**UK - Uruguay (Non Newton) – Brazil**

**TRILATERAL WORKSHOP GUIDELINES**

**Version 2 – updated 28/04/2016**

1. Background

Tackling global challenges – such as extreme weather conditions, urbanisation, access to affordable health care, food and energy security and meeting the social and economic needs of a growing population – requires an integrated research and innovation approach, bringing together communities from different disciplines, sectors and countries in high-quality collaborations. The Newton Fund aims to build UK-Partner country research and innovation collaborations centred on these shared research and innovation challenges which have direct relevance to our partner countries’ social welfare and economic development.

The aim of Newton Researcher Links Workshops is to enhance and strengthen links for future collaboration, build research capacity in developing economies and enhance the researchers’ career opportunities. The call is open to all institutions meeting the requirements in these guidelines.

1. Overview of the funding opportunity

This element of Researcher Links is designed to provide financial support to bring together a UK/São Paulo State, Brazil /Uruguay cohort of early career researchers to take part in a workshop focusing on building links for future collaboration and enhancing the researchers’ career opportunities.

The programme is supported by UK and Brazilian public foundations funding and forms part of the Newton Fund ([www.britishcouncil.org/education/science/newton/](http://www.britishcouncil.org/education/science/newton/)) and Uruguay (non -Newton) National Government´s funding.

The aim of Newton Researcher Links Workshops is to enhance and strengthen links for future collaboration, build research capacity in developing economies and enhance the researchers’ career opportunities. The call is open to all institutions meeting the requirements listed below.

Each workshop will be coordinated by three Leading Researchers[[1]](#footnote-1), one from a UK institution, one an institution in the State of São Paulo, Brazil and one institution from Uruguay. Workshop coordinators can identify an additional Leading or Established Researcher[[2]](#footnote-2) (one from each country) to be involved in the workshop and act as mentor, but the remaining participants must be researchers at an earlier stage in their career.

Researcher Links-funded workshops will have the following three overarching objectives:

* **Support international development-relevant research** –Workshops are intended to support research areas relevant to the economic development and welfare of partner countries.
* **Contribute to capacity building of early career researchers** – The proposal should include a description of how the workshop will contribute to the personal and professional development of the participants. Workshop coordinators should indicate how they envisage this occurring, including any plans for long-term mentoring of early career researchers (either within each country, or cross-nationally).
* **Establish new research links or significantly develop existing links, with the potential for longer term sustainability** – The aim of the workshop is to stimulate longer term links between the UK, Brazil and Uruguay ( Non Newton) - (both bilaterally and trilaterally), as well as to contribute to the personal and professional development of the participants.The workshop proposal should include an explanation of the mutual benefits to both the researchers and institutions. Coordinators should outline the specific outputs anticipated from the workshop. They should also explore any potential longer term benefit that might arise, thinking about who might benefit and how they might benefit and describing the actions that will be taken to ensure that potential impact is realised.

1. Who can propose a workshop?

Three leading researchers , one from a UK institution, one from an institution in the State of São Paulo, Brazil and one from an Uruguay institution; are welcome to send in a joint application to propose a theme for the workshop using the application form. Applicants will be referred to as “ Workshop Coordinators”.

Applications should be submitted with the support of the home institutions and this should be confirmed by checking a tick box in the online application. In this round, only one application may be submitted per Leading Researcher, but there is no limit to the number of applications submitted per institution.

1. Location of the workshops

The workshop will be held in the State of São Paulo, Brazil and in Uruguay.

1. Duration of the workshops

The minimum duration of a workshop is 3 days and the maximum duration is 5 days.

1. Timing of the workshops

Workshops should take place between 1st November 2016 and 31st March 2017.

1. Who will take part in the workshops?

Up to 42 researchers can take part in each workshop as described below:

-Three (3) workshop coordinators: one from the UK, one from the State of São Paulo and one from Uruguay.

One (1) mentor from each of the three countries

Up to thirty six (36) early career researchers: 8 to 12 from the UK, 8 to 12 from Uruguay and 8 to 12 from the State of São Paulo, to be selected after the proposal is successful.

Early career researchers, holding a PhD, must have obtained this, less than 10 years prior to the workshop.

Between 8 and 12 researchers from each country can take part in each workshop. The workshop will be led by the three coordinators, one from the UK, one from the State of Sao Paulo, Brazil and one from Uruguay (non-Newton). In addition, the coordinators can propose an additional Researcher (see footnote on page 1 for a definition) from each country to act as mentors. The remaining – and majority of – workshop places will be allocated to early career researchers through an open call once the British Council has notified the applicants that their proposal was successful. Criteria for the selection of early career researchers will be made available to workshop coordinators.

**Role of the workshop coordinators:** Workshop Coordinators will send in a joint application form. They will determine the theme and the content of the workshop. They can propose up to three – one from each country - **leading/established researchers (see footnotes one and two for specific country criteria)**, to be involved in the workshop as **Mentors**. If the proposal is successful, Workshop Coordinators will also be responsible for selecting early career researchers to participate in the workshop.

Coordinators submit the online application form along with a budget request, determine the workshop theme and shape the content/agenda of the workshop and propose mentors. Workshop coordinators – overseen by the relevant British Council country office and in-country partners, if appropriate – will also be responsible for selecting early career researchers to participate in the workshop if the proposal is successful.

Coordinators will be responsible for all organisational aspects of the workshop logistics (including travel arrangements for participants and booking of the workshop venue). The costs of the workshop organisation will be covered by a Researcher Links grant.

**Role of the Mentors:** Established Researchers can give a limited number of keynote lectures but must also act as mentors to the early career researchers during the workshop, sharing their experience and knowledge. Ideally, they would also remain in contact with the early career researchers after the workshop has finished, in order to share networks and contacts.

1. Language

Workshops will be held in English.

1. Thematic focus of the workshops

Workshops may be specific to a particular field of research or interdisciplinary in nature.

They should focus on one of the following themes:

* Natural Resources management
* Healthcare
* Agriculture/food production
* Renewable and alternative energy and alternative sources
* Social Sciences
* Human Rights (specifically: gender topics, social inclusion)
* Urbanization and sustainable development
* Climate change adaptation and Resilience
* Neglected diseases, specially Zica virus

1. Relevance to economic development and social welfare

Researcher Links Workshops are intended to support research areas relevant to the development of partner countries

We define research with development relevance as research (applied or fundamental) that has the potential to contribute to the economic development and social welfare of low- and middle-income countries[[3]](#footnote-3), benefitting poor and vulnerable populations in these countries. **In order to be considered for funding under this programme, all proposals must clearly articulate a plausible pathway of how the research may lead to positive impact on these populations within a reasonable timeframe (within 3-15 years). Applications which do not meet this criterion cannot receive Newton funding.**

1. Content of the workshop

Workshop coordinators will be expected to lead on developing the research content of the workshops. However, as workshops are intended to be a career development opportunity with a focus on promoting international collaboration, there will be an expectation that the workshops follow set guidelines to facilitate this. The following is a brief overview of the workshops guidelines, and more detailed guidance will be provided to successful applicants:

* Sessions should be as interactive as possible, and participants encouraged to share knowledge, experience and ideas. Workshop coordinators and mentors should share their expertise.
* Suggested sessions:
  + Formal keynote lectures by the workshop coordinators and mentors. These should take up no more than a half-day in total (ideally spread over the workshop).
  + Research sessions where the early career researchers are able to share their current research. This could be in poster format or oral presentations.
  + Networking sessions where researchers are able to interact and explore opportunities for collaboration (e.g. speed-networking sessions)
  + Overview of the research base and funding opportunities: a brief introduction to the research base in the UK, the State of Sao Paulo, Brazil and Uruguay – how research is funded, size, strengths, international collaborative activity, links with industry. The British Council and national partners (if applicable) will provide summary slides on funding sources which can be supplemented by the workshop coordinators if required.
  + Career development opportunities in the UK and partner country. This could be an informal discussion amongst the researchers or a more structured look at career development.
  + How to form international collaborations (intercultural skills, challenges, opportunities, best practice etc.). The British Council can provide materials for this session.
* Optional content within workshops (where appropriate these sessions would be welcomed but applications will not be disadvantaged if they do not include them):
  + Depending on the research field or theme of the workshop, coordinators may wish to include a session which invites industry or other non-academic partners to talk about cross-sectoral collaboration.
  + Public engagement activity
  + Cultural activity
  + Visit to a relevant research facility.
* The aim of the workshops is to stimulate longer term links between the UK, Uruguay and the State of São Paulo, Brazil, as well as to contribute to the personal and professional development of the participants. Workshop Coordinators should indicate how they envisage this occurring, including any plans for long term mentoring of early career researchers (either within each country, or cross-nationally).
* Coordinators should outline the specific outputs planned from the workshop. They should also explore any potential longer-term benefit that might arise, thinking about who might benefit and how they might benefit, describing the actions that will be taken to ensure that potential impact is realised

1. Recruitment of participants

After the selection process, successful Workshop Coordinators will be responsible for recruiting participants to the workshops. All participants must come from either an UK institution, a Uruguayan institution or from an institution in the State of São Paulo. Participants linked to institutions outside of the State of São Paulo are not eligible.

When ECRs effectively hold a PhD, this must be obtained less than 10 years before the start of the workshop. (See footnote 1 for ECRs specific requirements).

No more than a third of the early career researchers from Brazilian and British proposals each country may be recruited from the institutions of the coordinators and mentors. In case of Uruguayan proposals, it is preferred to include more than one institution.

There must be an open call for participants, and this must be disseminated through various defined channels (British Council, ANII and FAPESP will support the dissemination) and coordinators are encouraged to identify and employ additional avenues of communication so that the workshops are advertised as widely as possible.

Participants will need to demonstrate a sufficient standard of English to participate in the workshops.

Each workshop coordinator must send the CV´s of the selected participants to each respective funding agency (British Council, FAPESP or ANII) for final decision.

The selection of early career researchers to participate in the workshop will be undertaken by the coordinators and must be fair and transparent. The British Council will provide a template application form for participants which coordinators can adapt as appropriate, and British Council in-country teams will be available to offer advice and oversight where necessary. Once recruitment is completed, workshop coordinators must submit the list of participants to the funding partners for approval.

Equal opportunities and diversity are at the heart of the British Council’s cultural relations ambitions. While recognising that some research fields are dominated by one particular gender, coordinators are encouraged to work towards as equal a gender balance as is possible, promote diversity, and ensure that no applicants are excluded from participation on the basis of ethnicity, gender, religious belief, sexual orientation or disability.

1. Funding

Newton Researcher Links workshops will be organised by the workshop coordinators. Applicants are required to provide a budget request upon submission of their proposal.

The partnership between FAPESP, ANII and the British Council can provide funds for:

a. International (economy return) airfares for researcher from the UK and from Brazil or Uruguay, whichever is not hosting the workshop.

b. Local travel costs for attendees.

c. Per diem subsistence allowance to cover meals, personal costs for participants and accommodation for external attendees for up to 5 nights in the city where the workshop takes place.

d. Organisational support.

From FAPESP side, the costs of workshop will be covered following its “Auxilio Organização” scheme, as described in the Annex 2, below.

From UK and ANII side, the costs of the workshops will be covered through a Researcher Links grant and paid to the workshop coordinator’s home institutions.

Funding offered under the Researcher Links programme is intended as a **contribution** towards the costs of the workshops. Workshop coordinators are expected to add a contribution in-kind towards the overall cost of the workshop by dedicating their time to the planning and delivery of the workshops. **Staff costs and honoraria cannot be covered** by the Researcher Links grants. Only a small lump sum contribution of £2,000 can be requested to cover administrative costs.

The grant contribution given to support the organisation of the Researcher Links workshops is calculated using a flat rate maximum contribution. **Please see Annex below for maximum amounts that can be requested in each budget category.** The flat rate is designed to make funding easier to manage. Workshop coordinators will be able to use some underspend under one budget category to cover the costs under a different category (e.g. any underspend on the budget for travel of UK-based researchers can be used to cover other general organisational costs).

The maximum number of participants per workshop is 42 (including coordinators, mentors and early career researchers). A minimum of 8 researchers from each of the three countries should attend the workshop. This should be reflected in the budget request.

The grant budget is calculated using 5 budget categories: International travel, Domestic travel, Subsistence, Event rate and Additional costs. Please note that the unit costs given in constitute the maximum amounts that can be requested in each category and that all budget requests will be assessed for feasibility and appropriateness. While the maximum contribution cannot be exceeded, applicants can request less in which case the amount requested cannot be increased at a later stage.

**International travel**

This budget category covers travel costs for international workshop participants travelling to the country where the workshop takes place. The international travel grant contribution is calculated using unit costs corresponding to 1 workshop participant and it is based on the travel rate stated for the country where the workshop takes place. This also covers the costs for local transport on the day of travel international participants, visa costs and travel insurance[[4]](#footnote-4). Workshop coordinators and workshop participants should take out adequate insurance as the British Council cannot take responsibility for any problems which may occur when the participants are in-country. International (economy return) airfares should be booked by the workshop coordinators as far in advance as possible to minimise costs.

**Domestic travel**

This budget category covers travel costs for local workshop participants based in the countries where the workshop takes place. Partner country participants might not be based in the location where the workshop takes place, and this budget category will cover the costs of their domestic travel. The domestic travel contribution is calculated using unit costs corresponding to 1 workshop participant and is specific to the country where the workshop takes place.

**Subsistence**

This budget category covers the costs for accommodation, medical insurance and daily expenses such as phone and local transports. Subsistence is calculated using unit costs for each workshop participant and is specific to the country where the workshop takes place.

**Event rate**

This budget category covers the costs for the venue hire and meals. The event rate grant contribution is calculated using unit costs corresponding to 1 workshop participant and is specific to the country where the workshop takes place.

**Contribution to additional event costs**

Workshop coordinators can request a lump sum of £200 to cover additional costs not already covered, e.g. projector, flip charts and other materials needed for the organisation of the workshops (including networking and social activities).

**Administrative costs**

Workshop coordinators can request a lump sum of £2,000 to cover administrative costs such as telephone bills, printing costs and stationery.

**Payment of the grant**

Payment of the grants for the grant contribution to Researcher Links workshops will be processed in 2 instalments: pre-financing payment, and post-workshop payment or recovery of the balance.

**Pre-financing**

A pre-financing payment equivalent to 90% of the approved budget request will be transferred after the grant agreement has been signed by the workshop coordinators’ home institution.

**Post-workshop payment or recovery of the balance**

The amount of the final payment to be made to the workshop coordinator will be established on the basis of a final report to be submitted within 30 days after the workshop. If the workshop has not been delivered as planned, or if fewer participants attended than originally envisaged, resulting in a reduction in costs, the final payment may be withheld and if necessary a proportion of the grant recovered.

1. Reporting

Workshop coordinators must submit a final report within 30 days after the workshop. The final report template will be sent to successful applicants as part of the grant agreement and will include a financial and a narrative part along with a section requesting information on the workshop participants. As the Researcher Links grant for workshops is calculated using unit rates, workshop coordinators will not need to submit detailed receipts for each item of expenditure but only proof that the activities took place (e.g. boarding cards, invoice for the venue hire indicating the number of days for which the venue has been hired and proof of domestic travel for the local participants, scanned sign–in sheet to evidence the number of participants – details on the exact requirements will be provided to successful applicants).

If there is insufficient evidence in the final report, additional information may be requested prior to the final balance payment, or any underspend of the grant may be returned to the British Council. Desk checks, financial audit and monitoring and evaluation visits will be carried and will involve a percentage of institutions that received the Newton Researcher Links grant. Please note that **different reporting rules may apply where workshops are funded by in-country partner organisations.**

Individual workshop participants will be asked to complete an online baseline survey, a baseline follow up survey 6 months after the workshop and a post-workshop feedback questionnaire. Workshop coordinators will be asked to send the link to the baseline survey to their participants and also to administer the post-workshop questionnaire.

1. Application process

All joint proposals must be submitted to the British Council, ANII and FAPESP following these steps:

* Applicants from the UK and Uruguay, fill in the British Council online application form available at: https://www.britishcouncil.org/education/science/current-opportunities/brazil-uk-workshops-April 2016

and

* Workshop Coordinators from the State of São Paulo, Brazil must send by post the documents described on Annex 4, below, to the address: Rua Pio XI, 1500, Alto da Lapa, CEP 05468-901 – São Paulo/SP, Brazil. Please identify the envelope with “Chamada FAPESP/ANII/BC” written on the envelope.

**Online application form** can be found on the British Council Researcher Links webpage ([www.britishcouncil.org/society/science/funding-opportunities/researcher-links-workshops-call](http://www.britishcouncil.org/society/science/funding-opportunities/researcher-links-workshops-call)). This application form must be completed online – email submissions will not be accepted. The online form allows applicants to enter information and save it for a later date until final submission. There are strict character limits for each section which cannot be exceeded. Any problems with the online submission system should be reported to the following email address: [UK-ResearcherLinks@britishcouncil.org](mailto:UK-ResearcherLinks@britishcouncil.org).

Prior to submission, applicants must obtain **permission to submit the application on behalf of the UK and partner country institutions**. In addition, applicants must also solicit from the coordinators’ institutions **their willingness to receive the funds and to sign a grant agreement with the British Council**. Before the completed online application form can be submitted to the system, applicants will be asked to confirm the above in the online form.

Once the online application is submitted, applicants will receive a confirmation email containing the application ID number. This reference number should be used in all communications with the British Council. Applicants who have not received an automated email confirmation should contact the British Council at [UK-ResearcherLinks@britishcouncil.org](mailto:UK-ResearcherLinks@britishcouncil.org).

**Application assessment and notification of results**

After the deadline for submission of applications the British Council will send acknowledgment of receipt by email. Applications will then be assessed against the eligibility and quality criteria (Annex 2 and 3). Applicants whose application is rejected at the eligibility stage will have 1 week to appeal against the decision.

Successful applicants will be notified approximately 10 weeks after the call deadline. Please take this into consideration when planning your workshop.

1. Selection Process

There will be a three-step selection process in the different countries:

Selection begins with an eligibility check by the British Council against the eligibility criteria given in these Guidelines, including Annex 1 and the Eligibility Checklist at Annex 2.

Eligible proposals then undergo independent external quality review on the basis of quality, fit to development needs and country priorities and the overarching Researcher Links workshops objectives. There will be a two-step selection process, with initial scoring of proposals taking place in the UK followed by further selection in partner countries.

Eligible workshop proposals will be assessed in the UK by one of five Selection Panels:

* **Arts and Humanities**
* **Biological and Medical Sciences**
* **Engineering, Physical and Space Sciences**
* **Environment, Agriculture and Food Sciences**
* **Social Sciences**

Workshop coordinators should indicate in their online application form which Selection Panel their proposal should be assessed by, and the subject(s) their research covers. Up to 3 subject areas can be selected in priority order, but the applicant should **indicate only one Selection Panel**. In the UK Workshop proposals will be assessed by two reviewers against the quality criteria in Annex 5. Each review results in a total score between 0 and 60. The final score will be decided by the Review Panel, taking into consideration the reviewer scores and the development relevance of individual proposals.

Applications scoring less than 30 points will be considered not fundable. However, please note that achieving an average score of 30 or above does not imply that the proposal will be funded.

The final selection decision is made in collaboration with national stakeholders and partner funding organisations.

FAPESP and ANII will then review the proposals based on FAPESP’s peer reviewing system for “Auxílio Organização” scheme and ANII’s assessment scheme.

FAPESP, ANII and the British Council will constitute a trilateral panel, making a final decision based on the recommendations provided by the three panels, as mentioned above, and define how many proposals will be awarded the grant.

As detailed in this guideline, only proposals which have clearly articulated relevance (direct or indirect) to international development will be considered for funding.

Successful applicants will be notified approximately six weeks after the call deadline.

**17. Call deadline**

The online submission deadline is **16.00 UK time on 27th June 2016**. The hard copy submissions to FAPESP will consider the day of postage, valid until the end of 27th June. Proposals submitted after the deadline will not be considered for funding.

**18. Data protection**

As part of the online application form, the British Council will ask applicants’ permission to:

* Use the information provided in the application for processing the application, making any consequential award, for the award payment, monitoring, maintenance and review of the award. In some cases information will be shared with national programme partners for the purpose of selection and monitoring of the award.
* Make information on the successful applications available to the public on their website and other publicity, and in reports and documents.
* Contact applicants in the future to inform them about future British Council opportunities.

Under UK Data Protection laws applicants have the right to ask for a copy of the information we hold on them, for which we may charge a fee, and the right to ask us to correct any inaccuracies in that information. More information on this is available on the British Council data protection webpage: <http://www.britishcouncil.org/home-data-protection.htm.or>alternatively can it be requested to the local British Council office or the Data Protection Team dataprotection@britishcouncil.org.

**Annex 3 – Budget calculation**

To calculate the budget contribution that can be requested in each category, applicants should use the unit costs given in table A for each country where the workshop takes place and multiply them by the number of international and domestic participants and by the number of days the workshop lasts. Please note that the unit costs given below constitute the maximum amounts that can be requested in each category and that all budget requests will be assessed for feasibility and appropriateness. While the maximum contribution cannot be exceeded, applicants can request less in which case the amount requested cannot be increased at a later stage.

EXAMPLE:

The budget for a workshop lasting **5 days** and taking place in **Brazil** and attended by **14 UK-based researchers**, **14 Uruguay based researchers** and **14 Brazil based researchers** would be calculated as follows:

14 x £1000 (UK researchers international travel to Brazil)

14 x £400 (Uruguay researchers international travel to Brazil)

42 x {£32 (local transportation rate) x 5 days (duration of the workshop)}

28 x £30 x 5 days (UK and Uruguay participants accommodation costs)

42 x £40 x 5 days (subsistence costs)

42 x {£62 (event rate) x 5 days (duration of the workshop)}

+ £310 (additional costs)

+ £2,750 (administrative costs)

= £55,000 total **maximum** contribution that can be requested

Table A: Unit costs (in £) within each country

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Country | Local Transportation per participant per day | Accommodation per day per non-hosting country participant | Subsistence costs per day per participant | Event costs per person per day per participant | Additional event costs | Admin costs |
| Brazil/ Uruguay | 32 | 30 | 40 | 62 | 310 | 2,750 |

International Travel costs by country:

|  |  |
| --- | --- |
| UK-Brazil/Uruguay | 1,000 |
| Brazil-Uruguay | 400 |

**ANNEX 4 Guidelines specific to FAPESP: further instructions**

Applicants from the State of São Paulo must present their proposals according to FAPESP’s guidelines of the “Auxílio Organização” funding scheme, as described below:

1. Workshop Coordinators from the State of São Paulo must be or have been Principal or Co-Principal Investigators of research projects funded by FAPESP within at least one of the following FAPESP funding lines: Thematic Projects, Young Investigators Award (JP), Research, Innovation and Dissemination Centres (CEPIDs/RIDCs), and Research Partnership for Technological Innovation (PITE).
2. The resources necessary for the delivering of the workshop shall be equally distributed between FAPESP, ANII and the British Council.
3. In the Research Proposal form, please fill in item 6.1 with the consolidated budget requested to FAPESP, item 6.2 with the budget requested to ANII and item 6.3. with the budget requested to the British Council. This data have to match the total budget requested in the BC and ANII Application form.
4. The list of FAPESP’s eligible items are available at [www.fapesp.br/156#3824](http://www.fapesp.br/156#3824), Item 8.
5. Non-eligible costs, as described in Item 9 at [www.fapesp.br/156#3824](http://www.fapesp.br/156#3824) can be funded by the British Council according the Cooperation Agreements between BC/FAPESP (link) and ANII/FAPESP (link) **and** in Item 11 of these Workshop Guidelines.
6. Applicants from the State of São Paulo must also send to FAPESP the following documents to Rua Pio XI, 1500, Alto da Lapa, CEP 05468-901 – São Paulo/SP, Brazil:
7. FAPESP [Research Proposal form](http://www.fapesp.br/chamadas/2016/bnrl/BNRL_submissao2016.docx) and [Researcher’s Registration form](http://www.fapesp.br/chamadas/registrationform.doc)
8. FAPESP [Budget Worksheets](http://www.fapesp.br/chamadas/2016/bnrl/FAPESP_orcamentos_2016.xlsx) (FAPESP)
9. Description of the **s**election process of "Earlier carrier" participants, observing the recruitment rules described in item 12 of this Guidelines.
10. Please note that **participants who do not satisfy the requirements of item 12 of this Call for Proposals will not be accepted**.
11. Contact Information

All questions related to these Guidelines must be directed to:

1. FAPESP: Mr. Alexandre Roccatto, e-mail: [chamada\_anii-bc-fapesp@fapesp.br](mailto:chamada_anii-bc-fapesp@fapesp.br)
2. BC: [newton@britishcouncil.org.br](mailto:newton@britishcouncil.org.br)
3. ANII: Ms. Valentina Gómez, e-mail: [workshops\_trilateral@anii.org.uy](mailto:workshops_trilateral@anii.org.uy)

1. For an indication of profiles for the different types of participants we suggest applicants refer to the document ‘Towards a European framework for research careers’ (http://ec.europa.eu/euraxess/pdf/research\_policies/Towards\_a\_European\_Framework\_for\_Research\_Careers\_final.pdf). According to the categories in this document we would suggest that the coordinators and mentors should be at ‘R4 – Leading Researcher’ level or ‘R3 – Established Researcher’ level, and the early career participants at ‘R2 –Recognized Researcher’ or at R1 level - First Stage Researcher (up to the point of PhD). PhD students can be considered in the latest stages of their PhD. For Uruguay, the categorization used would be that from the SNI (National Researchers System). Coordinators should be level III, mentors should be level III or II, and the Early Career Researchers should be level I or Initiation level. www.sni.org.uy [↑](#footnote-ref-1)
2. . For Uruguay, the categorization used would be that from the SNI (National Researchers System). Coordinators should be level III, mentors should be level III or II, and the Early Career Researchers should be level I or Initiation level. [www.sni.org.uy](http://www.sni.org.uy). For UK and Brazil (State of Sao Paulo – see footnote 1). [↑](#footnote-ref-2)
3. As defined by the OECD DAC list of official development assistance (ODA) recipients (<http://www.oecd.org/dac/stats/daclistofodarecipients.htm>). [↑](#footnote-ref-3)
4. Please note that all local travel during the workshop – for international and domestic participants – should be covered using the subsistence budget. [↑](#footnote-ref-4)