



Republic of the Philippines  
Province of Laguna  
Calamba City  
BARANGAY LOOC



## BUILDING PERMIT

NAME : \_\_\_\_\_  
CONTACT NO. : \_\_\_\_\_ EMAIL ADDRESS : \_\_\_\_\_  
ADDRESS : \_\_\_\_\_

### REQUIREMENTS:

- ☐ Valid ID's (2)
- ☐ Home Owners Residency

### STATUS:

- ☐ Pending
- ☐ Approved
- ☐ Reject

### \* If Necessary

#### REMARKS:

- ☐ Complete Documents
- ☐ Incomplete Documents (Please comply documents with unchecked boxes.)

Name of Receiving Officer : \_\_\_\_\_  
Date & Time Returned : \_\_\_\_\_  
Signature of Applicant : \_\_\_\_\_

### NOTES:

The application form is available on the website.

**ONLY A COMPLETE APPLICATION WILL BE ACCEPTED.**

**Bring this Checklist with detachable Claim Stub when submitting your application.**

**Keep your CLAIM STUB at all times; "NO CLAIM STUB, NO RELEASE".**

### CLAIM STUB

Application No. : \_\_\_\_\_  
Time & Date Applied/Submitted : \_\_\_\_\_  
Return Date : \_\_\_\_\_  
Receiving Officer : \_\_\_\_\_  
(Signature over Printed Name)  
Name of Applicant/Owner : \_\_\_\_\_  
Location of Project : \_\_\_\_\_  
Project Title : \_\_\_\_\_



**NOTE:** Bring this claim stub upon claiming the Building Permit.