**PARISH OF GRANTCHESTER**

**NOTICE OF A MEETING OF THE PARISH COUNCIL**

**I hereby give notice that a meeting of the GRANTCHESTER PARISH COUNCIL will be held in THE READING ROOM, GRANTCHESTER at 8.00 pm on MONDAY 11 APRIL 2016**

All members of the Council are hereby summoned to attend for the transaction of the under mentioned business.

Dated this day: 04 April 2016

**AGENDA**

Open Forum, including reports from the District Councillor and County Councillor if applicable.

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| 1 | Present and Apologies for Absence |
| 2 | Declaration of Interests |
| 3 | To resolve that the minutes of the meeting held on 14 March 2016 be approved and signed as a correct record |
| 4 | Matters arising from the minutes of the previous meeting  a) Damaged cattle grid near Red Lion – update on action taken (LS)  b) Grass cutting quotations – update on award of contract (OP/IS)  c) Cycle path between Grantchester & Haslingfield (IS)  d) County Council response re verge cutting (Clerk)Copies of correspondence so far attached  e)Tree & footpath at 40 High Street – update (JN)  f) River bank by the Village Green – progress of work (IS)  g) Community Chest Grant – application update (LS)  h) Obtain information from CAPALC (Ian Dewar) re pension assessment for Clerk (DN)  i) Obtain further information on VAT payments from CAPALC (Ian Dewar) (DN)  j) Meadows Maintenance charges – understanding what we pay (LS/PS) |
| 5 | Western Orbital – Agenda for 20 April meeting (JN) |
| 6 | Annual Parish meeting - Agreement of Agenda (all) |
| 7 | Village Shop (JN) |
| 8 | Verge cutting on Broadway – decision on allowing grass on top of slope to grow. Resident’s e-mail attached |
| 9 | Royal mail collection – changing the final collection to a different post box. Resident’s e-mail attached. |
| 10 | Speedwatch & Resident’s offer (MC & LS). Documents from MC attached. |
| 11 | Community Governance Review for Haslingfield Parish & Trumpington Meadows – draft formal submission to be considered (LS). Response from SCDC attached. |
| 12 | Approve amounts to be paid in respect of the Reading Room project |
| 13 | Re-confirmation of meeting dates for 2016 to include Annual Parish Meeting – list attached |
| 14 | Financial Matters  a) Cheques to be approved for payment – document attached  b) Accounts & bank reconciliation for approval – documents attached  c) Budget to 22 March 2016  d) Internal & External audit information |
| 15 | Standing Monthly Reports:   1. Environment 2. Meadows 3. Planning 4. Recreation Ground 5. Parish Council Website 6. Traffic & transport 7. Trees 8. Liaison |
| 16 | Correspondence received – list attached  Correspondence re RAG week – copy of e-mails attached |
| 17 | Any Other Business. For information arising since the circulation of this agenda. No decisions may be made on an AOB item |
| 18 | Date of next meeting – 09 May 2016 (This meeting will be the AGM when the Chair & Vice-Chair are elected & policies can be reviewed) |