



# Court Docket Extract Program

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**Created for the Benton County Jail**

By Officer Jamison

Tutorial

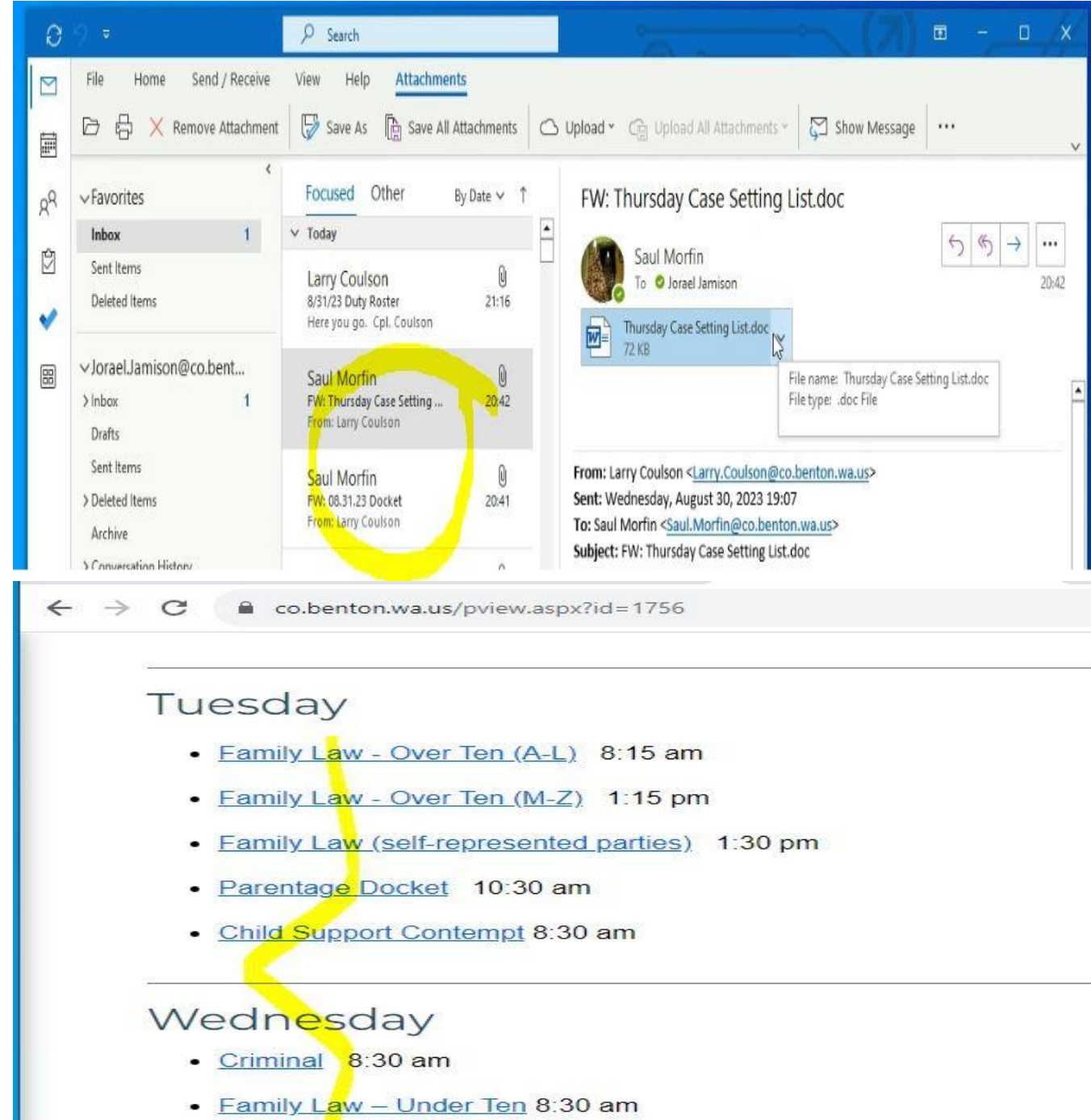
# Gather Court Dockets

Contact your supervisor to forward you the daily superior & district court dockets.

You can also find dockets under the Benton County website:

<https://www.co.benton.wa.us/pview.aspx?id=1756>

Save these to your computer. You also will want to print these as you will need to highlight and submit to the support office.



# Save Jail Population Report

Open Tyler, go to Reports, Booking, and Jail Population Report

Select Preview and save to your computer.

Public Safety New World Corrections 2022.1 - User Jamison, Jorael connected to bipintcmprd.bipintc.org

File View Tools Reports Workspace Window List Help

Booking Wizard  
Bookings  
Inmate Housing  
Incidents  
Event Tracking  
Inmate Grievance Tracking  
Messaging  
Notification Manager  
Persons and Businesses  
Property Tracking

Corrections Booking Entry Reports

Open Help

Component Name  
Inmate Property Release Report  
Intermittent Schedule Report  
Jail Population Census Report  
Jail Population Report  
Jail Register  
Judges Report  
Mail Transaction Listing  
Medical History Report  
Monthly Daily Average Population Rep  
Outstanding Bond/Bail Listing Report

Description:

Jail Population Report

Print Preview

Report Criteria

ORI: WA003013C  
BENTON COUNTY CORRECTIONS I

Facility: BCCD  
Benton County Corrections Dept

Thru Date: 08/30/2023 Thru Time:

Sort Order: Cell/Last Name

☒ Housed Only  
☐ Holds Only  
☐ Show Unused Beds

Report Viewer

E-Mail Excel Export

Jail Population Report  
BCCD

Print Date/Time: 08/30/2023 23:51  
Login ID: Jamison

Thru Date/Time: 08/30/2023 23:59:59

BENTON COUNTY CORRECTIONS DEPT  
ORI Number: WA003013C

Cell	Bed	Prisoner Name	Type	Sex	Race	Age	Jacket No.	Booking No.	Inmate No.	Days Housed
01	A	ALVAREZ-LOMINGUEZ, ALEJANDRO	Adams County Contract	Male	White	27	55550 A	2023-0004112		28
01	B	GONTER, BRANDON CHRISTOPHER	Local	Male	White	30	88188 A	2023-0004442	1353071	11
02	A	MADOFFER, ISAAC PHILIP	Local	Male	White	41	52236 A	2023-00054127	588133	27
02	B	PEARSON, CHRISTOPHER NOEL	Local	Male	White	39	537862 A	2023-0003929	233236	37
03	B	Sarnoff, Michael	Local	Male	Black/African American	29	83861 A	2023-0004259	1118347	21
04	A	Ono, Cameron Everett	Local	Male	White	34	83845 A	2023-0001011	242645	189
05	B	ATKINS, KEVIN SIMON	Local	Male	Hispanic	18	55555 A	2023-0002343		64
06	B	DOUGLAS, STEPHANIE GERALD	Local	Male	Black/African American	19	552765 A	2023-00034371		14
07	B	GULLAMA, JEDIDIAH SAMUEL	Local	Male	White	31	79860 A	2023-0005098	1116458	275
08	B	FIGUEROA, MICHAEL	Conversion	Male	White	48	30649 A	2021-0003430	218143	691
09	B	PIREZ-MORALES, ABEL	USM Contract	Male	White	29	98772 A	2023-0000073	1241523	238
10	B	OSBORNE, ANDREW GREGG	Local	Male	Hispanic	32	54148 A	2023-0003044		81
11	B	Deman, David Sydney	Conversion	Male	White	59	105828 A	2023-0000960		533
12	B	Barnett, JARED Ridge	Local	Male	White	26	89511 A	2023-0005516	24755	247
13	B	MIRAMON, LUCAS, GERMAN	Local	Male	White	45	539142 A	2023-0000744		204
14	B	AL-KHAWIL, KHUDEIR SALMAN	Conversion	Male	White	61	38773 A	2021-0003816	5906	661
15	B	Ray, Cole Patrick	Local	Male	White	22	432279 A	2023-0003749	1503740	45
16	B	Meyer, Russel Lewis	Conversion	Male	White	48	52486 A	2019-00009630	593854	1435
18	B	Ramirez, Roberto	Local	Male	White	62	6410 A	2023-0003399	363674	51
19	B	GREEN, ADAM ALEXANDER	Local	Male	White	25	284787 A	2023-0003793	1477248	43
20	A	FIGUEROA, SILESTER J	Local	Male	Hispanic/American/Hispanic	33	853481 A	2023-0003817		42
21	B	RUSSELL								33

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11.00 x 8.50 in

# Convert Dockets & Roster to '.txt'

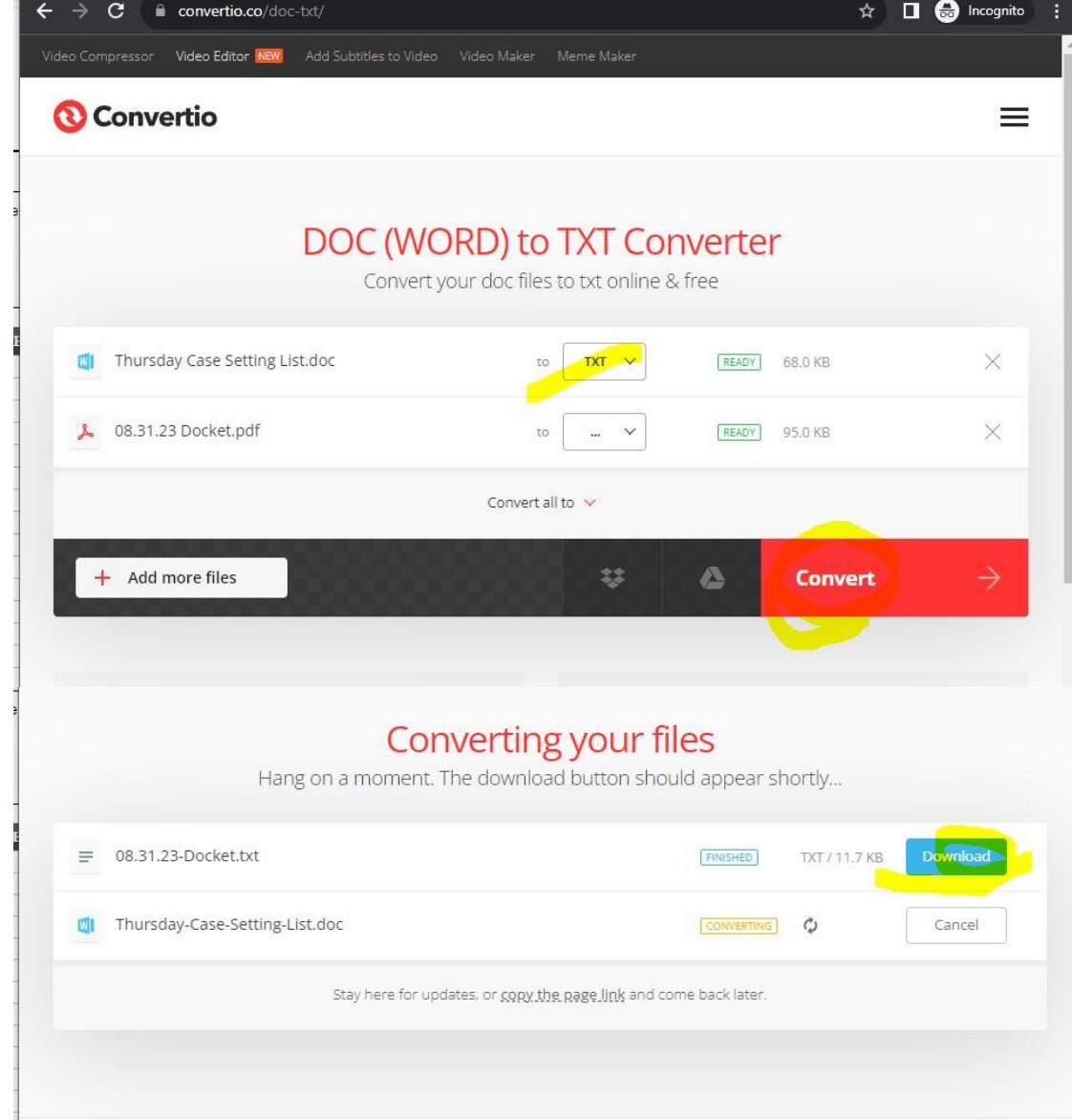
Go to: <https://convertio.co> (Link also located in (G:), Support, Court)

Select 'Choose Files' or simply drag and drop the files directly into the browser.

Select the drop-down box and go to Document > 'TXT'.

Press 'convert' and when complete press 'download' and save the '.txt' files to your computer.

Tip: Re-name these files to something simple as you will need to enter them exactly when running the program. (i.e. docket.txt, superior.txt, or d1, d2...)



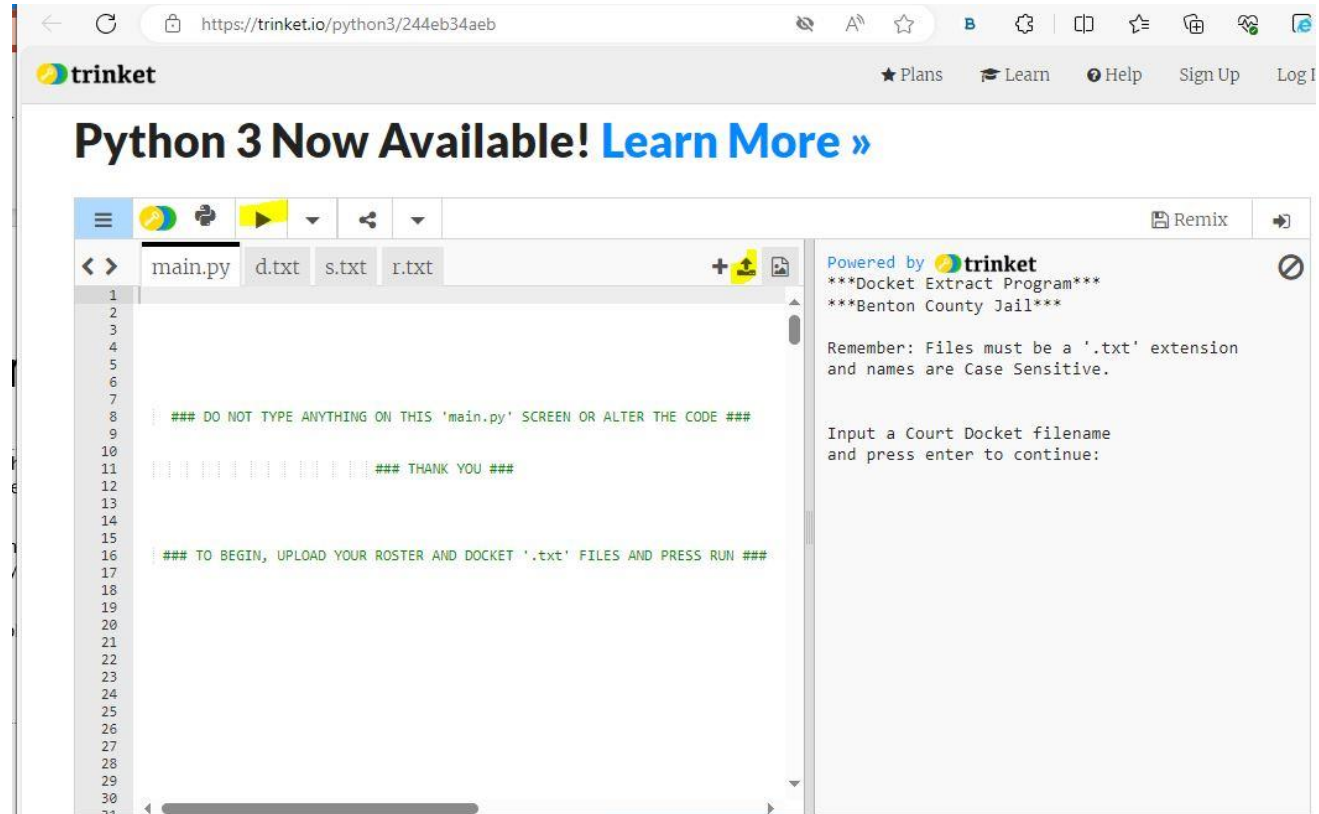
# Open the Extract Program – trinket.io & Upload Files

Go to the (G:) drive, Support, Court and click on the link: [Your Python Trinket](https://trinket.io/python3/244eb34aeb) (Docket Extract Program – trinket.io).

Select the ‘up arrow’ button to upload your ‘.txt’ roster and docket files.

When all files are uploaded, select the ‘play’ button to run the program.

First, it will ask for the docket files. File names need to be typed in exactly as they are saved (case sensitive). It is best to run the ‘District’ and ‘Superior’ dockets separately as the names need to be separated on the court list to be turned in. If ran together, it will create one giant list.





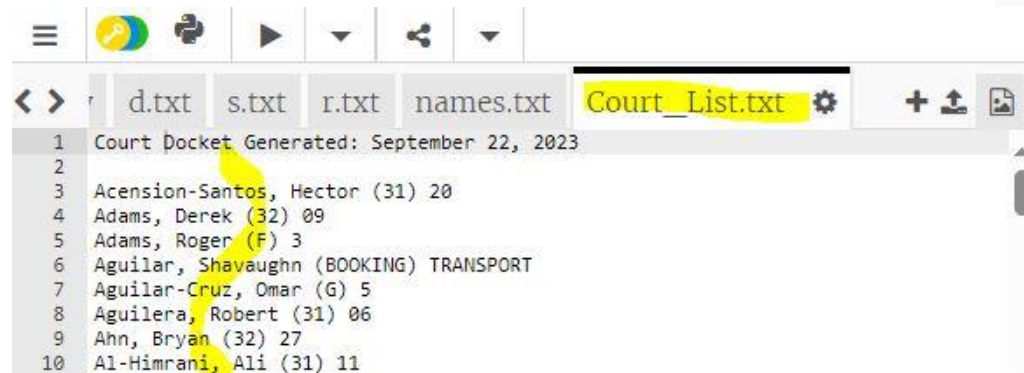
# Run the program

When the program is executed, enter the first docket file. In this example 'd.txt' stands for the district docket.

Type 'd.txt' and press enter. It will ask for another docket, if this is the only docket you want to run, do not type anything and hit enter to continue.

Next, it will ask for the jail roster file. In this example I entered 'r.txt' for the roster and press enter.

Finally, it will let you know the court list has been exported to the 'Court\_List.txt' file. Click that tab to view the names.



```
1 Court Docket Generated: September 22, 2023
2
3 Acension-Santos, Hector (31) 20
4 Adams, Derek (32) 09
5 Adams, Roger (F) 3
6 Aguilar, Shavaughn (BOOKING) TRANSPORT
7 Aguilar-Cruz, Omar (G) 5
8 Aguilera, Robert (31) 06
9 Ahn, Bryan (32) 27
10 Al-Himrani, Ali (31) 11
```



# Save the extracted names

Select the 'Court\_List.txt' tab and copy and paste the names to a new Word Document. Add a header of 'District or Superior' court based on which docket they were extracted from. We will later break down the names by AM/PM District & the Courtroom #.

Save the file to the (G:) drive, Support, Court, and under the correct month folder. Save the name for whatever date the court will be using the following format: '08312023'.

NOTE: Each time you run the program for a new docket, delete the 'names.txt' and 'Court\_List.txt' tabs first.

You will repeat the steps in the last slides for each remaining docket.



To Delete a tab >



# Format the court docket

On the word document, list all the superior court names under “Superior Court”.

List all the district court names under the following headings:

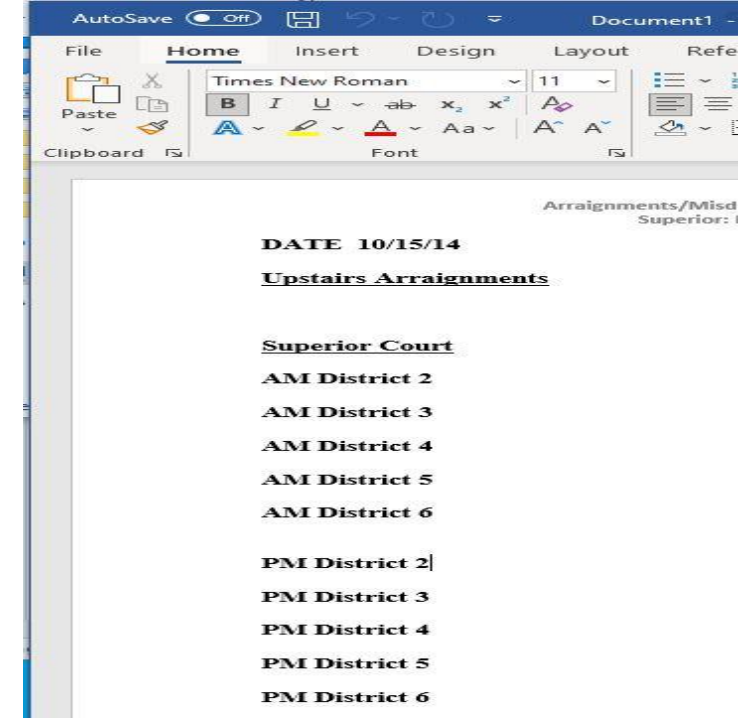
## AM District 1, 2, ...

Doe, John (pod) bunk

## PM District 1, 2, ...

Doe, John (pod) bunk

The program will automatically assign the inmates pod & bunk locations, so you will just need to refer to the district docket to see what courtroom they are assigned and if it's AM or PM.



DL7061PX RNS	BENTON COUNTY DISTRICT COURT	PAGE:	1
08/30/2023 04:21 PM	CASE SETTING LIST BY NAME		
	PLAINTIFFS/PETITIONERS/DEFENDANTS/RESPONDENTS		
	08/31/2023 TO 08/31/2023		
NAME	DATE	TIME	ROOM
ALVAREZ CANO, JULIA	08/31/2023	01:00 PM	COURTROOM 6
ARGUELLO ACEVEDO, PEDRO	08/31/2023	05:20 PM	VIRTUAL
ARIZAGA TAPIA, J RAFAEL	08/31/2023	08:00 AM	COURTROOM 6
ARMSTRONG, DANE ANTHONY	08/31/2023	01:00 PM	COURTROOM 3
	08/31/2023	01:00 PM	COURTROOM 3
ARREDONDO, NICOLE ANGELICA	08/31/2023	08:00 AM	COURTROOM 4
ARRIAGA, ANGEL CECAR JR	08/31/2023	01:00 PM	COURTROOM 3



# Highlight the dockets & turn in with the final court docket names

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Finally, highlight the printed court dockets for each name that was generated and turn these in, along with the finalized court list – with proper headings, to the support office.

Congrats you completed this tutorial and are now certified to use the court docket extract program!

If you encounter any issues please reach out to me for help! Thanks

Officer Jamison

[Jorael.Jamison@co.benton.wa.us](mailto:Jorael.Jamison@co.benton.wa.us)



# FIX FOR 'vs' NAME ISSUE on Superior Dockets

When using dockets with the following format (name vs name), usually found on Superior Dockets, these will occasionally have names that when extracted will show as 'vs lastname, firstname'. If the 'vs' does not have at least two spaces after, it will cause the name to be missed when cross-referenced to the jail roster.

This is due to a formatting issue when converted from its original format to 'TXT', but an easy fix below.

To identify this, simply upload your docket to the program as usual, and prior to running, scroll through looking for any names on the right-hand side that are only a single space between the 'vs and last name' - as highlighted in the example above.

A quick fix is to simply add one additional space, so there is at least two spaces between the 'vs' and this will extract the name correctly when run.

**Name extraction before fix  
and after >>**

The screenshot displays a software interface with a top menu bar containing tabs: 'in.py', 'R.txt', 'D3.txt', a settings gear icon, 'names.txt', and 'Court\_List.'. Below the menu, a list of names is shown, including 'RILEY, BENJAMIN J', 'GOLDMAN, EDEN ESTHER; HARRISON, FRANK STUART', 'BOND, DAVID', 'BLACK, TIA', 'HIGDON, CORBIN', 'VANCE, JULIE A', 'CLARK, GEORGE; CLARK, LAURIE', 'BLAIR BUILDERS LLC; WESCO INSURANCE COMPANY', 'DAVIDSON, MICHAEL JOHN; DISHAW, MEREDITH EILEEN', 'HUNTER, DOYLE', 'CHERRY, DOROTHY A.; PAW NATURAL PET EMPORIUM', 'HARLINGTON, JILLIAN', 'CHILDRESS, BIL', and 'MSC2/Defendant's Motion to Continue'. A yellow highlight is placed over the text 'vs|CHERRY, DOROTHY A.; PAW NATURAL PET EMPORIUM'. Below this, two side-by-side panels show the results of a name extraction process. The left panel, titled 'main.py', shows a list of names with line numbers 1 through 16. The right panel, titled 'names.txt', shows the same list of names with line numbers 1 through 18. The name 'CHERRY, DOROTHY A' is highlighted in blue in the right panel.

# GUI Interface Application

Here are photos of what the BETA version of this app looks like.

