**EDUCATION**

Boston University College of General Studies; Boston, MA Expected May 2022

Relevant Coursework: Introductory Microeconomic Analysis

**WORK/INTERNSHIP EXPERIENCE**

**MUJI USA; Palo Alto, CA** Aug 2018 to Dec 2018

*Sales Associate*

* Achieved sales by providing product knowledge from nationwide store database and
* Designed and implemented system for over $7,000 worth of back-order items
* Improved overall customer satisfaction, store ranking rose from thirteenth to second in nation

**University of California Santa Cruz Science Internship Program; Santa Cruz, CA** Jun 2017 to Aug 2017

*Laboratory Assistant/Intern*

* Assisted graduate students in experimenting the effect of pretesting on memorization
* Facilitated experiments with over 200 participants and compiled findings for advisors
* Analyzed research data and created presentation of experiment findings to draw conclusions

**LEADERSHIP EXPERIENCE**

**Paintbrush – Castilleja School yearbook**; Palo Alto, CA Sept 2014 to Jun 2018

*Editor in Chief, Staff Editor*

* Oversaw yearbook staff of 25 and coordinated logistics to meet publication deadlines
* Designed layouts and contributed written sidebars and captions
* Enhanced quality of yearbook and reorganized structure of leadership

**Counterpoint – Castilleja School newspaper**; Palo Alto, CA Sept 2014 to Jun 2018

*Sports Section Editor, Staff Writer*

* Collected information and interviews to write monthly articles
* Supervised section writers, created article prompts, and revised completed articles
* Revitalized Sports Section and developed efficient process for article development

**Castilleja Peer Advisor Program**; Palo Alto, CA Sept 2018 to Jun 2018

*Peer Advisor*

* Selected as one of eight students by faculty to guide ninth grade students through first year of high school
* Planned and organized grade-wide events including retreat, facilitated emotional-social-learning discussions
* Mentored students and provided connections between new students and rest of school community

**Castilleja School Varsity Teams** (Tennis, Basketball, Softball) Sept 2014 to May 2018

*Captain & Team Member*

**VOLUNTEER EXPERIENCE**

**Self Help for the Elderly, Lady Shaw Senior Center**; San Francisco, CA Nov 2014 to Nov 2018

*Volunteer*

* Served and assisted senior center residents, providing meals during winter season
* Coordinated dining logistics for the elderly, including food service, maintenance, and hospitality
* Managed events for over 3,000 individuals and improved relationships between organization and seniors

**VOLUNTEER EXPERIENCE**

*Technical Skills*: Microsoft Word, PowerPoint, Excel, Apple iMovie

*Language*: Basic Spanish, Conversational Cantonese

*Interests*: Travel, Basketball, Stand-up comedy