**Test Valley Borough Councillors’**



**Community Grant Scheme**

# **APPLICATION FORM (Harewood)**

Test Valley Borough Councillors can give financial assistance to their local communities by awarding community grants. We really value the work that voluntary organisations and community groups do in our communities and are keen to support them however we can.

**Next Steps**

1. Discuss your proposal with your local Borough Councillor.
2. Complete the application form and submit to the Community Engagement Officer for your area – see details below.

If you need any additional help to complete this form, or any further information, copies of forms / criteria, please contact a member of the Community Engagement team using the details below or visit the “Your local Area” section of our website

[www.testvalley.gov.uk/mylocalarea](http://www.testvalley.gov.uk/mylocalarea)

Andy Pilley

Councillor David Drew

01264 357024

[Cllrddrew@testvalley.gov.uk](mailto:Cllrddrew@testvalley.gov.uk)

Community Engagement Officer

01264 3688640

[APilley@testvalley.gov.uk](mailto:APilley@testvalley.gov.uk)

### Your Organisation

|  |  |
| --- | --- |
| 1. Name of organisation: | Test Valley Arts Foundation |

1. Type of organisation: Tick whichever boxes apply.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Registered charity: | X |  | Registered charity number: | 1007799 | |
|  |  |  |  |  |  |
| Community group: |  |  |  |  |  |
|  |  |  |  |  |  |
| Parish / Town Council: |  |  | School: |  |  |

|  |  |
| --- | --- |
| 1. Name of main contact: | Sue Messa |

|  |  |
| --- | --- |
| 1. Position in organisation: | Development Officer |

|  |  |
| --- | --- |
| 1. Address and postcode for correspondence: | The Manse, Dixons Lane, Broughton  Stockbridge, Hants SO20 8AT |

|  |  |
| --- | --- |
| 1. Daytime telephone number: | 01794 301243 |

|  |  |
| --- | --- |
| 1. Email address: | [sue@suemessa.com](mailto:sue@suemessa.com) or [sue@testvalleyarts.org](mailto:sue@testvalleyarts.org) |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 1. When was your organisation set up? | Month: | August |  | Year: | 1991 |

1. Describe the purpose of your organisation, who it serves and how they benefit:

|  |  |
| --- | --- |
|  | To promote and encourage the arts and culture which in turn, contributes to the quality of life in the borough. The organisation aims to increase accessibility to the arts so potentially serves everyone who lives in the borough; it also hopes to connect the diverse and disconnected communities within the borough. We want to generate artistic opportunities for community participation and inspire those taking part, to enrich their quality of life |

|  |  |
| --- | --- |
| 1. Where does the organisation meet? | Andover and Romsey |

|  |  |
| --- | --- |
| 1. How frequently does the organisation meet? | 5 x per annum |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 1. What proportion of your members/users/clients are: | 0 - 18 years | 25% |  | 19 - 40 years | 25 % |
|  |  |  |  |  |
| 41 - 60 years | 25 % |  | over 60 | 25 % |

#### Your Project

1. Please provide a clear explanation of what you want the funding for. Describe the project/activity, the total cost and the start/end date of your project? (maximum 150 words)

|  |
| --- |
| Barton Stacey Children’s Drama Group have requested Test Valley Arts Foundation to provide a facilitator for a series of drama workshops. The age group of the children is 6 -16 and comprises 20 members. As part of our 25th anniversary activities, we are proposing to send John Baxter (director of And Now We Tell Our Tale) to lead these workshops. The group will then be invited to perform their final piece at our Gala Performance at The Lights on 17 November  The project will start 21st June and end on 17th November.  The total cost is £500  Barton Stacey Drama Group will be funding the hall hire and any materials.  TVAF will fund the balance. |

1. What benefits will your project offer to the community of Harewood ward?

|  |
| --- |
| The benefits to the ward are for the children to have the opportunity to work with an experienced drama teacher and director and for members of the community to view their performance. |

1. If there are other wards within Test Valley that will benefit from your project, identify them here.

|  |
| --- |
|  |

1. What is the total amount you are requesting from the Council?

£333.00

1. How will the rest of the project cost be met?

|  |  |  |
| --- | --- | --- |
| Funding source | Is funding confirmed? | Amount |
| Test Valley Arts Foundation | Yes | £167.00 |
|  |  | £ |
|  |  | £ |
|  | | £ |

#### Supporting Information

If your organisation is not a Parish Council please enclose the following:

|  |  |  |
| --- | --- | --- |
|  | A copy of your **constitution** (unless provided with a previous application) | X |
|  |  |  |
|  | A copy of your latest audited / independently checked **accounts** | X |
|  | OR IF YOU ARE A NEW GROUP |  |
|  | A **projected budget** for the first year together with a **bank statement** |  |

###### Declaration

I declare that to the best of my knowledge the information I have provided on this application form is correct and the grant will be used for the purpose stated on this form. I understand that if I have knowingly provided a false statement I may be subject to prosecution.

Signature of applicant: Sue Messa \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: 5 May 2016

Name and position of applicant: Development Officer, Test Valley Arts Foundation

The information collected on this form will only be used for:

1. The purpose of processing this application.
2. Sharing with elected members in order that they can assess the merits of the application.
3. Without identifying you, helping us plan and improve our services.

###### Endorsement of Borough Councillor

Signature of Councillor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_\_\_

Name of Councillor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |
| --- |
| For TVBC use only  Amount of funding approved: £  Signature of Head of Service: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_\_\_ |