

**PROFESSIONAL SUMMARY**

Experienced educator and instructional designer with over 20 years' experience teaching IT and developing learning programs. Possesses a proven ability to work with diverse learner groups and adapt teaching methods to individuals. Extensive experience in IT education, curriculum development, and digital skills training.

**TEACHING & TRAINING SKILLS**

- Experience teaching IT and digital skills to diverse adult learners
- Curriculum development and instructional design expertise
- Proven ability to adapt teaching methods to different learning styles
- Strong track record in both face-to-face and online instruction
- Qualified teacher with CELTA and Adult ESOL certifications

**TECHNICAL EXPERTISE**

- IT/Digital Skills (MS Office, HTML, CSS, JavaScript)
- Learning Management Systems (Moodle, SABA, Blackboard)
- Educational Technology Tools such as Adobe Captivate & Articulate Storyline
- Cybersecurity (ISC2 certified)

**EXPERIENCE**

07/2024 - 09/2024

**eLearning Developer**, Ideal Health

- Developed eLearning software simulations in Captivate for healthcare training
- Created accessible, user-friendly training materials for diverse learner groups
- Collaborated with subject matter experts to ensure content accuracy

03/2023 - 08/2023

**eLearning Manager**, Ideal Health

- Led the development of comprehensive e-learning programs for NHS healthcare providers
- Designed accessible e-learning templates incorporating interactive elements with knowledge and skills checks
- Successfully delivered over 800 e-learning modules
- Managed stakeholder relationships and ensured timely project delivery

10/2021 - 02/2022

**eLearning Developer**, Ideal Health

- Developed software simulations for online training programs
- Ensured accessibility standards were met across all materials

09/2005 - 09/2020

**Instructional Designer**, Saudi Aramco, Dhahran, Saudi Arabia

- Developed and delivered training programs for 2,000+ new employees annually
- Created and implemented blended learning solutions including face-to-face instruction
- Conducted training needs assessments and developed appropriate L&D solutions
- Designed and maintained over 15 different blended learning programs
- Award-winning curriculum development (CIPD Best L&D initiative - Private Sector, 2019)
- Produced training videos and interactive software simulations

06/2003 - 09/2005

**IT Instructor**, Saudi Aramco, Dhahran, Saudi Arabia

- Taught comprehensive IT programs including Cybersecurity and Computer Literacy
- Delivered training in MS Office applications (Word, Excel, PowerPoint & Access)
- Developed and taught specialized courses in HR systems and office skills
- Adapted teaching methods to accommodate diverse learning styles and cultural backgrounds

06/2002 - 06/2003

**IT Teacher**, St Georges NHS, London, UK

- Organized and delivered IT training sessions for diverse adult learners
- Adapted teaching methods to accommodate different skill levels
- Developed practical, hands-on learning materials for digital skills
- Provided one-to-one support for learners with specific needs

## **EDUCATION & QUALIFICATIONS**

### **Academic:**

- MSc Computing (Software Engineering), Bournemouth University, 2001
- BSc Applied Psychology & Computing, Bournemouth University, 1995

### **Professional Certifications:**

- IS2 Certified in Cybersecurity, 2024
- ATD Master E-Learning Instructional Designer, 2020
- ATD Certificate in Designing Virtual Training, 2020
- MBCS Member of the BCS/Chartered Institute of IT since 2016

### **Teaching Qualifications:**

- CELTA (Certificate in Teaching English to Speakers of Other Languages), 1999
- Adult ESOL certification, 2003