SWIDOVS Meeting Minutes, 09-20-2012

Attending:

Kathryn Hampton Id Dept of Parks and Rec

Sarah Waltman Boise Valley Habitat for Humanity

Barb Hatch Meridian Police

Betsy Hammar American Red Cross

Jamie Westberg Boise Young Professionals

Karen Christeson Idaho Botanical Gardens

Cathe Scott Idaho Food Bank

Sandi Borup Elks Rehab System

Sheila Winther Idaho Commission for Libraries

Tracy Bryan Zoo Boise

Marcia Davis Canyon County Habitat for Humanity

Melissa Radloff Friends in Action

Kimberly Ouwehand Treasure Valley Hospice

Dusty Bodie Boise State Dept. of Mgt.

Program: Evaluations and Exit Interviews

Presenter: Tracy Bryan, Zoo Boise

Tracy gave a detailed presentation on volunteer evaluations. She has a very active program with over 260 volunteers, and around 40,000 volunteer hours per year. She evaluates **all** volunteers annually. Reasons volunteer evaluation include:

* You not only evaluate the volunteer, but the program as well
* Shows that it is a serious, structured program
* Helps volunteers improve
* Volunteers appreciate the feedback
* Holds volunteers to a very high standard
* Teens receive 2 evals during their 6 month term and it makes them aware of the importance of doing a quality job.

To set the stage for evaluating volunteers, talk about the evaluation process during orientation. Create commitment forms and have the new volunteers read and sign. Two no-calls or no-shows and the volunteer is dismissed.

To evaluate your volunteer program, create an on-line survey. Tracy uses Constant Contact.

To reduce the time for evaluations, only do evals for volunteers who reach an hour milestone (25, 50 hours)

Exit interviews: Tracy doesn’t do them; she relies on her on-line survey for feedback on her program.

New Business

Serve Idaho is looking for presenters for their Feb. conference.

Should we create Volunteer Administrator Awards? Group consensus—Yes.

Membership Dues: Dues now run from January-December. If your dues were due in August, please pay now and you will be paid up till next December.

Other News

Treasurers Report: $1000 on hand.

Leadership is working on a special training for members only. Possibly use the table top forum, but expand it to 3 hours and find presenters that are diverse and cover topics that have not been covered.

Al!ve: Visit website <http://volunteeralive.org/> and take survey. Also, read about the volunteer management database and send your suggestions. What do you want it to do? Report will be on website for review.

Next Meeting: Oct 18, Idaho Foodbank