1.USE A TEMPLATE ON THE NATURE THEME
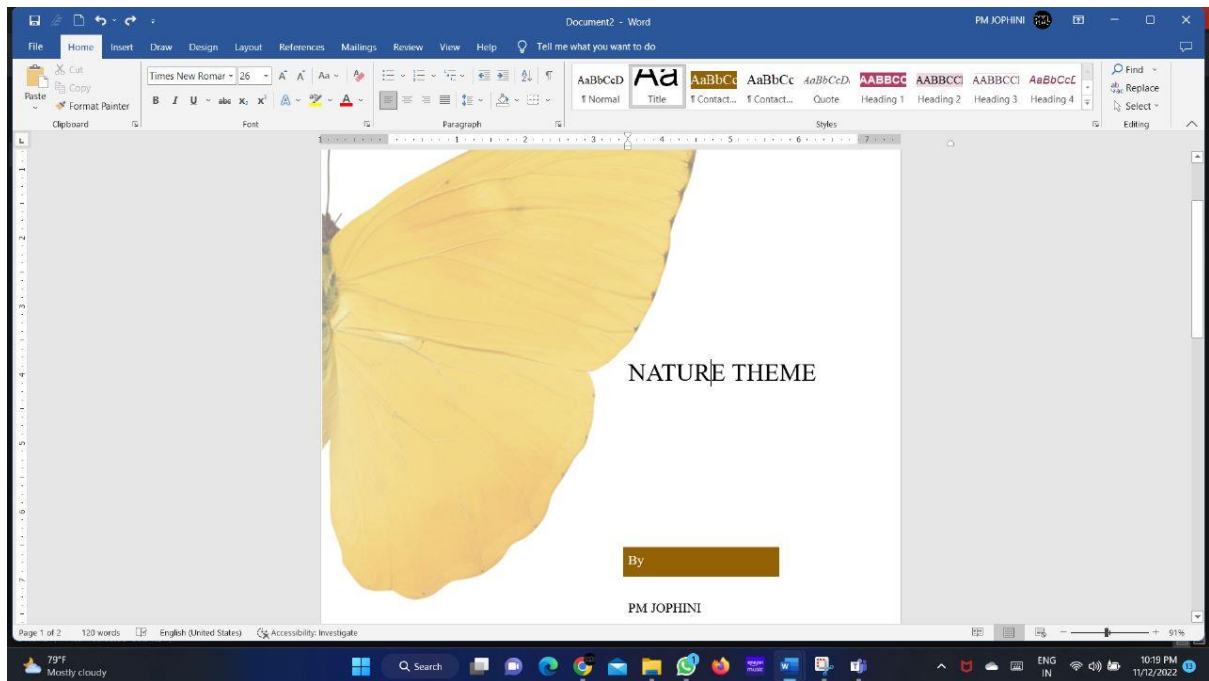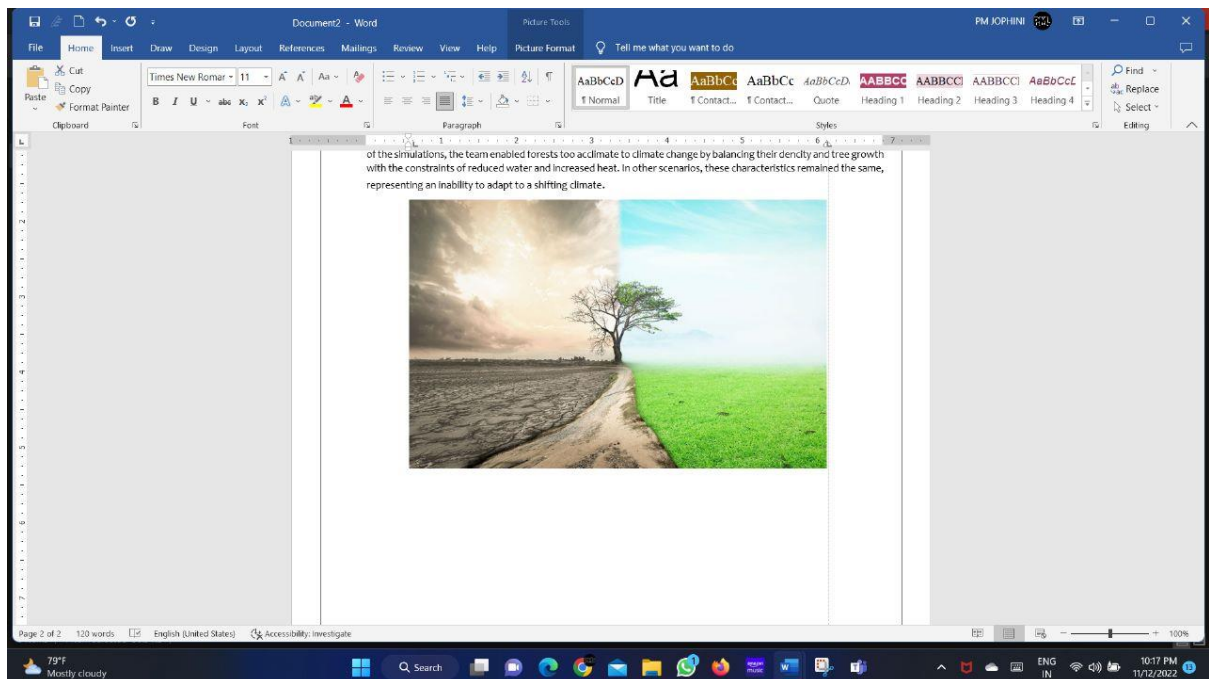

2.ADD IMAGES. ALIGN THE IMAGES USING THE RULER.

3.USE PROOFREADING FOR SPELL CHECK AND GRAMMATICAL ERRORS.