



AFFILIATED MORTGAGE COMPANY
Wholesale / Mini Correspondent

AMC FHA LOAN STACKING CHECKLIST

Broker Name: _____ Contact: _____

Borrower Name: _____ Loan #: _____

AE: _____

Right side of folder:

- _____ Loan Submission Form
- _____ Loan Stacking Checklist
- _____ 92900LT
- _____ Typed 1003, Application
- _____ Typed HUD Addendum (92900 - 4 pages)
- _____ Initial 1003, Scratch Application
- _____ Initial HUD Addendum (92900 - 2 pages)
- _____ AUS Findings (DO/DU, if applicable)
- _____ Clear CAIVR Printout; Clear GSA and Clear LDP
- _____ FHA Case # Assignment; Appraiser Assignment; Refinance Authorization (if applicable)
- _____ Credit Report (NPS's if in a community property state)
- _____ Alternative Credit Documentation (if applicable)
- _____ Verification of Rent / Mortgage (if not on credit report)
- _____ Credit Explanations (if applicable)
- _____ Divorce Decree (if applicable)
- _____ Bankruptcy Papers (if applicable)
- _____ Original verification of Employment and/or verbal VOE
- _____ Current pay stubs (certified copies)-full 30 days with ytd disclosed
- _____ W-2's (certified copies)- most recent 2 yrs
- _____ Tax Returns, if applicable (all pages and schedules)
- _____ Signed 4506T and/or 8821
- _____ Original signed YTD Profit and Loss and Balance Sheet (if applicable)
- _____ Original verifications of deposit
- _____ Current bank statements, all pages (certified copies)
- _____ Executed Gift Letter & supporting docs (if applicable)
- _____ Rental Agreements (certified copies)
- _____ Fully Executed Purchase Contract with all addenda (if applicable)
- _____ Letter from Condo Association - Current owner occupancy exceeds 51%
- _____ Provide printout from FHA connection with condo approval ID #
- _____ Appraisal - **Can be e-mailed to appraisals@affiliatedtpo.com**
- _____ Original Signed Good Faith Estimate and Truth in Lending
- _____ All other original disclosures to include: Servicing Transfer Disclosure, ECOA, Appraisal Disclosure
Servicing Transfer Disclosure, ECOA, Appraisal Disclosure (right to receive appraisal), Borrower's
Credit Authorization, Notice to Home Owners (Assumption Disclosure) Important Notice to Homebuyer,
For Your Protection Get a Home Inspection (this is for purchases, should be completed by Realtor,
but must be in the file), Informed Consumer Choice Disclosure, HomeBuyer Summary
(this one is part of the appraisal and provided by the appraiser), ARM disclosure (if applicable),
Privacy Notice, Broker Origination Agreement (mortgage / LO Agreement)
Credit Score Disclosure

Send File to:

Affiliated Mortgage Company
10700 Richmond Avenue, Suite 340
Houston, TX 77042
Phone: 713-843-7720
Fax: 713-474-2260

Left Side of Folder - Closing Documents

- _____ Fee Sheet (include Title Company and email address for docs)
- _____ Title Work with Tax Information / Certificates
- _____ Wiring Instructions
- _____ Hazard Insurance
- _____ Survey (if applicable)
- _____ Lock Sheet
- _____ Closing Protection Letter