | |  |  |
| CITY |  | STATE/PROVINCE | | |  | ZIP/POSTAL CODE | | |  | COUNTRY (IF NOT U.S.) |
| **Part III — Signature(s)** *(for joint accounts, both parties must sign and provide signature verification as described below.)* | | | | | | | | | | |
|  | | | | | | |  |  | | |
| ACCOUNT OWNER’S SIGNATURE | | | | | | |  | DATE | | |
|  | | | | | | |  |  | | |
| ACCOUNT CO-OWNER’S SIGNATURE (IF APPLICABLE) DATE | | | | | | |  | DATE | | |

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| SIGNATURE VERIFICATION IS REQUIRED FOR EACH ACCOUNT OWNER LISTED ON THE ACCOUNT ABOVE. PLEASE ATTACH ONE OF THE FOLLOWING FOR EACH PARTY LISTED ON THE ACCOUNT:   * AN ENLARGED COPY OF THE PRINTED AND SIGNATURE SIDE(S) OF A GOVERNMENT ISSUED IDENTIFICATION DOCUMENT * SIGNATURE GUARANTEE FROM A NOTARY | Completed forms must be faxed or mailed to: **(by fax) +1 614-467-4471 (by regular mail) Morgan Stanley, Global Stock Plan Services P.O. Box 182616 Columbus, OH 43218-2616 (by overnight courier) Morgan Stanley, Global Stock Plan Services 4343 Easton Commons, Suite 300, Columbus, OH 43219** |
| © 2015 Morgan Stanley Smith Barney LLC. Member SIPC. | GLOBAL STOCK PLAN SERVICES LETTER OF AUTHORIZATION FOR ADDRESS CHANGE  GSPLOAAC (08/2015) |