



Court Docket Extract Application

docketExtract: Court List Generator

Jail Population Report
ROSTER file:

Superior & District Court
DOCKET files:

*Run Superior and District Separately

docketExtract: Benton County Jail 2024 - Created by Officer Jamison
NOTE: Will overwrite court list file each time program is ran.
This program only accepts .TXT files. (Convert first using <https://convertio.co>)

Created for the Benton County Jail

By Officer Jamison

Tutorial

Gather Court Dockets

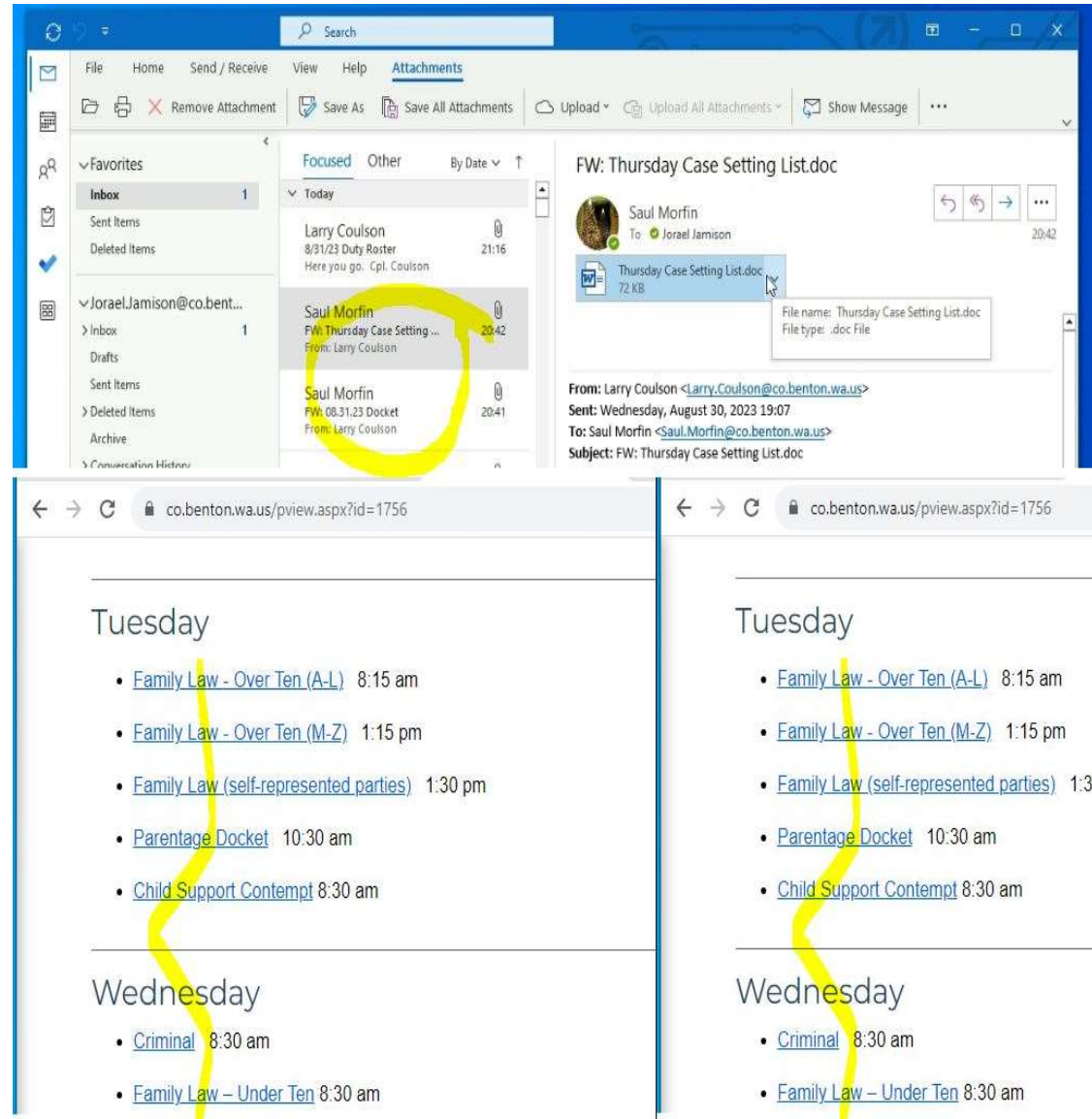
Contact your supervisor to forward you the daily superior & district court dockets.

You can also find dockets under the Benton County website:

<https://www.co.benton.wa.us/pview.aspx?id=1756>

Save these to your computer. (Preferably Downloads Folder)

You also will want to print these as you will need to highlight and submit to the support office.



Save Jail Population Report

Open Tyler, go to Reports, Booking, and Jail Population Report

Select Preview and save to your computer.
(Preferably Downloads Folder)

Public Safety New World Corrections 2022.1 - User Jamison, Jorael connected to bipintcmprd.bipintc.org

File View Tools Reports Workspace Window List Help

Booking Wizard
Bookings
Inmate Housing
Incidents
Event Tracking
Inmate Grievance Tracking
Messaging
Notification Manager
Persons and Businesses
Property Tracking

Corrections Booking Entry Reports

Open Help

Component Name
Inmate Property Release Report
Intermittent Schedule Report
Jail Population Census Report
Jail Population Report
Jail Register
Judges Report
Mail Transaction Listing
Medical History Report
Monthly Daily Average Population Rep
Outstanding Bond/Bail Listing Report

Description:

Jail Population Report

Print Preview

Report Criteria
ORI: WA0030130
BENTON COUNTY CORRECTIONS
Facility: BCCD
Benton County Corrections Dept
Thru Date: 08/30/2023 Thru Time:
Sort Order: Cell/Last Name
☒ Housed Only
☐ Holds Only
☐ Show Unused Beds

Report Viewer

E-Mail Excel Export

Jail Population Report
BCCD

Print Date/Time: 06/30/2023 23:51 Login ID: jamison Thru Date/Time: 06/30/2023 23:59:59 BENTON COUNTY CORRECTIONS DEPT ORI Number: WA0030130

Cell	Bed	Inmate Name	Type	Sex	Race	Age	Jacket No.	Booking No.	Inmate No.	Days Housed
01	A	ALVAREZ DOMINGUEZ, ALEJANDRO	Adams County Contract	Male	White	27	559980 A	2023-0004112		28
01	B	CONYER, BRANDON CHRISTOPHER	Local	Male	White	30	88188 A	2023-0004442	1383071	11
02	A	MADOFFER, ISAAC PHILLIP	Local	Male	White	41	82236 A	2023-0004127	888133	27
02	B	PEARSON, CHRISTOPHER	Local	Male	White	39	537882 A	2023-0003928	233235	37
03	B	Barnick, Michael	Local	Male	Black/African American	29	83861 A	2023-0004289	1118347	21
04	A	Oni, Cameron Everett	Local	Male	White	34	83645 A	2023-0001011	242645	189
05	B	AYALA, KEVIN BRISON	Local	Male	Hispanic	18	88588 A	2023-0003343		64
06	B	DOUGLAS, STEPHANIE GERALD	Local	Male	Black/African American	19	882769 A	2023-0003471		14
07	B	GULLAM, JEDONIAH SAMUEL	Local	Male	White	31	79980 A	2023-0000288	1116488	278
08	B	FOURCRA, MICHAEL	Conversion	Male	White	48	30549 A	2021-0003430	218143	691
09	B	PEREZ-MORALES, ABEL	USM Contract	Male	White	28	96772 A	2023-0000073	1241523	238
10	B	OSBORNE, ANDREW CREGG	Local	Male	Hispanic	32	841634 A	2023-0000204		81
11	B	Dennis, David Stephen	Conversion	Male	White	69	105626 A	2023-0000080		533
12	B	Barrett, JARED Ridge	Local	Male	White	26	89511 A	2023-0000516	24785	247
13	B	MIRAMON, LUCAS GERMAN	Local	Male	White	45	538142 A	2023-0000274		204
14	B	AL-KHANNI, KHADER SALMAN	Conversion	Male	White	61	38773 A	2021-0003816	8906	661
15	B	Ray, Cole Patrick	Local	Male	White	22	432279 A	2023-0000274	1803740	45
16	B	Meyer, Russell Lewis	Conversion	Male	White	48	50486 A	2019-0003628	893864	1438
18	B	Ramirez, Roberto	Local	Male	White	62	6410 A	2023-0003368	363674	91
19	B	GREEN, ADAM ALEXANDER	Local	Male	White	25	284787 A	2023-0003753	1477248	43
20	A	FOURCRA, MICHAEL J	Local	Male	White	33	883481 A	2023-0003817		42
21	B	RUSSELL								33

Page 1 of 22

11.00 x 8.50 in

Convert Dockets & Roster to '.txt'

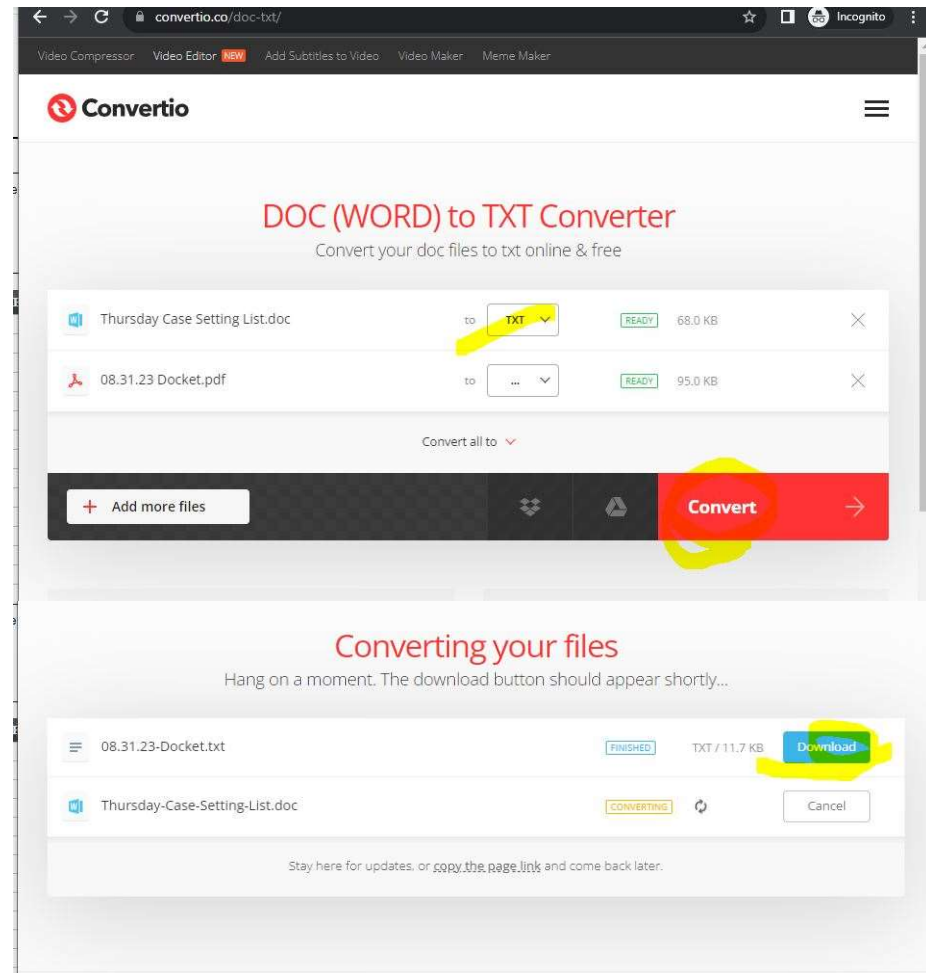
Go to: <https://convertio.co> (Link also located in (G:), Support, Court)

Select 'Choose Files' or simply drag and drop the files directly into the browser.

Select the drop-down box and select "Document > 'TXT'".

Press 'convert' and when complete press 'download' to save the '.txt' files to your computer. Should be saved under your downloads folder.

Note: The free edition of this site only allows 2 consecutive downloads at a time. You may still do more than this, but will have to wait for each to finish before resuming the rest.



Open the Extract Program – docketExtract2024.exe & attach Files

Go to the (G:) drive, Support, Court and click on the program named: docketExtract.exe

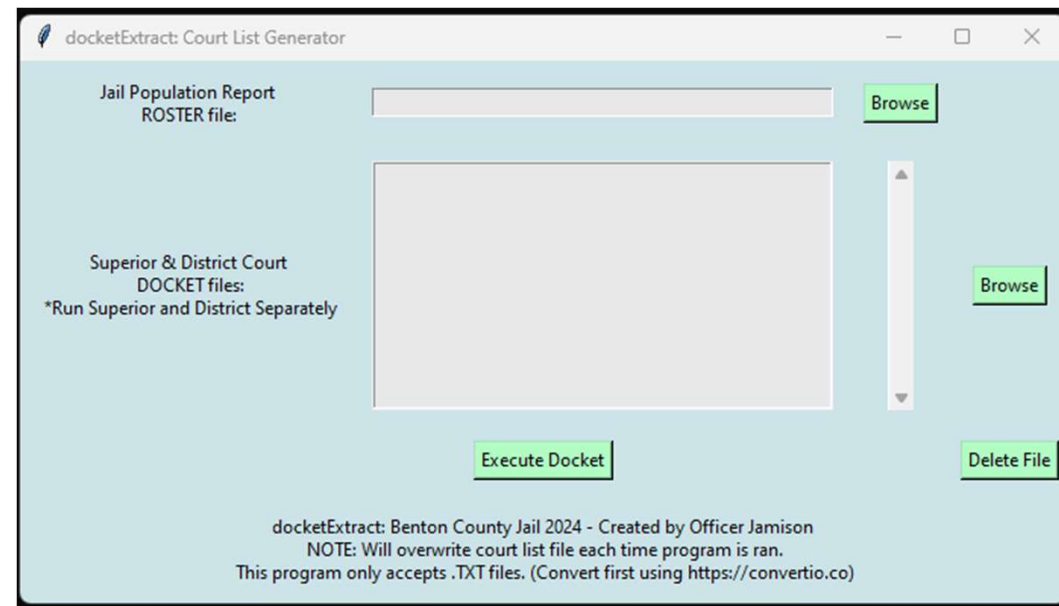
Select the browse button beside ROSTER file and attach your converted .txt jail population report.

Select the browse button beside Docket files and attach your converted .txt superior or district docket.

*Run Superior and District dockets separately.

Next, click 'Execute Docket' and a file will be created on your desktop named: 'court_list.txt'. You may also notice a file named 'names.txt' – disregard this one and it can be deleted when you are done.

* You may delete an attached docket file by selecting it to highlight, and press 'Delete File.'



Transfer the extracted names

Open the 'Court_List.txt' file on your desktop and copy & paste and names to a blank court list Word Document.

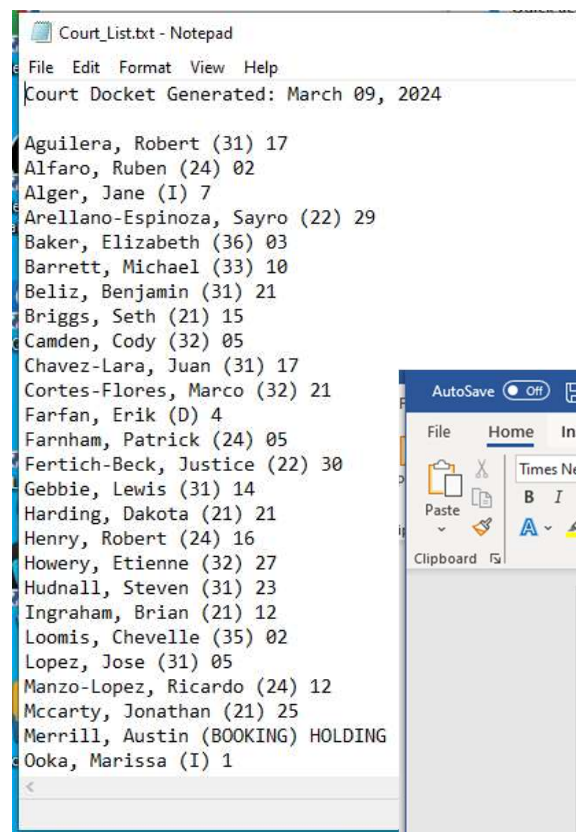
Note: The blank template can be found in the G: Drive, under the court folder.

Place all superior names under the Superior Court header.

Place all district names under their corresponding header: i.e. AM/PM District 1, 2, 3 etc. (Refer to next page for more formatting help).

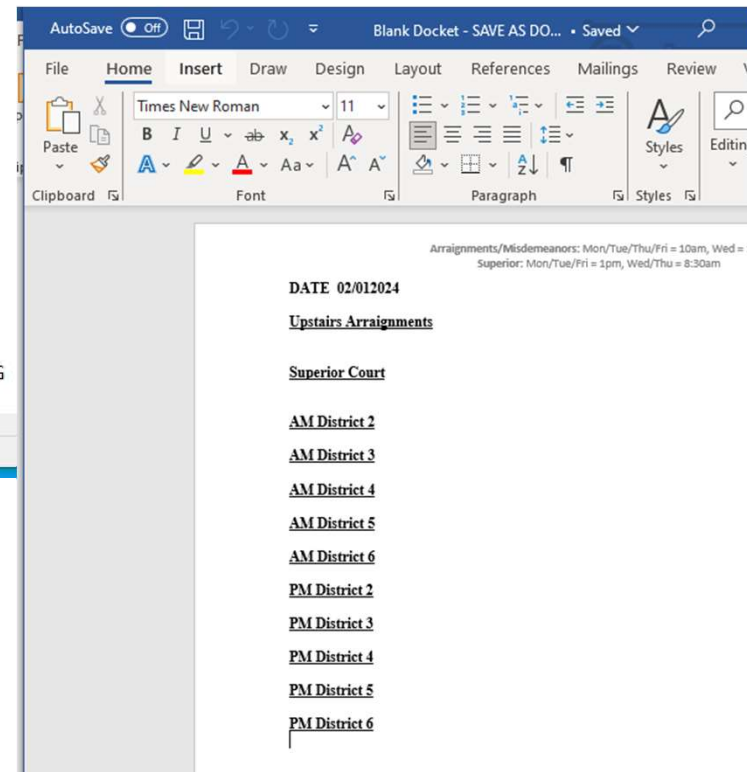
NOTE: Be sure to "SAVE AS" to avoid overwriting the blank file. Save the file to the (G:) drive, Support, Court, and under the correct month folder.

Save the name as the date of court, using the following format: '03132024'.



```
File Edit Format View Help
Court Docket Generated: March 09, 2024

Aguilera, Robert (31) 17
Alfaro, Ruben (24) 02
Alger, Jane (I) 7
Arellano-Espinoza, Sayro (22) 29
Baker, Elizabeth (36) 03
Barrett, Michael (33) 10
Beliz, Benjamin (31) 21
Briggs, Seth (21) 15
Camden, Cody (32) 05
Chavez-Lara, Juan (31) 17
Cortes-Flores, Marco (32) 21
Farfan, Erik (D) 4
Farnham, Patrick (24) 05
Fertich-Beck, Justice (22) 30
Gebbie, Lewis (31) 14
Harding, Dakota (21) 21
Henry, Robert (24) 16
Howery, Etienne (32) 27
Hudnall, Steven (31) 23
Ingraham, Brian (21) 12
Loomis, Chevelle (35) 02
Lopez, Jose (31) 05
Manzo-Lopez, Ricardo (24) 12
Mccarty, Jonathan (21) 25
Merrill, Austin (BOOKING) HOLDING
Ooka, Marissa (I) 1
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Format the court docket

On the word document, list all the superior court names under “Superior Court”.

List all the district court names under the following headings:

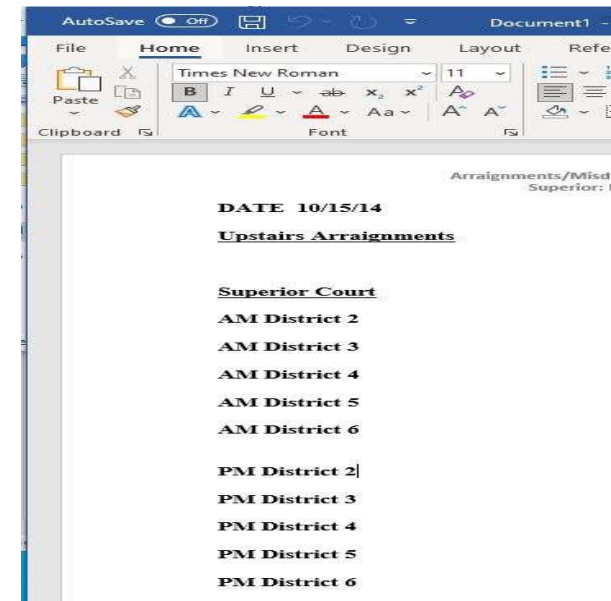
AM District 1, 2, ...

Doe, John (pod) bunk

PM District 1, 2, ...

Doe, John (pod) bunk

The program will automatically assign the inmates pod & bunk locations, so you will just need to refer to the district docket to see what courtroom they are assigned and if it's AM or PM.



DL7061PX RNS BENTON COUNTY DISTRICT COURT PAGE: 1
08/30/2023 04:21 PM CASE SETTING LIST BY NAME
PLAINTIFFS/PETITIONERS/DEFENDANTS/RESPONDENTS
08/31/2023 TO 08/31/2023

NAME	DATE	TIME	ROOM
ALVAREZ CANO, JULIA	08/31/2023	01:00 PM	COURTROOM 6
ARGUELLO ACEVEDO, PEDRO	08/31/2023	05:20 PM	VIRTUAL
ARIZAGA TAPIA, J RAFAEL	08/31/2023	08:00 AM	COURTROOM 6
ARMSTRONG, DANE ANTHONY	08/31/2023	01:00 PM	COURTROOM 3
	08/31/2023	01:00 PM	COURTROOM 3
ARREDONDO, NICOLE ANGELICA	08/31/2023	08:00 AM	COURTROOM 4
ARRIAGA, ANGEL CECAR JR	08/31/2023	01:00 PM	COURTROOM 3

Highlight the dockets & turn in with the final court docket names

Finally, highlight the printed court dockets for each name that was generated and turn these in, along with the finalized court list to the support office. This helps the court officers in the morning.

Congrats you completed this tutorial and are now certified to use the court docket extract program!

If you encounter any issues, please reach out to me for help! Thanks

Officer Jamison

Jorael.Jamison@co.benton.wa.us

