Brooke Jones

✉ brookejones406@gmail.com

in linkedin.com/in/brookejones406

Summary

Currently completing my certificate to become a full-stack javascript web developer. Over a decade experience in K-12 publishing and eLearning curriculum development.

Experience

Independent Writing And Editing Professional

Freelance

Dec 2020 - Present (11 months +)

Writing, editing, and curriculum development, specializing in K-12 science. Most recent work:

- Standards analysis, K-5 science curriculum development
- AP test prep assessment writing, environmental science
- alt text writing, high school and AP science

Senior Editor

Houghton Mifflin Harcourt

Jan 2011 - Oct 2020 (9 years 10 months)

- developed print and digital solutions for students and teachers, K-12 science
- wrote and edited interactive content, hands-on labs, assessments, voiceover, alt text, teacher support, indices, ToCs, glossaries, and sales/marketing materials
- created and edited guidelines, style guides, and process documents
- implemented stakeholder, academic, peer, and customer feedback
- collaborated on project teams to create engaging and accurate student and teacher materials and solutions in a fast-paced environment
- worked on several teams to transition our company into using agile development in the eLearning industry
- served as a content equity, inclusion, and diversity representative, reviewing new and existing content to ensure fair and accurate representation

Environmental Geologist

U.S. Forest Service

Jun 2010 - Sep 2010 (4 months)

- researched and located abandoned mines
- planned weekly travel/fieldwork
- gathered, analyzed, and mapped mine data using GIS
- compiled summaries and reports from findings
- collaborated with USFS team members to ensure safe and proper mine closures

Educational Support, Environmental Sciences

Portland State University

Jun 2006 - Aug 2008 (2 years 3 months)

- compiled and developed content for University Studies courses
- graded, kept records
- communications and customer service for The Environmental Professional Program (EPP)

Education

The University of Texas at Austin

Full-Stack Web Development - JavaScript

2021 - 2021

Portland State University

B.S., Geology

2005 - 2010

John and Miriam McKee Scholarship Award recipient, 2010

Skills

Geology • Editing • Scientific Writing • InCopy • Excel • JavaScript • HTML5 • Cascading Style Sheets (CSS) • Node.js • Full-Stack Development