Justin McEntire

Email: mcjust1n@outlook.com

**RELEVANT SKILLS AND EXPERIENCE**

***Mountain America Credit Union (July 2012 to Present)***

**Senior Teller**

* Promoted bank services and products.
* Balanced daily cash deposits and bank vault inventory.
* Trained employees on cash drawer operation.
* Adhered to Citizens Bank security and audit procedures.
* Researched and resolved customer issues on personal savings, checking and lines of credit accounts.
* Processed treasury, tax and loan payments.
* Supplied tellers with coin and currency as needed.
* Received regional branch recognition award for outstanding customer service.

***Kaiser Permanente, Holladay, Utah (February 2012 to May 2012)***

**Inside & Outside Sales Rep**

* Led sales calls with team members to establish sales and customer retention goal
* Hired and trained all sales staff for new store location.
* Determined merchandise price schedules and discount rates.
* Managed a regional sales staff of 5-15 members.
* Shared product knowledge with customers while making personal recommendations.
* Maintained friendly and professional customer interactions.

***Brigham Young University, Provo, UT (December 2008 to January 2010)***

**Student Support**

* Trained new employees operations.
* Researched and resolved customer issues.
* Supplied management with analytics as needed.

**Education**

Brigham Young University, Pocatello, ID – B.S. Finance (April 2016)

Pleasant Grove High, Pleasant Grove, UT – High School Diploma