**CREC CREDIT APPLICATION**

Please fill out this application if you or a group you represent would like to apply for CREC (Continuing Research Education Credits) to maintain your certification in the CREC program. This application is for educational and Training programs that are not listed as approved on the CREC website.

CRECs are not necessarily comparable to other education programs such as, CEUs, CMEs, etc. Education and training activities must involve the **ethics of human subject protections in research.** General research ethics programs or seminars concerning the "scientific-side" of human subject research do not meet the regulatory requirements. CRECs are awarded based on content and time spent.

**Today's Date:**

**Check One:**

□ I am applying for credit for myself.  
□ I am applying for credit for a group.

□ I am requesting a credit assessment for a future activity, (see special instructions)

1. **Name:** (Investigator or Group Representative)
2. **E-mail Address:**
3. **Case Network ID** (CWRUnetID):
4. **Work Phone Number:**
5. **Type of Activity:** (Pick One)

□ Attend Seminar, Class or Workshop  
□ Taught Seminar, Class or Workshop

□ Proposed Seminar, Class or Workshop (assessment only)

□ Online Education and Training Program

□ Other (attach detailed description)

**6. Name of Activity:**

1. **Date of Activity:**
2. **Activity Length:** (hours & minutes)
3. **Activity Content:** (choose all that apply)

□ Informed Consent

□ Research Involving Vulnerable Populations (children, cognitively impaired...)

□ Equitable Recruitment

□ Privacy/ HIPAA (research-related training only)

□ Confidentiality

□ Regulatory (FDA/DHHS regulations and guidance)

□ Other (attach detailed description)

**9.** \***Attach agenda or program/class description.** Links to websites are only acceptable when  
the training was completed online.

**The Office of Research Administration, CWRU CREC Credit Application**

**10.** \***Submit application to Office of Research Administration via one of the following options:**

* E-mail attachment to Tracy Wilson-Holden at [tjw18@case.edu](mailto:tjw18@case.edu)
* Send via US Mail:

Office of Research Administration

Sears Library, Location Code: 7230 10900 Euclid Avenue

Cleveland, OH 44106-7230

You will receive email communications regarding your request within 1 week of receipt of your application by ORA. If you do not receive such communications, please contact the office at (216) 368-6925.

\*\***Special Instructions**: If you are applying to gain credits for a group, please provide a copy of a sign-in sheet that includes at least clearly printed names, CWRU Network ID (CWRUnetID) if applicable, and current email address for communications. Once CRECs have been awarded, ORA will contact the group representative. The group representative can then notify other attendees about the determination.

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**Internal Use Only**

Approval Signature or Initials:

Date of Approval:

Points Awarded:

Date of Notification:

ORA Initials of Completion:

**The Office of Research Administration, CWRU CREC Credit Application**