Melanie Joy Tehong

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Hurlstone Park NSW 2193
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SKILLS AND TECHNICAL EXPERTISE

- Expertise in Perl and PHP Object-Oriented design patterns with solid background in MySQL, Oracle 10g including SQL, Reports Builder and Forms Builder.
- Knowledgeable in C, C++, Visual Basic .NET, Java Basic, JavaScript, jQuery and HTML.
- Knowledgeable in PC hardware troubleshooting including networking, desktop support and troubleshooting.
- Basic experience with Java Programming using JDK1.6 and Netbeans 6.1 and 6.6 Mobility for GUI.
- Basic experience with framework code igniter, cake php and creating my own class
- With skills in: Microsoft Sharepoint (List creation, permission maintenance, page creation and group creation), Adobe applications (Photoshop and Dreamweaver) and Microsoft Office Applications.
- Above average skills in StreamServe - a document composition software with knowledge of the BPO document composition industry (end-to-end process).
- Keen on problem solving and working towards a solution.
- Able to multitask and handle multiple projects at any given time.
- Keen for training and learning new things.
- Punctual, enthusiastic and hard working.
- Can work with minimal supervision and also as part of a team.

WORK EXPERIENCE

FREELANCE PROGRAMMER / CONSULTANT PROGRAMMER

June 2009 – January 2014
One Global Contact Center – Outsourcing
Insurance commission of the Philippines - Internship
- Creation and modifications of company intranet sites using PHP/ MySQL.
- Quality assurance of existing system scripts.
- Technical support of information technology regarding for troubleshooting of hardware and networking problems.

DOCUMENTATION COMPOSITION DESIGNER / STREAMSERVE PROGRAMMER, Salmat Services Inc.
August 2010 – June 2012
3/F 18/20 Upper McKinley Road, McKinley Hill Town Center, Fort Bonifacio, Taguig City 1634, Philippines
- Core member of StreamServe platform development group.
- Processing of client data using Perl on the StreamServe platform.
- Quality assurance and monitoring of efficiency for multiple projects at the same time.
- Use of time-sheet management software and resource utilisation.

EDUCATION

College   Bachelor of Science in Information and Technology
June 2006 - April 2010
Technological Institute of the Philippines
1338 Arlegui St.,Quiapo Manila

SEMINARS ATTENDED

Basic Perl Training c/0 Informatics College, Salmat Service Inc.
April 2011 – May 2011 18/20 Upper McKinley Road, McKinley Hill Town Center, Fort Bonifacio, Taguig City 1634

REFERENCES

Available upon request

I hereby declare that the above written particulars are true to the best of my knowledge and belief.

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Tehong, Melanie Joy