

First Name: Jonelle

Last Name: Adona

Recent Graduate at University of Central Florida

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Summary

I am an upcoming graduate at the University of Central Florida with the intent of earning a Bachelor's degree in Health Administration. I was previously interning in the Human Resources department at a well established hospital based in East Orlando.

I have experience in leadership roles from my university career, and I strive to continue to be a valuable leader in the future. I am passionate about helping others and I strive to give my best work possible to any role that I come across.

I am look for opportunities in any healthcare administrative related positions within the Seattle or Denver area, and I would love to connect with you!

Experience

Intern at AdventHealth

January 2020 -

- Created an intern binder to help guide upcoming interns
- Helped with nursing float pool projects
- Answered HR related questions via phone and in person

Guest Advocate at Target

August 2018 - August 2019

Team Lead / Scheduling at UCF SGA Ticket Center

January 2017 - December 2019

- Made monthly schedules through Microsoft Excet
- Trained new hires

- Provided information about ticket sales and policies to guests

Education

University of Central Florida

**Health Service Administration , Business Administration and
Management, General, 2015 - 2020**
