# Ivionna Jordan

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### **Education**

Northeastern University | Boston, MA Khoury College of Computer Sciences Sep. 2022 - Present **GPA**: 3.5 / 4.0

Candidate for a Bachelor of Science in Computer Science and Design

**Relevant Coursework**: Object-Oriented Design, Algorithms and Data, Prototyping with Code,

Database Design, User Experience Design, Data Driven Software Development

#### **Technical Skills**

Languages: Java, R, JavaScript, HTML/CSS, Python

Frameworks & Libraries: Git, Visual Studio Code, IntelliJ IDEA, DataGrip, LaTeX, Eclipse, Docker

Data Analysis Tools: Power BI, Power Automate, SQL, Azure DevOps

Design & Prototyping Tools: Axure RP, Figma, Adobe Creative Suite

## Experience

### O365 Cloud Co-op | Coverys

July 2024 - Present

- Provide technical support for the overall Sharepoint site through resolution alongside the Senior O365 Cloud Technician by developing and testing solutions using Azure DevOps.
- Built cross-department dashboards utilizing Power BI for visualization purposes, built workflow automations using Power Automate to enhance company productivity, and researched 3rd party design concepts to find optimal solutions

#### **Dean's Office Assistant** | *Northeastern University*

Sep. 2022 - Apr. 2024

- Provided assistance to the current dean of the College of Engineering by performing general office duties, maintaining phone and reception coverage, handling packages, and reserving function space.
- Planned the logistics of major events such as monthly Cookies with the Dean, Midnight Breakfast, with attendance at each event being over 3,000 attendees, with the use of Microsoft 365 and Google Suite.

### **Projects**

Subleva 🔼 | Python, Docker, DataGrip, SQL

May 2024 - June 2024

- Built and designed a front-end interface with Streamlit, allowing users to interact via web application.
- Developed REST API using Flask to facilitate real-time data storage and retrieval for migration data.

# **Builterra** □ | Axure RP, Balsamiq, Whimsical

May 2023 - June 2023

- Designed the low and medium fidelity prototypes for 15 screens for a building information mobile app using Axure RP.
- Conducted user testing for the final prototype, with meeting the 68 percent user satisfaction benchmark, and almost reaching the 80 percent target by 79.38 percent.

#### Extracurricular

Co-President | Kaleidoscope - Khoury College's Club Council

Aug. 2023 - Present

- Maintained and submitted budget requests totaling \$10,000 per academic year towards student experiences and club management.
- Promoted as the Co-President of Kaleidoscope to oversee all operational tasks from budgeting to club logistics, managing a team of 10 members.

#### **Vice-President** | *NUCF* - *Northeastern University Club Fencing*

Apr. 2024 - Present

• Elected to serve as the Vice-President of the Club Fencing team with over 50 active members per semester to help organize and plan for events with the President, including transportation and lodging for tournaments.