



Jordan Gutlay

Ph. D. student

Hardworking student seeking employment. Ready to utilize my skills and passion to further the mission of a company. Technology adept, offering experience with many different social media platforms, office technology programs, and basic computer skills. Bringing forth a positive attitude and the willingness and motivation have new knowledge and experience.

✉ www.jordsgutlay@gmail.com

☎ 09077884671

📍 Sorsogon, Philippines

EDUCATION

Bachelor of Science in Information Technology

Sorsogon State College

08/2020 - Present

SKILLS

Social Media Platforms

Computer Software Knowledge

Computer Hardware Knowledge

Internet Applications

Office Technology Skills

LANGUAGES

Tagalog

Native or Bilingual Proficiency

English

Full Professional Proficiency

QUALITIES

Honest

Ethical and Loyal

Technologically Competent

Team Player

Accountable