

# Ivionna Jordan

+1 (210) 689-3929 | [jordan.iv@northeastern.edu](mailto:jordan.iv@northeastern.edu) | [LinkedIn](#) | [GitHub](#) | [Personal Website](#)

## Education

Northeastern University | Boston, MA

Sep. 2022 - May 2026

Khoury College of Computer Sciences

GPA: 3.48 / 4.0

Candidate for a Bachelor of Science in Computer Science and Design

**Relevant Coursework:** Object-Oriented Design, Algorithms and Data, Prototyping with Code, Database Design, User Experience Design, Data-Driven Software Development

## Technical Skills

**Languages:** Java, R, HTML/CSS, Python, SQL  
**Developer Tools:** Git, VS Code, IntelliJ IDEA, DataGrip, LaTeX, Eclipse, Docker, Sharepoint  
**Data Analysis Tools:** Power Automate, Power BI, Azure DevOps  
**Design & Prototyping Tools:** Adobe inDesign, Figma, Axure RP, Adobe Photoshop

## Experience

**O365 Cloud Co-op** | Coverys

July 2024 - Present

- Provide technical support for the **Sharepoint** site alongside my manager by developing and testing solutions leveraging **Azure DevOps**, totaling to over 50 tickets being completed within 6 months.
- Built cross-department dashboard visualizations utilizing **Power BI**, and workflow automations using **Power Automate** to lower project deliverable time 50%.
- Designed high fidelity prototypes of the Coverys Sharepoint landing page using **Figma**, as well as researched 3rd party social media integrations to boost social media presence across 4 platforms.

**Campus Ambassador** | Notion Labs, Inc

Sep. 2023 - Sep. 2024

- Facilitated discussions with other over 200+ Campus Leaders via **Notion** workspace, community platform, and cohort gatherings.
- Hosted 2 community-building activities on campus by partnering with 2 student organizations.

**Dean's Office Assistant** | Northeastern University

Sep. 2022 - Apr. 2024

- Provided assistance to the College of Engineering dean by performing general office duties, maintaining phone and reception coverage, handling packages, and reserving function space.
- Planned the logistics of major events such as monthly Cookies with the Dean, Midnight Breakfast, with attendance being over 3,000 attendees across 7 events, with the use of **Microsoft 365** and **Google Suite**.

## Projects

**Subleva**  | Python, Docker, DataGrip, SQL, Streamlit

May 2024 - June 2024

- Designed and implemented a front-end interface with **Python** and **Streamlit** plug-ins, enabling user interaction via a web application for data retrieval and visualization.
- Developed REST APIs with Flask, integrating **Docker** for real-time containerized data migration and retrieval.
- Utilized **DataGrip** to write **SQL** queries to filter and optimize migration data, ensuring efficient and accurate data access for over 150 countries.

**Builterra**  | Axure RP, Balsamiq, Whimsical

May 2023 - June 2023

- Designed 15 low and medium fidelity prototypes screens with **Axure RP**, for a building information mobile app.
- Conducted final prototype user testing, meeting the 68% user satisfaction benchmark, and nearly reaching the 80% target industry standard (79.38%).

## Extracurricular

**Co-President** | Kaleidoscope - Khoury College's Club Council

Aug. 2023 - Present

- Maintained and submitted budget requests totaling \$5,000 per academic year towards student experiences and club management via **Notion** spreadsheets and documentation.
- Promoted as the Co-President of Kaleidoscope to oversee all operational tasks from budgeting to club logistics, managing a team of 10 members.