

look (n)	the appearance that someone or something has: <i>Let us create a stylish modern look for your home.</i>	wage(s) (n)	a regular amount of money that you earn for working: <i>I've usually spent all my wages by Tuesday.</i>
appearance (n)	the way that someone or something looks: <i>The twins are almost identical in appearance.</i>	salary (n)	a fixed amount of money that you earn each month or year from your job: <i>I get an annual salary of £25 000.</i>
supply (v)	to provide someone or something with something that they need or want: <i>Two huge generators supply power to farms in the area.</i>	pay (n)	money that you receive for doing your job: <i>They were demanding higher pay.</i>
produce (v)	to make or grow something: <i>We are now producing the same quantity of goods with far fewer workers.</i>	commute (v)	to travel regularly to and from work: <i>My father commutes to work every day.</i>
glimpse (v)	to see someone or something for a moment or not completely: <i>I glimpsed a strange man through the window, and then he was gone.</i>	deliver (v)	to take something such as goods or letters to a place and give them to someone: <i>I can deliver the letter this afternoon.</i>
glance (v)	to look somewhere quickly and then look away: <i>'I must go,' Claudia said, glancing at her watch.</i>	retire (v)	to stop working permanently, especially when you are old: <i>He retired from the army last month.</i>
average (adj)	the typical amount or level: <i>Unemployment here is twice the national average.</i>	resign (v)	to state formally that you are leaving your job: <i>He made it clear that he was not resigning from active politics.</i>
everyday (adj)	very common or completely normal: <i>We all need a friend to help us with everyday problems.</i>	fire (v)	to make someone leave their job as a punishment: <i>She was fired for refusing to include the information in her report.</i>
Unit 28		sack (v)	to force someone to leave their job: <i>Hundreds of workers are to be sacked at the factory.</i>
employer (n)	a person or organisation that pays workers to work for them: <i>The factory is the largest single employer in the area.</i>	make redundant (phr)	if someone is made redundant, they have been told that they must leave their job because they are no longer needed: <i>When the company closed, my dad was made redundant.</i>
employee (n)	someone who is paid regularly to work for a person or organisation: <i>There are six part-time employees working here.</i>	overtime (n)	extra hours that someone works at their job, or money that is paid for working extra hours: <i>Do you get paid extra for doing overtime?</i>
staff (n)	the people who work for a particular company, organisation or institution: <i>The embassy employs around 50 people on its full-time staff.</i>	promotion (n)	a move to a job at a higher level: <i>His main objective is to get a promotion.</i>
job (n)	work that you do regularly to earn money: <i>Andy got a holiday job at a factory in Bristol.</i>	pension (n)	an amount of money that someone receives regularly when they no longer work because of their age or because they are ill: <i>My grandma gets a small pension from the state.</i>
work (n)	a job that you are paid to do: <i>It's not easy to find work.</i>	company (n)	an organisation that sells services or goods: <i>Max works for a large oil company.</i>
career (n)	a job or profession that you work at for some time: <i>Rosen had decided on an academic career.</i>	firm (n)	a business, or a company: <i>Josh works for a law firm in Chicago.</i>
earn (v)	to receive money for work that you do: <i>Most people here earn about £30 000 a year.</i>	business (n)	an organisation that buys or sells products or services: <i>Sheryl's parents run a small clothing business.</i>
win (v)	to get something as a prize for defeating other people or because you are lucky: <i>He won £4000 in the lottery.</i>	union (n)	an organisation that represents the workers in a particular industry: <i>We encourage all employees to join a union.</i>
gain (v)	to get more of something, usually as a result of a gradual process: <i>I've gained a lot of weight this winter.</i>	charity (n)	an organisation that gives money and help to people who need it: <i>The charity helps fund projects in developing countries.</i>
raise (n)	an increase in the amount that you are paid for work: <i>Why don't you ask for a raise?</i>		
rise (n)	an increase in size, amount, quality or strength: <i>The proposed tax rise was not unexpected.</i>		