[OWNER-REPRESENTATIVE COMPANY LETTERHEAD]

Verification Letter of Pro Bono Certification

DATE HERE

Jean Lupinacci

Branch Chief

ENERGY STAR Commercial and Industrial Branch

U.S. Environmental Protection Agency

By email to [escertification@energystar.gov](mailto:escertification@energystar.gov)

Dear Ms. Lupinacci:

I attest that our consulting Registered Architect or Professional Engineer has performed the verification services for our ENERGY STAR application on a voluntary, pro bono basis, without fee or remuneration. Data on this application includes:

- Property Name

- Property Address

- Portfolio Manager Identification # for this property

- Name of Registered Architect or Professional Engineer Here

- AIA Member # Here, if applicable

If you have any questions, please contact me at contact email and telephone number. Thank you.

Sincerely,

Signature­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signatory Name of OWNER-REPRESENTATIVE Here\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_