MEETING REPORT

Team Name: Topform   **Date of Meeting:**   31/03/2022

Start Time: 12:00   **End Time:** 14:00   **Meeting Location:** Epoka A Building

Moderator: Jonel Qelemeni   **Recorder:**   Jonel Qelemeni

Other Members Present: Endri Kasa, Klara Hoxha, Xhemiljana Troka, Xhulia Toska

Members Absent: Ismail Ali

Topics Discussed:
Choosing the project topic; Creating a general idea about the project; Creating the GitHub repository;

Decisions Made:
This second week, some important beginning steps were taken. The main discussion of the week was choosing the project topic. After some different ideas were suggested by team members such as: Klara Hoxha, Xhemiljana Troka and Xhulia Toska; the decision we made was creating a fitness web application. This was an idea all of us liked and supported by prof. Ari Gjerazi as well. Another important step taken was creating the GitHub repository for the group project. We also had to name our group, and thus the repository as well, so the group name we chose was "Topform".

Tasks Assigned:
The tasks assigned for the following days consisted of:
- Getting familiar with GitHub and how it works
- Filling the wiki pages for each team member respectively
- Giving a general project description in the main repository
- Looking further into the project topic, for better understanding future tasks

Time, Place, and Agenda for Next Meeting:
The next meeting will be held on Thursday, April 7th at Epoka A bulding. At the next meeting, the tasks assigned for each member will be checked if they have been fulfilled. Also the work will be divided specifically for each team member according to the weekly tasks to be done.