MS POWERPOINT

AGENDA

- Introduction

- Strat presentation

- Working with text

- Creating bullets
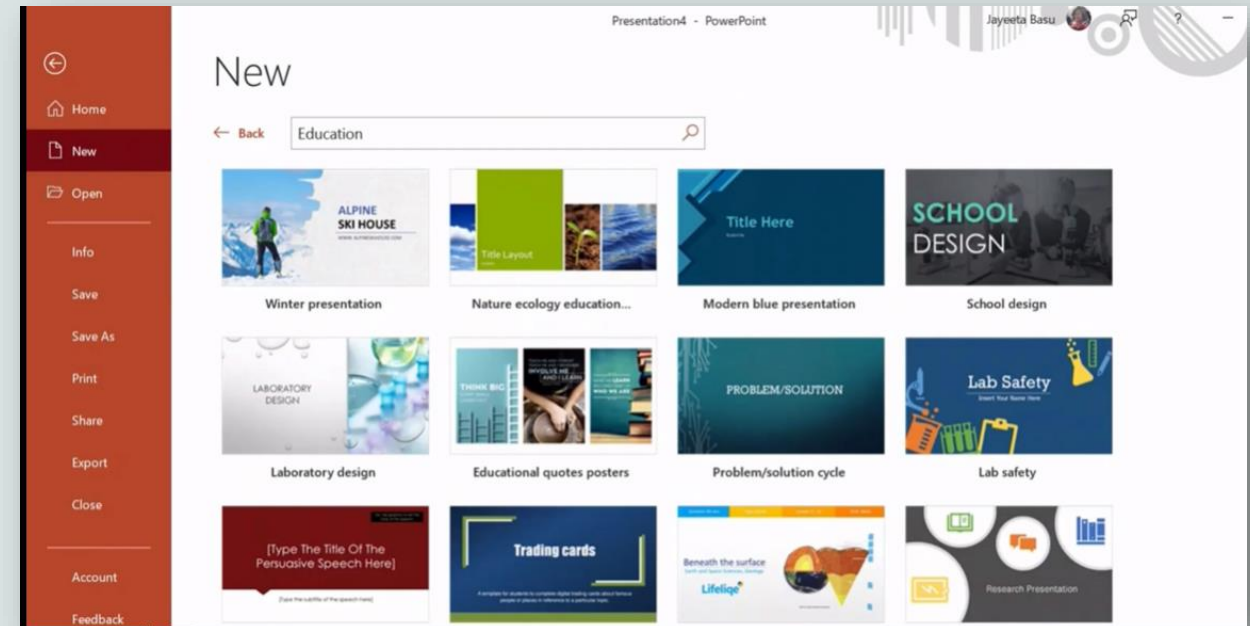
INTRODUCTION

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With PowerPoint, you can create presentations and share your work with others, wherever they are.
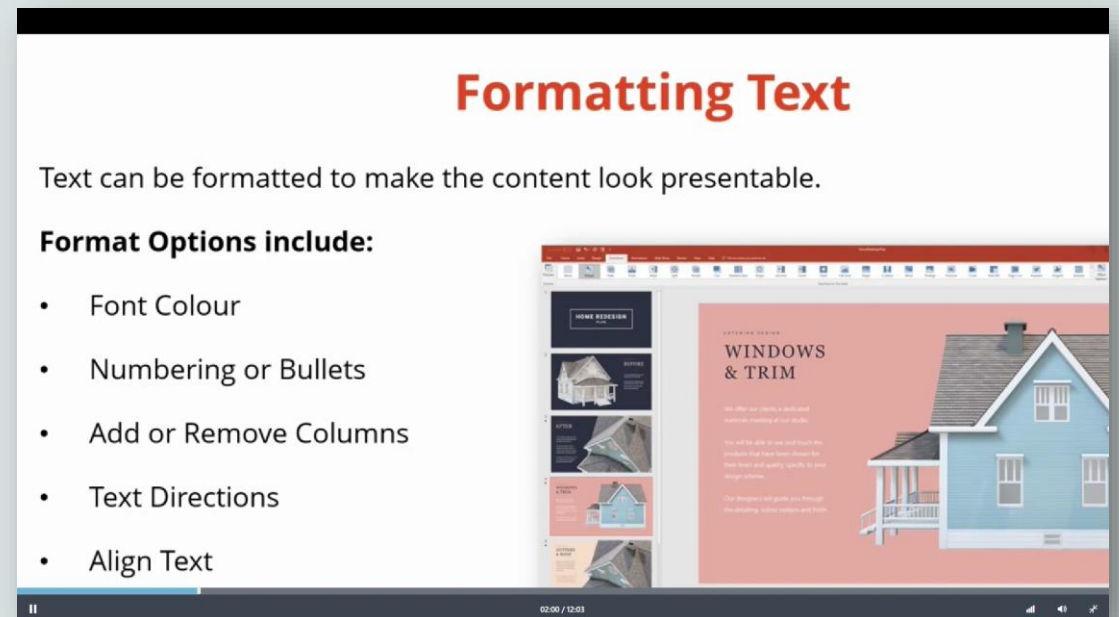
START PRESENTATION

- There are two ways a presentation can be created by the user
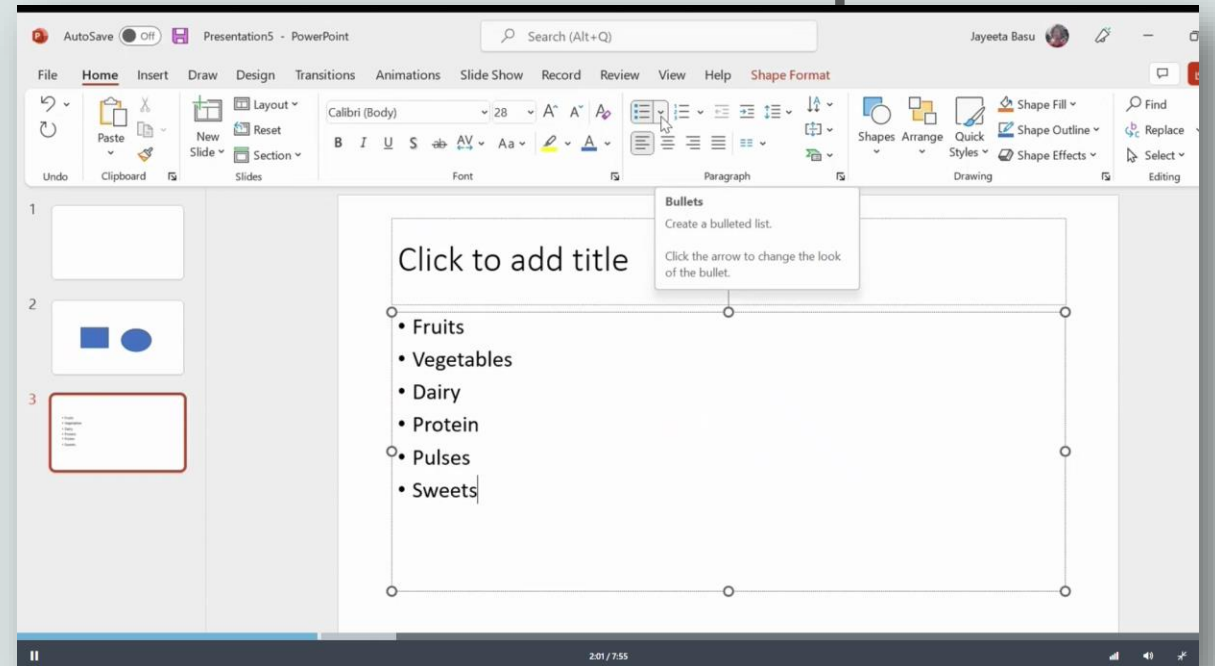
- From scratch

- From a template

WORKING WITH TEXT

- Formatting text

- Text can be formatted to make content look presentable

CREATING BULLETS

- User can create buttets and numbered list to help in arranging the content in a sequence

THANK YOU