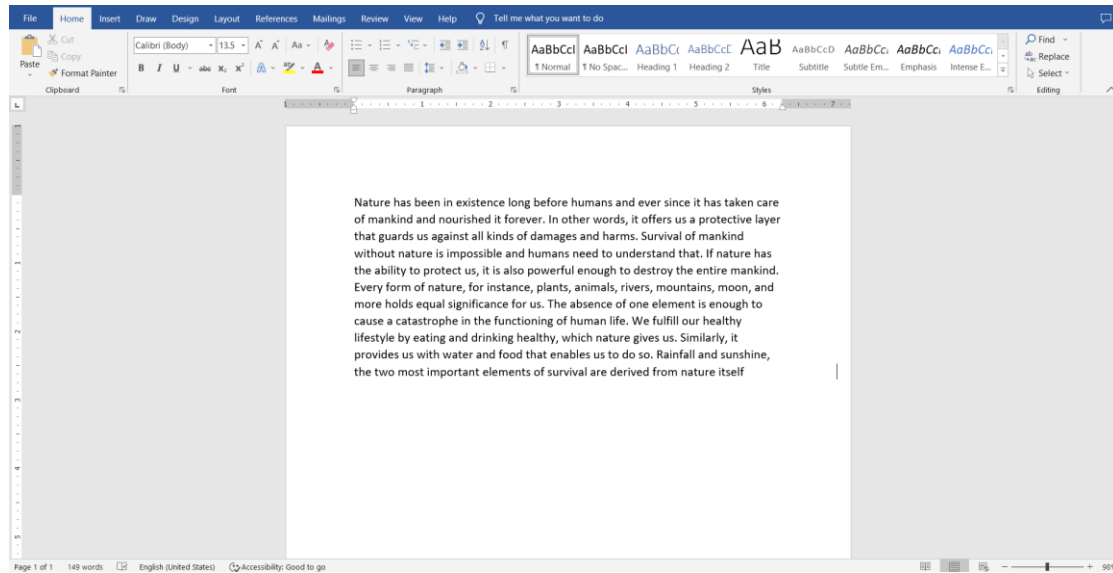
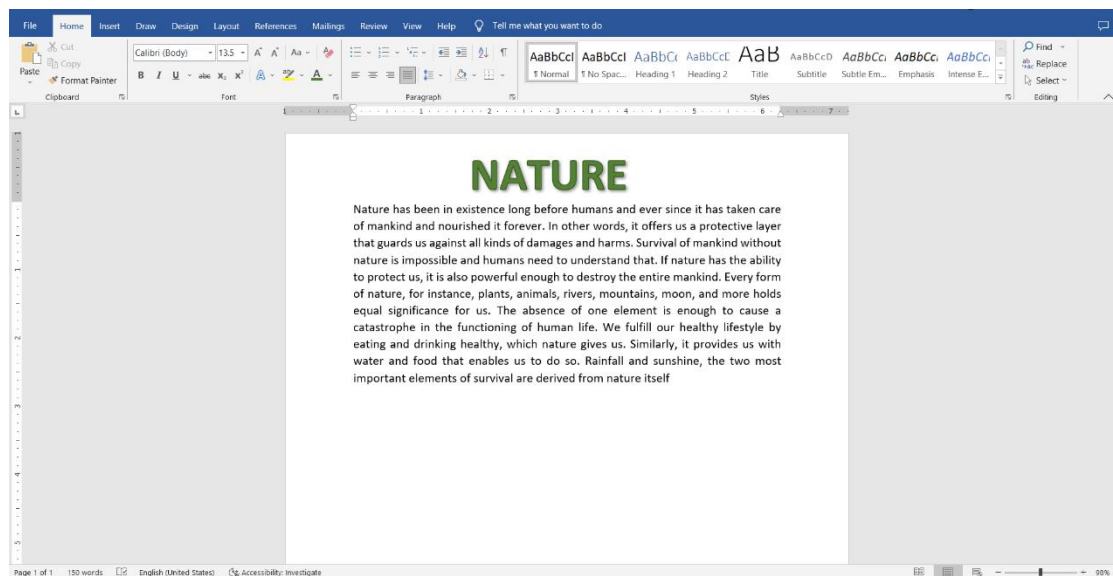
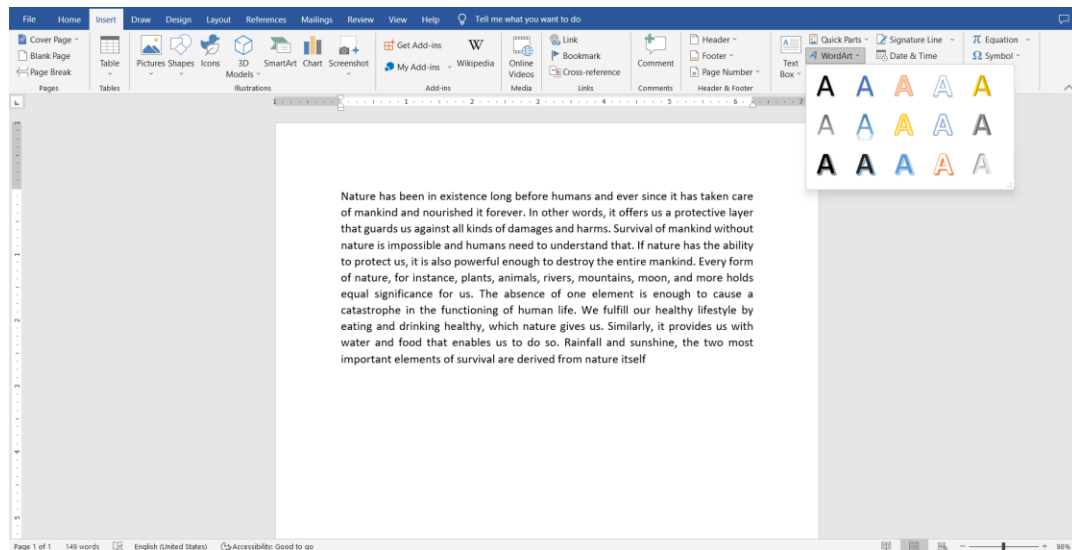


1.ADD THE PARAGRAPH IN A WORD DOCUMENT



2. ADD HEADING WITH THE HELP OF WORD ART



3. ADD A TABLE OF FIGURES

Microsoft Word interface showing a document titled "NATURE". The document contains a large image of a forest landscape reflected in water, forming a circular shape. To the right of the image is a table with two rows: "DEFORESTATION" with "75%" and "AFFORESTATION" with "25%". Below the table is a paragraph of text discussing the importance of nature and the impact of deforestation.

DEFORESTATION	75%
AFFORESTATION	25%

Nature has been in existence long before humans and ever since it has taken care of mankind and nourished it forever. In other words, it offers us a protective layer that guards us against all kinds of damages and harms. Survival of mankind without nature is impossible and humans need to understand that. If nature has the ability to protect us, it is also powerful enough to destroy the entire mankind. Every form of nature, for instance, plants, animals, rivers, mountains, moon, and more holds equal significance for us. The absence of one element is enough to cause a catastrophe in the functioning of human life. We fulfill our healthy lifestyle by eating and drinking healthy, which nature gives us. Similarly, it provides us with water and food that enables us to do so. Rainfall and sunshine, the two most

4. WITH THE HELP OF FIND & REPLACE SPECIAL CHARACTER, REPLACE ALL *, * WITH *:*

Microsoft Word interface showing a document with a table and text. A "Find and Replace" dialog box is open, set to find and replace asterisks (*).

Document content:

DEFORESTATION	75%
AFFORESTATION	25%

Nature has been in existence long before humans and ever

layer that guards us against all kinds of damages and harms. Survival of mankind without nature is impossible and humans need to understand that. If nature has the ability to protect us: it is also powerful enough to destroy the entire mankind. Every form of nature, for instance: plants: animals: rivers: mountains: moon: and more holds equal significance for us. The absence of one element is enough to cause a catastrophe in the functioning of human life. We fulfill our healthy lifestyle by eating and drinking healthy, which nature gives us. Similarly, it provides us with water and food that enables us to do so. Rainfall and sunshine, the two most important elements of survival are derived from nature itself

Find and Replace dialog box settings:

- Find what: *
- Replace with: *
- Buttons: Replace, Replace All, Find Next, Cancel

Microsoft Word interface showing the same document after the replacement of asterisks with asterisks followed by a colon (*:). The word "NATURE" is now in green.

Document content:

DEFORESTATION	75%
AFFORESTATION	25%

Nature has been in existence long before humans and ever since it has taken care of mankind and nourished it forever. In other words: it offers us a protective layer that guards us against all kinds of damages and harms. Survival of mankind without nature is impossible and humans need to understand that. If nature has the ability to protect us: it is also powerful enough to destroy the entire mankind. Every form of nature: for instance: plants: animals: rivers: mountains: moon: and more holds equal significance for us. The absence of one element is enough to cause a catastrophe in the functioning of human life. We fulfill our healthy lifestyle by eating and drinking healthy: which nature gives us. Similarly: it provides us with water and food that enables us to do so. Rainfall and sunshine: the two most important elements of survival are derived from nature itself