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**SUMMARY:** Apply my skills in a service industry to provide excellent quality of service and establish long lasting relationships with customers and employers. Develop new skills and emerge as a disciplined hardworking individual helping others in society.

**WORK EXPERIENCE**

04/2016-Present

***Melaleuca Inc./* Independent Promoter**

* Promote and market products of *Melaleuca The Wellness Company.*
* Actively work finding new clients through advertising and digital marketing.
* Provide sales-pitch presentations in order to enroll new clients.

08/2014-09/2015

***Estudios Tecnicos*/ Market Field Researcher (intern)**

* Participated actively in a project to revitalize the economic center of the district of Bayamon
* Researched and collected vital data in the district of Bayamon
* Personally interviewed residents and business owners that reside in the district

11/2014-2014

**H3 Tech Conference**

* Volunteered at H3Conference promoting the entrepreneurship mentality in Puerto Rico.
* My tasks included technical support, heavy lifting and crowd control
* Front desk clerk

**QUALITIES AND ATTRIBUTES**

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| --- | --- |
| * Hardworking * Responsible * Disciplined * Organized | * Collaborative * Sociable * Honest * Creative |

**SKILLS**

|  |  |
| --- | --- |
| * PC Installation and Repair * Windows XP/7 OS/8 * MS Office * Customer Support * Persuasion skills * Critical Thinking * Time Management | * Bilingual(English/Spanish) * Money Management * Digital Marketing * Promotions * Financial Analysis * Sales pitching * Creative Writing |

**EDUCATION**

**2016-Present: Self Education**

* Constantly disciplining myself in various forms of knowledge ranging from; History, Economics, Finance, Psychology, Theology, Political sciences, Literature, Social Studies and Philosophy.
* Learning and practicing basic Italian.
* Writing unpublished original poetry, quotes, analysis, short stories and dialogues
* Reading multidisciplinary books.

**2010-2015: University**

* Bachelor of Business Administration in Finance from the Inter American University of Puerto Rico, Bayamon Campus.

**EXTRACURRICULAR ACTIVITIES**

**2014-2015**

**University Chapters of the Chamber of Commerce of Puerto Rico**

* Participated in a number of seminars and workshops that teach and promote the entrepreneurship mentality in college youths. These workshops included knowledge and teamwork activities relating to business startups and brainstorming sessions.

**Society for Human Resources Management University Branch Bayamon**

* Participated in a shared community event to clean up the beach of Punta Salina to make a more eco friendly environment.
* Several Fund-raising activities.

**SEMINARS AND WORKSHOPS**

**2014-2015**

**How to build Your Start Up Company-Hosted by Carlos Jimenez**

* Gained important insight on what steps one should make when establishing a new business model.
* Understood the importance of teamwork and creativity in order to successfully make a business idea into a reality.

**Rich Dad Poor Dad**

* Seminar geared towards knowledge of real estate, investing and entrepreneurship that encourages people to seek out financial freedom.
* Understood the financial markets and how to weigh risk and reward.
* Learned to identify potential business growth sectors that could revitalize a city

**Piloto 151**

* Weekly meetings in Old San Juan where business owners pitch their future projects to people who are interested in attending and who are well versed in business administration who offer advice and give constructive feedback to support the business as a whole.

**Dev Titans**

* Community group for learning that is taught by community members in subjects such as technology, business and Internet.
* Find and identify financial variables that allow a business to succeed financially and continue to grow.