

Report content

Jon G. Hall

April 15, 2024

Need to find a way of indicating where sections change in this.

Stage 0: Synopsis

Table 1:

| Part/Structure | Writing Goal(s) | Guidance |
|---|-----------------|---|
| Title👁️ | ?? | At this stage, your title should capture your research area and draft aim. Your title can – and probably will – change as your work progresses. |
| Abstract👁️ | ?? | At this stage, your abstract should capture your research area and possible knowledge contributions and include key papers that have inspired your choices. |
| 1 Background👁️ 2 Research Outline👁️ 3 Research Design👁️ 4 Knowledge contribution👁️ | ?? | |
| 1 Introduction👁️ | ?? | At this stage you should be able to give an introduction to your research topic and its wider context as your Introduction |
| References👁️ | ?? | At this stage you should be able to demonstrate your use of a BMT, mentioning key papers in the abstract. They should be in the required bibliographical style. |

Stage 1

Table 2:

| Part/Structure | Writing Goal(s) | Guidance |
|---------------------------------------|-----------------|---|
| Working title | | Updated in the light of your work on this stage |
| Abstract | | |
| 1 Background | | |
| 2 Research Outline | | |
| 3 Research Design | | |
| 4 Knowledge contribution | | |
| 1 Introduction | | |
| 1 Background to the research👁 | ?? | At this stage you should be able to fill out your introduction from ??, adding an overview and a justification of your intended knowledge contribution in terms of the existing literature, but before the detailed work of subsequent stages. This should consist of: <ul style="list-style-type: none"> • an introduction to your research topic and its wider context (as background) • the justification of the knowledge contribution your research will make, and include its relevance to you and your research context This section should: <ul style="list-style-type: none"> • be well argued and supported by appropriate citations, • argue how the research fits within the scope of your qualification, and • describe how it meets any other personal, professional or organisational criteria that might exist At this stage, it <ul style="list-style-type: none"> • might have missing or only partially completed subsections where the literature has not yet, or only partially been covered • lack complete justification of its worth |
| 2 Justification for the research👁 | | |
| 2 Literature review👁 | | |
| 1 Draft review of relevant knowledge👁 | ?? | At this stage you should: <ul style="list-style-type: none"> • have collected and structured the papers for your initial literature review theme summaries sect:stage1LiteratureReview. Your focus should be on summarising, contrasting and comparing what has gone before with a particular focus on any holes in the literature that you will be attempting to fill with your contribution. As you read more, be aware that holes that you thought were there might close up, which is of relevance to the following section • identify any further reading you intend to undertake in Stage 2 as a result of completing Stage 1. (As your reading of the literature becomes more complete, this section will shrink. In the final draft, this section will not appear.) Be clear to describe how the papers you intend to read might relate to holes already found. |
| 2 Planned further literature review👁 | | |
| 3 Research definition | | |

Continued on next page

Table 2: (Continued)

| Part/Structure | Writing Goal(s) | Guidance |
|--|-----------------|--|
| 1 Problem statement 👁 2 Aim and objectives 👁 3 Knowledge contribution 👁 | ?? ?? ?? | <p>At this stage you should be able to:</p> <ul style="list-style-type: none"> • make a well articulated research problem statement that is based on the work you completed in ?? • complement this with your statement of your aim and objectives that is based on the work you completed in ?? • describe clearly the intended knowledge contribution of your research which fits together with the holes in the literature that you have discovered that is based on the work you completed in ?? • |
| 4 Research design 1 Evidence and data 👁 2 Research methods 👁 3 Ethics and other constraints 👁 | ?? | <p>At this stage you should be able to:</p> <ul style="list-style-type: none"> • demonstrate your engagement with research design, including descriptions of the kind of data, evidence, and methods you may need; • justify these choices in relation to your research problem, aim and objectives • evidence your careful consideration of ethics and regulations, and that your research will comply with your course and other constraints, including university guidelines, that you will be operating under during your research. |
| References | ?? | <p>At this stage you should be able to demonstrate your use of a BMT</p> <ul style="list-style-type: none"> • building an initial bibliography; • in the required bibliographical style. |
| Progress 1 Qualification fit 2 Personal and professional fit 3 Technical skills and resources needed 4 Statement of feasibility 👁 5 Personal reflection on research process | ?? | <p>In this section you should argue how your research is a good fit across all criteria. You should provide a clear rationale as to why you think what you are proposing is feasible. You should also reflect on your growing understanding of the research process, including key learning and aspects you have found particularly challenging.</p> |
| Reflection 1 Key priorities in follow-up stage 2 Personal and professional fit 3 Work schedule 4 Risk assessment 👁 5 Risk Assessment Table | ?? ?? | <p>In this section you should reflect on the progress you have made in Stage 1 in relation to your initial work plan and establish your priorities for the next stage. For this, you should revise your initial work plan (??) accordingly. You should also summarise the outcome of your project risk assessment (??).</p> |

Stage 2

Table 3:

| Part/Structure | Writing goals at this stage | Ref(s) |
|----------------|-----------------------------|--------|
| Title | | |

Continued on next page

Table 3: (Continued)

| Part/Structure | Writing goals at this stage | Ref(s) |
|----------------|---|--------|
| | <p>At this stage, your title should continue to capture succinctly your research problem and aim. If these have changed, you should consider whether you need to update your title accordingly.</p> | |

Table 3: (Continued)

| Part/Structure | Writ- ing goals at this stage | Ref(s) |
|----------------|--|--------|
| 1 Introduction | | |

Continued on next page

Table 3: (Continued)

| Part/Structure | Writing goals at this stage | Ref(s) |
|---|---|--------|
| 1 Background to the research 2 Justification for the research 3 Fitness of the research | At this stage you should be able to give an overview of and justify your intended research before the detailed work of subsequent stages. This should consist of: <ul style="list-style-type: none">• a• i• t• c | |

Table 3: (Continued)

| Part/Structure | Writ- ing goals at this stage | Ref(s) |
|---------------------|--|--------|
| 2 Literature review | | |

Continued on next page

Table 3: (Continued)

| Part/Structure | Writing goals at this stage | Ref(s) |
|---|---|--------|
| 1 Draft review of relevant knowledge 2 Planned further literature review | <i>This section should consist of the current state of your current literature review, developed in this stage by following the advice in Section 2. At this point, it should</i> | ?? |

Table 3: (Continued)

| Part/Structure | Writ- ing goals at this stage | Ref(s) |
|-----------------------|--|--------|
| 3 Research definition | | |

Continued on next page

Table 3: (Continued)

| Part/Structure | Writing goals at this stage | Ref(s) |
|---|--|--------|
| 1 Problem statement 2 Aim and objectives 3 Knowledge contribution | You should ensure that your research problem is well articulated, that your aim and objectives are consistent with the research problem, and that the intended knowledge contri- | |

Table 3: (Continued)

| Part/Structure | Writ- ing goals at this stage | Ref(s) |
|-------------------|--|--------|
| 4 Research design | | |

Continued on next page

Table 3: (Continued)

| Part/Structure | Writing goals at this stage | Ref(s) |
|---|--|--------|
| 1 Evidence and data 2 Research methods 3 Ethics and regulations | This section should demonstrate your initial engagement with research design, particularly that you have thought about the kind of evidence and methods you may need, appropriately jus- | |

Table 3: (Continued)

| Part/Structure | Writ- ing goals at this stage | Ref(s) |
|----------------|--|--------|
| References | | |

Continued on next page

Table 3: (Continued)

| Part/Structure | Writing goals at this stage | Ref(s) |
|----------------|--|--------|
| | You should keep your references in good order and ensure you apply the required bibliographical style consistently. Ideally, you should use a BMT to generate and integrate your | |

Table 3: (Continued)

| Part/Structure | Writ- ing goals at this stage | Ref(s) |
|----------------|--|--------|
| Progress | | |

Continued on next page

Table 3: (Continued)

| Part/Structure | Writing goals at this stage | Ref(s) |
|--|---|--------|
| 1 Qualification fit 2 Personal and professional fit 3 Technical skills and resources needed 4 Statement of feasibility 5 Personal reflection on research process | Contains your current argument for how your research is a good fit across all criteria. This should include clear rationale as to why you think what you are proposing is feasible. | |

Table 3: (Continued)

| Part/Structure | Writing goals at this stage | Ref(s) |
|---|--|--------|
| 1 Key priorities in follow-up stage 2 Personal and professional fit 3 Work schedule 4 Risk assessment 5 Risk Assessment Table | Contains your reflection on the progress you have made in Stage 1 in relation to your initial work plan, indicating to your priorities for the next stage and including an up- | ?? ?? |

Stage 3

Table 4:

| Part/Structure | Writing goals at this stage | Ref(s) |
|----------------|--|--------|
| Title | Your title should succinctly capture your research problem and aim | |
| 1 Introduction | | |

Continued on next page

Table 4: (Continued)

| Part/Structure | Writing goals at this stage | Ref(s) |
|--|--|--------|
| 1 Background to the research 2 Justification for the research | This section should provide an introduction to your research topic in its wider context (as background and your justification of why the research is worth pursuing. It should | |

Table 4: (Continued)

| Part/Structure | Writ- ing goals at this stage | Ref(s) |
|---------------------|--|--------|
| 2 Literature review | | |

Continued on next page

Table 4: (Continued)

| Part/Structure | Writing goals at this stage | Ref(s) |
|--|---|--------|
| 1 Review of existing relevant knowledge 2 Critical summary, including knowledge gap to be addressed by the research | Your re-view should provide a critical account of your in-depth engagement with the academic (and other) relevant literature, including identifying key trends and possible | |

Table 4: (Continued)

| Part/Structure | Writ- ing goals at this stage | Ref(s) |
|-----------------------|--|--------|
| 3 Research definition | | |

Continued on next page

Table 4: (Continued)

| Part/Structure | Writing goals at this stage | Ref(s) |
|--|---|--------|
| 1 Problem statement 2 Aim, objectives, tasks and deliverables 3 Knowledge contribution | You should ensure that your research problem is well articulated and appropriate for your course and your personal and professional circumstance that your aim and objectives | |

Table 4: (Continued)

| Part/Structure | Writ- ing goals at this stage | Ref(s) |
|-------------------|--|--------|
| 4 Research design | | |

Continued on next page

Table 4: (Continued)

| Part/Structure | Writing goals at this stage | Ref(s) |
|--|--|--------|
| 1 Evidence and data 2 Research strategy and methods 3 Research procedures 4 Ethical, legal and EDI considerations | This section should demonstrate your critical engagement with all elements of research design, including a detailed account of the data and evidence needed in your research the re- | |

Table 4: (Continued)

| Part/Structure | Writ- ing goals at this stage | Ref(s) |
|-------------------------------|--|--------|
| 5 Analysis and interpretation | | |

Continued on next page

Table 4: (Continued)

| Part/Structure | Writing goals at this stage | Ref(s) |
|----------------|---|--------|
| 1 Pilot work | <p>This section should report on a well thought out pilot work which clearly and competently test some significant aspect of your research design. It should demonstrate good critical reflection</p> | |

Table 4: (Continued)

| Part/Structure | Writ- ing goals at this stage | Ref(s) |
|----------------|--|--------|
| References | | |

Continued on next page

Table 4: (Continued)

| Part/Structure | Writing goals at this stage | Ref(s) |
|----------------|---|--------|
| | You should keep your growing references in good order and ensure you apply the required bibliographical style consistently. Ideally, you should use a BMT to generate and inte- | |

Table 4: (Continued)

| Part/Structure | Writ- ing goals at this stage | Ref(s) |
|----------------|--|--------|
| Progress | | |

Continued on next page

Table 4: (Continued)

| Part/Structure | Writ- ing goals at this stage | Ref(s) |
|---|--|--------|
| 1 Qualification fit | In | |
| 2 Personal and professional fit | this | |
| 3 Technical skills and resources needed | sec- tion | |
| 4 Statement of feasibility | you | |
| 5 Personal reflection on research process | should ar- gue how your re- search is a good fit across all cri- te- ria. You should pro- vide a clear ra- tio- nale as to why you think what you are propos- ing is fea- si- | |

Table 4: (Continued)

| Part/Structure | Writ- ing goals at this stage | Ref(s) |
|----------------|--|--------|
| Reflection | | |

Continued on next page

Table 4: (Continued)

| Part/Structure | Writ- ing goals at this stage | Ref(s) |
|---|--|--------|
| 1 Key priorities in follow-up stage 2 Personal and professional fit 3 Work schedule 4 Risk assessment 5 Risk Assessment Table | In this sec- tion you should re- flect on the progre you have made in Stage 1 in rela- tion to your ini- tial work plan and es- tab- lish your pri- ori- ties for the next stage. For this, you should | ?? ?? |

Table 5:

| Part/Structure | Writing goals at this stage | Ref(s) |
|----------------|-----------------------------|--------|
| Title | | |

Continued on next page

Table 5: (Continued)

| Part/Structure | Writing goals at this stage | Ref(s) |
|----------------|--|--------|
| | Your title should continue to capture succinctly your research problem and aim. <i>It is likely this is the same as, or very similar to, that in Stage 3</i> | |
| Abstract | | |

Continued on next page

Table 5: (Continued)

| Part/Structure | Writing goals at this stage | Ref(s) |
|----------------|--|--------|
| | You should include your draft abstract providing a succinct account of your research to date | |
| 1 Introduction | | |

Continued on next page

Table 5: (Continued)

| Part/Structure | Writing goals at this stage | Ref(s) |
|---|---|--------|
| 1 Background to the research 2 Justification for the research 3 fitness of the research | This section should continue to provide an introduction to your research topic in its wider context (as background and your justification of why the research is worth pursuing | |

Table 5: (Continued)

| Part/Structure | Writ- ing goals at this stage | Ref(s) |
|-------------------|--|--------|
| Literature review | | |

Continued on next page

Table 5: (Continued)

| Part/Structure | Writing goals at this stage | Ref(s) |
|--|--|--------|
| 1 Review of existing relevant knowledge 2 Critical summary, including knowledge gap to be addressed by the research | Your re-view should provide a critical account of your in-depth en-gage-ment with the aca-demic (and other) rele-vant liter-a-ture, in-clud-ing iden-tify-ing key trends ideas and pos-sible | |

Table 5: (Continued)

| Part/Structure | Writ- ing goals at this stage | Ref(s) |
|---------------------|--|--------|
| Research definition | | |

Continued on next page

Table 5: (Continued)

| Part/Structure | Writing goals at this stage | Ref(s) |
|--|---|--------|
| 1 Problem statement 2 Aim, objectives, tasks and deliverables 3 Knowledge contribution | You should ensure that your research problem is well articulated and appropriate for your course and your personal and professional circumstance that your aim and objectives | |

Table 5: (Continued)

| Part/Structure | Writ- ing goals at this stage | Ref(s) |
|-----------------|--|--------|
| Research design | | |

Continued on next page

Table 5: (Continued)

| Part/Structure | Writing goals at this stage | Ref(s) |
|--|--|--------|
| 1 Evidence and data 2 Research strategy and methods 3 Research procedures 4 Ethical, legal and EDI considerations | This section should demonstrate your critical engagement with all elements of research design, including a detailed account of the data and evidence needed in your research the re- | |

Table 5: (Continued)

| Part/Structure | Writ- ing goals at this stage | Ref(s) |
|-----------------------------|--|--------|
| Analysis and interpretation | | |

Continued on next page

Table 5: (Continued)

| Part/Structure | Writing goals at this stage | Ref(s) |
|---|--|--------|
| 1 Summary and analysis of evidence 2 Summary of key findings 3 Interpretation in relation to aim and objectives | This section should demonstrate substantial progress towards generating and analysing your data and evidence, and interpreting them in relation to aim and objectives. It should demonstrate | |

Table 5: (Continued)

| Part/Structure | Writing goals at this stage | Ref(s) |
|-----------------------------------|---|--------|
| References | You should keep your growing references in good order and ensure you apply the required bibliographical style consistently. | |
| Work planning and risk assessment | | |

Continued on next page

Table 5: (Continued)

| Part/Structure | Writing goals at this stage | Ref(s) |
|---|--|--------|
| 1 Statement of progress 2 Key priorities in follow-up stage 3 Risk assessment | In this section you should reflect on the progress you have made in Stage 4 and establish your priorities for the next stage. You should also review your risk assessment as ap- | |

Table 5: (Continued)

| Part/Structure | Writing goals at this stage | Ref(s) |
|----------------------------------|--|--------|
| Appendix - Raw evidence | If relevant, you should include a sample of your raw data as an appendix | |
| Appendix - Work schedule | You should include your revised work plan as an appendix | |
| Appendix - Risk assessment table | | |

Continued on next page

Table 5: (Continued)

| Part/Structure | Writing goals at this stage | Ref(s) |
|----------------|---|--------|
| | You should include your updated risk table as an appendix | |
| Progress | | |

Continued on next page

Table 5: (Continued)

| Part/Structure | Writing goals at this stage | Ref(s) |
|---|-----------------------------|--------|
| 1 Qualification fit | In | |
| 2 Personal and professional fit | this | |
| 3 Technical skills and resources needed | sec- | |
| 4 Statement of feasibility | tion | |
| 5 Personal reflection on research process | you | |
| | should | |
| | ar- | |
| | gue | |
| | how | |
| | your | |
| | re- | |
| | search | |
| | is a | |
| | good | |
| | fit | |
| | across | |
| | all | |
| | cri- | |
| | te- | |
| | ria. | |
| | You | |
| | should | |
| | pro- | |
| | vide | |
| | a | |
| | clear | |
| | ra- | |
| | tio- | |
| | nale | |
| | as to | |
| | why | |
| | you | |
| | think | |
| | what | |
| | you | |
| | are | |
| | propos | |
| | ing | |
| | is | |
| | fea- | |
| | si- | |

Table 5: (Continued)

| Part/Structure | Writ- ing goals at this stage | Ref(s) |
|----------------|--|--------|
| Reflection | | |

Continued on next page

Table 5: (Continued)

| Part/Structure | Writ- ing goals at this stage | Ref(s) |
|---|--|--------|
| 1 Key priorities in follow-up stage 2 Personal and professional fit 3 Work schedule 4 Risk assessment 5 Risk Assessment Table | In this sec- tion you should re- flect on the progre you have made in Stage 1 in rela- tion to your ini- tial work plan and es- tab- lish your pri- ori- ties for the next stage. For this, you should | ?? ?? |

Table 6:

| Part/Structure | Writing goals at this stage | Ref(s) |
|-------------------------|--|--------|
| Title | Your title should capture succinctly your research problem and aim | |
| Abstract | Your abstract should providing a succinct account of your research | |
| Chapter 1: Introduction | | |

Continued on next page

Table 6: (Continued)

| Part/Structure | Writing goals at this stage | Ref(s) |
|---|---|--------|
| 1 Background to the research 2 Justification for the research 3 Fitness of the research | This chapter should provide an introduction to your research topic in its wider context (as background and your justification of why the research is worth pursuing. Its pur- | |

Table 6: (Continued)

| Part/Structure | Writ- ing goals at this stage | Ref(s) |
|------------------------------|--|--------|
| Chapter 2: Literature review | | |

Continued on next page

Table 6: (Continued)

| Part/Structure | Writing goals at this stage | Ref(s) |
|--|--|--------|
| 1 Review of existing relevant knowledge 2 Critical summary, including knowledge gap to be addressed by the research | Your re-view should provide a critical account of your in-depth en-gage-ment with the aca-demic (and other) rele-vant liter-a-ture, in-clud-ing iden-tify-ing key trends ideas and pos-sible | |

Table 6: (Continued)

| Part/Structure | Writ- ing goals at this stage | Ref(s) |
|--------------------------------|--|--------|
| Chapter 3: Research definition | | |

Continued on next page

Table 6: (Continued)

| Part/Structure | Writing goals at this stage | Ref(s) |
|--|---|--------|
| 1 Problem statement 2 Aim, objectives, tasks and deliverables 3 Knowledge contribution | You should ensure that your research problem is well articulated and appropriate for your course and your personal and professional circumstance that your aim and objectives | |

Table 6: (Continued)

| Part/Structure | Writ- ing goals at this stage | Ref(s) |
|----------------------------|--|--------|
| Chapter 4: Research design | | |

Continued on next page

Table 6: (Continued)

| Part/Structure | Writing goals at this stage | Ref(s) |
|---|--|--------|
| 1 Data | This chapter should demonstrate your critical engagement with all elements of research design, including a detailed account of the data needed in your research the research methods | |
| 2 Research strategy and methods | | |
| 3 Research procedures | | |
| 4 Ethical, legal and EDI considerations | | |

Table 6: (Continued)

| Part/Structure | Writ- ing goals at this stage | Ref(s) |
|--|--|--------|
| Chapter 5: Analysis and interpretation | | |

Continued on next page

Table 6: (Continued)

| Part/Structure | Writing goals at this stage | Ref(s) |
|---|---|--------|
| 1 Summary and analysis of data 2 Summary of key findings 3 Interpretation in relation to aim and objectives | This chapter should provide a detailed account of your data generating, analysis, the findings you have derived and their interpretation in relation to your research aim and | |

Table 6: (Continued)

| Part/Structure | Writ- ing goals at this stage | Ref(s) |
|--------------------------------------|--|--------|
| Chapter 6: Evaluation and conclusion | | |

Continued on next page

Table 6: (Continued)

| Part/Structure | Writing goals at this stage | Ref(s) |
|---|-----------------------------|--------|
| 1 Evaluation against aim and objectives | In | |
| 2 Evaluation against related work in the literature | this | |
| 3 Implications for practice | chap- | |
| 4 Validity of the research | ter | |
| 5 Further work | you | |
| 6 Personal reflection on your experience | should | |
| | re- | |
| | flect | |
| | on | |
| | the | |
| | ex- | |
| | tent | |
| | your | |
| | re- | |
| | search | |
| | has | |
| | met | |
| | its | |
| | stated | |
| | aim | |
| | and | |
| | ob- | |
| | jec- | |
| | tives, | |
| | bring- | |
| | ing | |
| | to- | |
| | gether | |
| | all | |
| | your | |
| | find- | |
| | ings | |
| | from | |
| | both | |
| | pri- | |
| | mary | |
| | and | |
| | sec- | |
| | ondary | |
| | re- | |
| | search | |

Table 6: (Continued)

| Part/Structure | Writing goals at this stage | Ref(s) |
|---------------------|--|--------|
| References | You should include all your references and ensure you apply the required bibliographical style consistently. | |
| Appendix - Raw data | | |

Continued on next page

Table 6: (Continued)

| Part/Structure | Writing goals at this stage | Ref(s) |
|----------------|--|--------|
| | If relevant, you should include a sample of your raw data as an appendix | |