

MEETING REPORT

Team Name: Topform **Date of Meeting:** 07/04/2022

Start Time: 13:30 **End Time:** 14:30 **Meeting Location:** Epoka A Building

Moderator: Jonel Qelemeni **Recorder:** Xhulia Toska

Other Members Present: Endri Kasa, Klara Hoxha, Xhemiljana Troka

Members Absent: Ismail Ali

Topics Discussed:

During the second meeting, our team expanded on the fitness program concept by considering additional features based on the research that each member of the group had conducted. We improved our project concept by giving our clients more options such as having a communication system in place between the fitness program and its clients. All this will be done based on some rules that the company will offer. Finally, we needed to give our group project a name, so we came up with "FitX." Then, for this week's continuity, we assigned certain chores to the group members.

Decisions Made:

Clients would be able to do the following:

- a) getting their diet,
- b) getting their respective workout program,
- c) contacting online stores for health-related products,
- d) make online payments for their services,
- e) to review the services.

Fitness Program would be able to do the following:

- a) to exhibit its services,
- b) read user's reviews,
- c) to display health advice.

Tasks Assigned:

The tasks assigned for the following days consisted of:

- Sketches of the first and preliminary version.
- Starting the creation of a graphical representation.
- Creating Diagrams in Database
- Creating a prototype by [Webflow.com](https://www.webflow.com), based on paper drawing prototypes.

Time, Place, and Agenda for Next Meeting:

The next meeting will be held on Thursday, April 14th at Epoka A building. At the next meeting, the tasks assigned for each member will be checked if they have been fulfilled.

Also the work will be divided specifically for each team member according to the weekly tasks to be done.