

24/7 AI Chief of Staff

SKILLS + CAPABILITIES

Personal CRM
1100+ Contacts
Semantic Search

Knowledge Base
RAG Ingest+Retrieve
Multi-Extractor

Video Idea Pipeline
Research + Dedupe
→ Asana Card

X/Twitter Research
3-Tier API Strategy
Cached + Filtered

Business
Nightly Cr
Review Co

HubSpot Ops
Deals + Contacts
NL Interface

Humanizer
24 AI Pattern
Checks

Image Gen
Gemini 3 Pro
Up to 4K

Task Mgmt
Todoist + Fathom
Meeting Actions

Usage Tracker
Model Costs
Optimization

YouTube Analytics
Daily Snapshots
Competitor Intel



DATA LAYER (SQLite + Vectors)

contacts.db
CRM

knowledge.db
RAG + Embeddings

video-pitches.db
Semantic Dedupe

business-meta-analysis.db
Signals + Recommendations

views.db
social_growth.db

cron-log.db
Reliability

EXTERNAL SERVICES

Google Workspace
Gmail/Cal/Drive

Asana
Video Pipeline

HubSpot API
CRM/CMS

YouTube APIs
Data + Analytics

X/Twitter APIs
FxTwitter/TwAPI

Todoist / Fathom
Brave / GitHub

Google Drive Backups (7-day retention) + GitHub Auto-Sync (3 repos)



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Overview >

