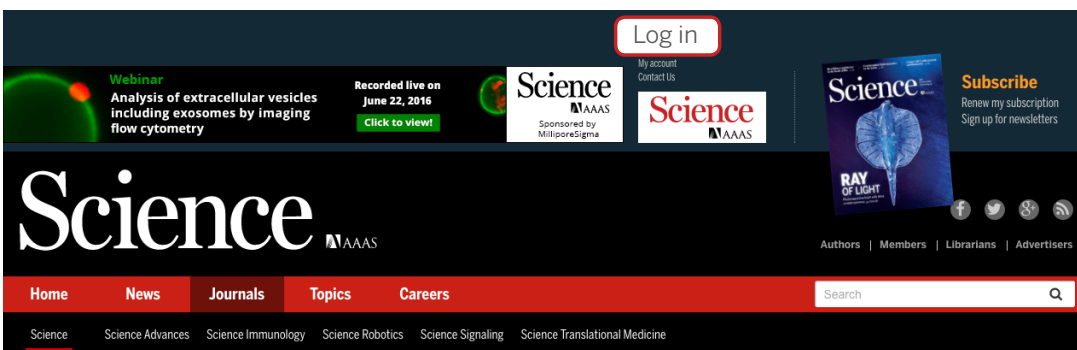


Manage your OpenURL and Resolver Base URL

1 To access your account, go to <http://science.sciencemag.org/>.

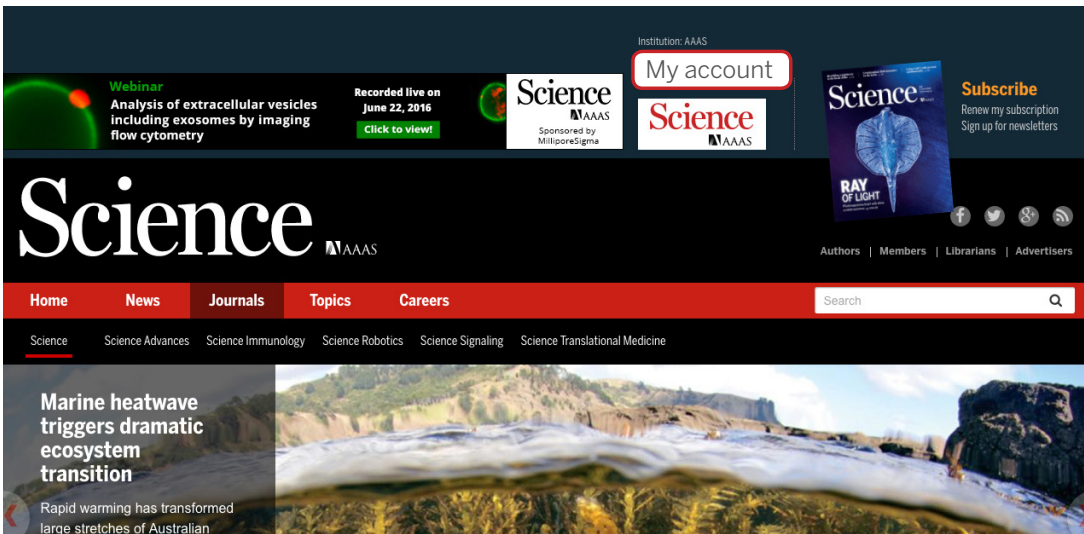


2 Click "Log In" in the top-right-hand corner of the screen.

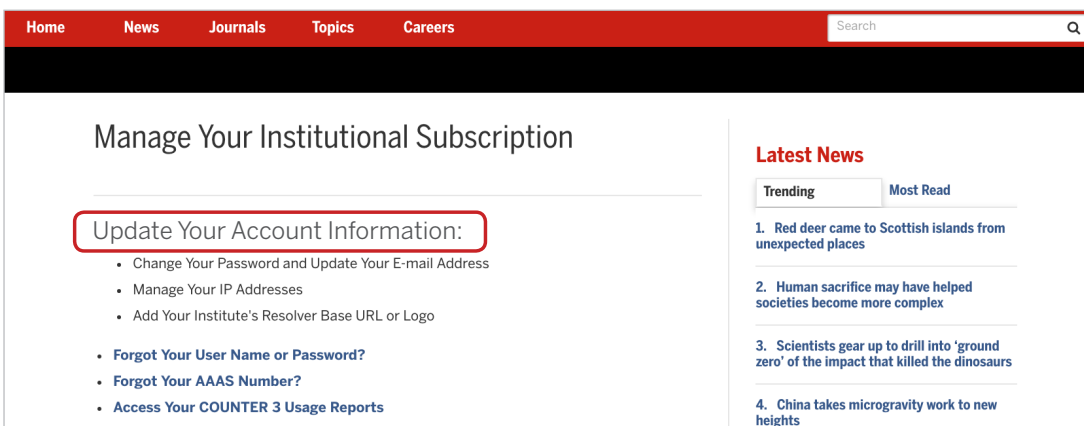
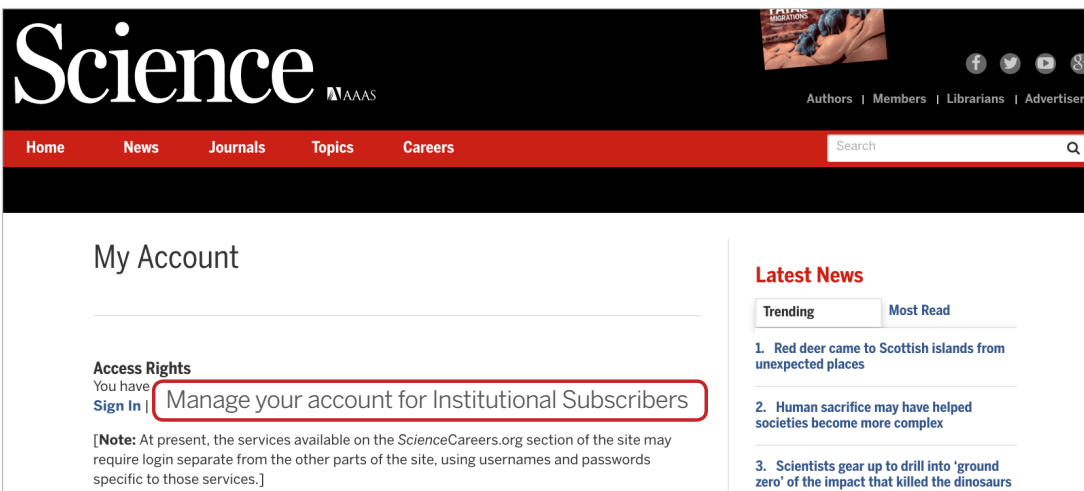


Manage your OpenURL and Resolver Base URL continued

- 3 Once you have successfully logged into your account, click **"My account"** in the top-right-hand corner of the screen. If you forgot your user name or password, please visit [Forgot Your User Name or Password](#).



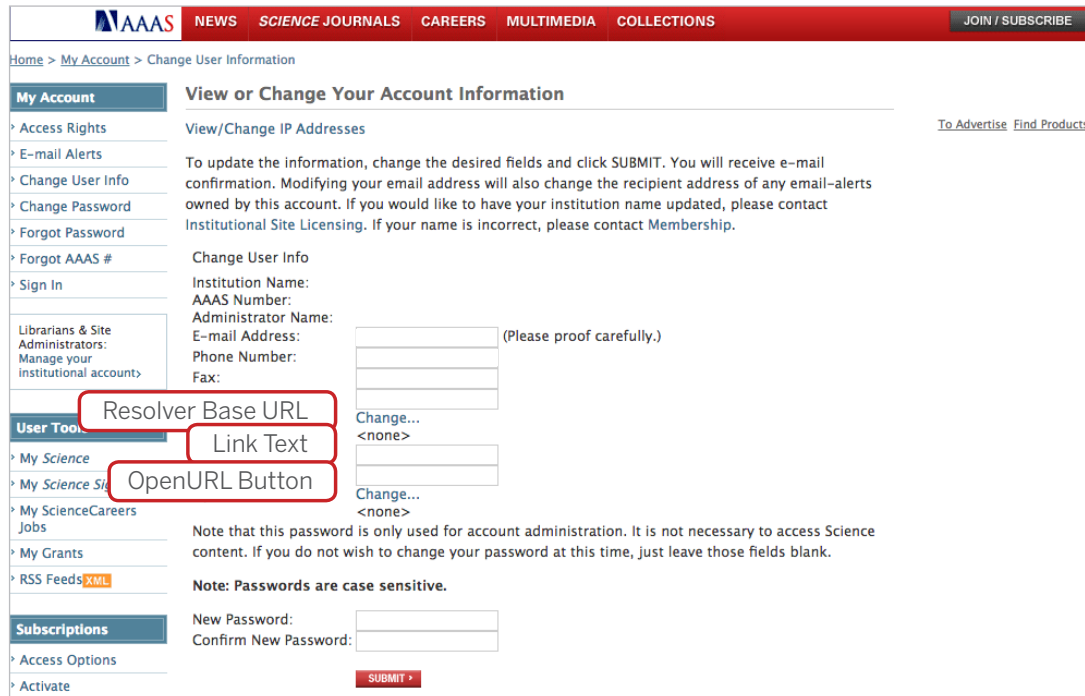
- 4 Once you have logged into your account, select **"Manage your account for Institutional Subscribers"** then **"Update Your Account Information."**



Manage your OpenURL and Resolver Base URL continued

5

On your account information page, you can enter (or edit) your “**Resolver Base URL**” and the corresponding “**Link Text**.” You can also add your OpenURL Button by clicking “**Change**” and uploading a logo image from your computer. (If you prefer adding text only for your Resolver Base URL, go directly to step 11 on page 6).



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Home > My Account > Change User Information

My Account View or Change Your Account Information

Access Rights
E-mail Alerts
Change User Info
Change Password
Forgot Password
Forgot AAAS #
Sign In

Librarians & Site Administrators: Manage your institutional account

User Tools

My Science
My Science Site
My Science Careers Jobs
My Grants
RSS Feeds XML

Subscriptions

Access Options
Activate

View/Change IP Addresses

To Advertise Find Products

To update the information, change the desired fields and click SUBMIT. You will receive e-mail confirmation. Modifying your email address will also change the recipient address of any email-alerts owned by this account. If you would like to have your institution name updated, please contact Institutional Site Licensing. If your name is incorrect, please contact Membership.

Change User Info

Institution Name:
AAAS Number:
Administrator Name:
E-mail Address:
Phone Number:
Fax:

(Please proof carefully.)

Resolver Base URL
Link Text
OpenURL Button

Change...
<none>
Change...
<none>

Note that this password is only used for account administration. It is not necessary to access Science content. If you do not wish to change your password at this time, just leave those fields blank.

Note: Passwords are case sensitive.

New Password:
Confirm New Password:

SUBMIT

NOTE: Your Resolver Base URL can now be either text only (**Link Text**) or an image (**OpenURL Button**.) The text or image will appear after the cited reference.

6

Click the “**Choose File**” button to find an image from your computer, then click “**Submit**” to upload this file.



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Home > My Account > Upload Image

My Account SUBSCRIPTIONS

Access Rights
E-mail Alerts
Change User Info
Change Password
Forgot Password
Forgot AAAS #
Sign In

Librarians & Site Administrators: Manage your institutional account

Upload Image for OpenURL Button

To Advertise Find Products

The maximum dimensions for this image are 150px wide x 30px high. Maximum file size is 5KB. Supported file formats are GIF, JPEG, and PNG. Current Image: <none>

New Image: **Choose File**

Submit

Image Types:

Institutional Logo

View/Change User Information

NOTE: The maximum dimensions for your image are 150px wide by 30px high. Maximum file size is 15KB. Supported file formats are GIF, JPEG, and PNG. If your image exceeds these dimensions, you will receive a notice that your image has been resized to meet the required dimensions.

Manage your OpenURL and Resolver Base URL continued

7

Your image now appears on your account page. You can accept the modified version of your image by clicking “**Accept This Image**.”

The screenshot shows the AAAS website's 'My Account' page. The left sidebar contains links for 'My Account' (Access Rights, E-mail Alerts, Change User Info, Change Password, Forgot Password, Forgot AAAS #, Sign In) and 'User Tools' (My Science, My Science Signaling). The main content area is titled 'SUBSCRIPTIONS' and 'Upload Image for OpenURL Button'. It contains a message about a rejected image and a button labeled 'Accept This Image' which is highlighted with a red box. Below the message, there are fields for 'New Image' (Choose File, No file chosen) and a 'Submit' button. The 'Other Image Types' section includes 'Institutional Logo' and 'View/Change User Information'.

8

You can also choose a different image by clicking “**Choose File**” to upload a different image from your computer and then clicking “**Submit**.”

This screenshot is similar to the previous one, showing the same 'My Account' page. In this instance, the 'Choose File' button in the 'New Image' section is highlighted with a red box, along with the 'Submit' button below it. The 'Accept This Image' button is no longer highlighted.

Manage your OpenURL and Resolver Base URL continued

9

Your image now appears next to “**Current Image**.” If this is the correct image, click on “**View/Change User Information**” to view your updated account page.

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Home > My Account > Upload Image

My Account

- > Access Rights
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- > Forgot Password
- > Forgot AAAS #
- > Sign In

Librarians & Site Administrators: Manage your institutional account>

User Tools

- > My Science
- > My Science Signaling
- > My ScienceCareers Jobs

SUBSCRIPTIONS

Upload Image for OpenURL Button

The maximum dimensions for this image are 150px wide x 30px high. Maximum file size is 5KB. Supported file formats are GIF, JPEG, and PNG.

Current Image Remove Current Image

New Image: Choose File No file chosen

Submit

Other Image Types:

Institutional Logo

View/Change User Information

To Advertise Find Products

NOTE: You don't need to remove the current image to choose a different image. However, if you'd rather not have any image at this time, click “**Remove Current Image**.”

10

Your logo image will appear next to the “**OpenURL Button**.” You must click the “**Submit**” button to confirm any changes to your account, including the upload of your logo image.

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Home > My Account > Change User Information

My Account

- > Access Rights
- > E-mail Alerts
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- > Forgot Password
- > Forgot AAAS #
- > Sign In

Librarians & Site Administrators: Manage your institutional account>

User Tools

- > My Science
- > My Science Signaling
- > My ScienceCareers Jobs
- > My Grants
- > RSS Feeds XML

Subscriptions

- > Access Options
- > Activate
- > Purchase
- > Renew

View or Change Your Account Information

View/Change IP Addresses

To update the information, change the desired fields and click SUBMIT. You will receive e-mail confirmation. Modifying your email address will also change the recipient address of any email-alerts owned by this account. If you would like to have your institution name updated, please contact Institutional Site Licensing. If your name is incorrect, please contact Membership.

Change User Info

Institution Name: _____

AAAS Number: _____

Administrator Name: _____

E-mail Address: _____ (Please proof carefully.)

Phone Number: _____

Fax: _____

Institution URL: _____

Institution Logo: Change... <none>

Resolver Base URL: Change... <none>

Note that this password is only used for account administration. It is not necessary to access Science content. If you do not wish to change your password at this time, just leave those fields blank.

Note: Passwords are case sensitive.

New Password: _____

Confirm New Password: _____

Submit

To Advertise Find Products

11

Add text only for your Resolver Base URL: If you prefer using text only for your Resolver Base URL rather than an image, add your text in the field next to “**Link Text**.” You must click the “**Submit**” button to confirm any changes made to your account, including the upload of your link text.

AAAS NEWS SCIENCE JOURNALS CAREERS MULTIMEDIA COLLECTIONS JOIN / SUBSCRIBE

Home > My Account > Change User Information

My Account

- > Access Rights
- > E-mail Alerts
- > Change User Info
- > Change Password
- > Forgot Password
- > Forgot AAAS #
- > Sign In

Librarians & Site Administrators: Manage your institutional account>

User Tools

- > My Science
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- > My ScienceCareers Jobs
- > My Grants
- > RSS Feeds XML

Subscriptions

- > Access Options
- > Activate
- > Purchase
- > Renew

View or Change Your Account Information

[View/Change IP Addresses](#) [To Advertise](#) [Find Products](#)

To update the information, change the desired fields and click SUBMIT. You will receive e-mail confirmation. Modifying your email address will also change the recipient address of any email-alerts owned by this account. If you would like to have your institution name updated, please contact Institutional Site Licensing. If your name is incorrect, please contact Membership.

Change User Info

Institution Name: _____
AAAS Number: _____
Administrator Name: _____
E-mail Address: _____ (Please proof carefully.)
Phone Number: _____
Fax: _____
Institution URL: _____
Institution Logo: [Change...](#)
<none> _____
[Change...](#)
<none> _____

Resolver Base URL:
Link Text _____

Note that this password is only used for account administration. It is not necessary to access Science content. If you do not wish to change your password at this time, just leave those fields blank.

Note: Passwords are case sensitive.

New Password: _____
Confirm New Password: _____

Submit