

# Jonathan Mak

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Boston, MA 02215

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## EDUCATION

### **Boston University – College of Arts and Sciences**

*Bachelor of Arts in Economics; Economics Major*

**Boston, MA**

*Class of 2022*

- Relevant Coursework: Calculus, Microeconomics, Writing
- Clubs: Asian American Christian Fellowship (AACF)

### **San Marino High School**

*Student*

**San Marino, CA**

*August 2014 – June 2018*

- Cumulative GPA: 3.86/4.00
- Involved in community service clubs such as Key Club and Project Lighthouse which helped aid children in less fortunate communities with educational resources and care packages
- Performed on the school's varsity track and field team earning multiple first, second, and third placements in various invitationals in men's triple jump

## WORK EXPERIENCE

### **Pasadena Cyberknife Center**

*Medical Patient Care Coordinator*

**Pasadena, CA**

*June 2017 – August 2017*

- Tracked patients' appointments and ensured proper follow up
- Converted old patient files into electronic medical records for more feasible database access
- Utilized Excel to create a patient information chart for transferrable data into the ARIA database

### **Pasadena Cyberknife Center**

*Research Assistant*

**Pasadena, CA**

*July 2018 – August 2018*

- Determined the effectiveness of Cyberknife treatment for prostate cancer patients
- Transferred research to an Excel spreadsheet allowing me to analytically determine the effectiveness of treatment through various components including patients' gleason score, biopsy pathology, and PSA score

## LEADERSHIP/VOLUNTEER

### **San Marino High School Marching Band**

*Assistant Drum Major*

**San Marino, CA**

*July 2014 – June 2018*

- Collaborated with the Drum Major and Band Director in leading and creating a competitive musical environment enabling the marching band to receive multiple first place honors
- Conducted the marching band during football games to ensure unified musical performance

*Head Low Brass Section Leader*

- Led the Low Brass instrumental section of the marching band comprised of 16 musicians teaching them fundamental marching and musical techniques
- Assumed the role of Head Section Leader after being Assistant Section Leader the previous year

### **AWANA Clubs**

*Volunteer Leader*

**Alhambra, CA**

*September 2014 – May 2018*

- Taught life and Bible lessons to educate children in group and one to one settings allowing them to grow mentally and spiritually closer to their faith

## ADDITIONAL INFORMATION

*Skills:* Proficient in Cantonese, Basic Skills in Mandarin; Proficient in Word, Excel, PowerPoint

*Achievements:* California Scholarship Federation Honors, Most Promising Leader Award

